

Step One

Step Two

Step Three

Step Four

Step Five

Submittal

Review/Comments Issued

Resubmittal/
2nd Review

Issuance

Master Use
And
Occupancy
Permit (MUOP)
Signed by applicant

MUOP
Pending completion
of NORA

MUOP
Pending completion
of NORA

Real Estate
Asset
Department
(READ)
Executes
MUOP

Initiate
Environmental
Review

Issue NORA
Categorically exempt
10-Day Appeal Period

NORA appeal
period ends
(If no appeal received)

Single Designated
Point-Of-Contact
(POC)
issues all comments
at the same time
to applicant.

MSP
Issuance

Master
Structural
Plan (MSP)
10-Day Review Cycle
(Projected 2 review cycles)

Multi-Discipline Review
-Engineering
-Structural
-Telecom-WCF
-Traffic Safety
Require for initial design
or amendments

MSP w/
Corrections
10-Day Review

Right-of-Way
(ROW) Permit
Concurrent 10-Day Review
Trenching & Attachment
(Projected 2 review cycles)

Conflict Checks
Engineering Review
-Trenching Review
-Attachment Review
-Verify Coordinates

ROW
Permits w/
Corrections
10-Day Review

ROW
Permit
Issuance

Update
GIS
coordinates

10 Days

10 Days
Total of 20 Days

10-20 Days
Up to 40 Days

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