



NOTICE

DEVELOPMENT SERVICES DEPARTMENT

New! Electronic Processing Now Available for Roof-Mounted Residential Solar Photovoltaic Systems (PVs)

Effective **October 9, 2015**, projects for roof-mounted residential Solar PVs can now be submitted electronically for processing to the City of San Diego. Customers may submit plans electronically by combining all required documents into one PDF Zip file and posting the Zip file to the City's FTP site (<ftp://ftp.sannet.gov/IN/DSD/eSubmittal>).

For instructions on how to submit plans electronically, please refer to [Information Bulletin 301, Solar Photovoltaic Systems](#). All application packages shall include a General Application ([DS-3032](#)), and required plans and specification sheets. **Completed plans will be ready for pick up** at the Inspection Services Office located at 9601 Ridgehaven Court, Suite 220.

Please be informed that checking for project status, the payment of invoices, and the scheduling of inspections can be done through [OpenDSD](#). For additional information regarding this notice, please contact the Inspection Services Office at (858) 492-5070.