

SAN DIEGO POLICE DEPARTMENT ORDER

DATE/TIME: JULY 8, 2021 1445 HOURS
NUMBER: OR 21-19
SUBJECT: DP 1.13 Video and Policy Review
COST CENTER: 1914161111
SCOPE: ALL MEMBERS OF THE DEPARTMENT
DEPARTMENT PROCEDURE AFFECTED: D.P. 1.13

Department Procedure 1.13 Emergency Vehicle Operations requires continuing education and diminishing skills associated with driving. A Success Factors video is available to highlight some of the changes and additions within these procedures. This video is mandatory for all sworn Department members and is currently available for viewing on Success Factors. All Department members shall view this video and attached documents by *September 18th, 2021*. *Success Factors captures the time stamp of your initial access and closing of the learning.*

To access the video in Success Factors:

1. Please use Firefox Web Browser.
2. Enter <https://cityofsandiego.okta.com> and login with City LAN access.
3. Select “Success Factors (Production)”
4. At the first screen, check to make sure you see the word “Learning” in the upper left corner. If you see “Analytics” or “Home” in that area, click on that word and then click on “Learning” from the drop down. This will take you to the “Learning” page.
5. In the middle of the screen you will see a box with the header “Find Learning” that contains a search line which reads, “What do you want to LEARN today?” In that search box type “EVOC Backing Procedure Video”.
6. The course will show up on your screen. Click on “EVOC Backing Procedure Video” and then click on “Start Course”.
7. On the next screen click on the section for this learning. This is in blue font. Click the blue font to begin the section. At the conclusion, you must click “agree” at the bottom of the screen to ensure you receive credit for completing the section. You will then click “Return to Content Structure” to end the learning and view the completion certificate.

8. On the next screen there will be two segments to complete. The viewing of the “EVOC Backing Procedure Video” and reading “D.P. 1.13 Emergency Vehicle Operations”. Click the blue font for the “EVOC Backing Procedure Video” to begin this section. At the conclusion, you must click “agree” at the bottom of the screen to ensure you receive credit for completing the section. You will then click “Return to Content Structure”. Click the blue font for the “D.P. 1.13 Emergency Vehicle Operations” to begin the section. At the conclusion, you must click “agree” at the bottom of the screen to ensure you receive credit for completing the section. You will then click “Return to Content Structure” to end the learning and view the completion certificate.

Please note, do not open any other windows while completing the learning.

This learning shall be completed by September 18th, 2021.

Any questions please contact In-Service Training, Officer Josh Hodge
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Please read at squad conferences and give a copy to all personnel.