

Department of Information Technology



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Department of Information Technology



Department Description

The Department of Information Technology is responsible for providing strategic technology direction; supporting citywide technologies and applications; coordinating citywide infrastructure activities, including IT customer relationship management, IT procurement, and the citywide IT budget; developing and implementing IT operational policies and standards; managing contracts for IT services with various service providers; and managing and implementing IT governance processes. The Department also supports the cross-departmental IT Business Leadership Group (ITBLG).

Some key areas of the Department include:

IT Contracts Management

The Contracts Management Group (CMG) manages the contract lifecycle of City IT contracts. This includes contributing to Public Sector RFQ/RFP/ITBs, driving contract negotiations, and ensuring compliance with all City procurement requirements. The CMG manages the negotiation and administration of multi-tiered IT contracts, including product/service agreements, non-disclosure agreements, statements of work, and legal documents ensuring contractual compliance with relevant terms and conditions.

IT Services Delivery Management

The Service Delivery Management Group manages technical oversight for the delivery of IT services through contract service level agreements. The group governs all areas of Information Technology Service Management (ITSM) including Incident and Problem Management, Root Cause Analysis (RCA) Management, Enterprise Change and Configuration Management, Release Management, and Customer Satisfaction Management.

Citywide IT Project Management

The Project Management Office (PMO) manages citywide IT projects through a comprehensive approach that considers stakeholders including City staff, vendors who are managing projects, and the potential internal or external customers. The PMO establishes a foundation and framework for consistent project management throughout the City using industry best practices and provide active guidance on key IT projects to drive projects to successful completion.

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IT Governance

The Governance Group supports initiatives identified by departments or policy makers by guiding the development through the City's governance process. The City's governance process is driven by the multi-departmental ITBLG and is key to creating value and managing risk throughout City operations. Governance allows departments to align IT strategy with overall City goals and creates synergy throughout multiple City departments.

Cyber Security Compliance and Risk Management

The Cyber Security Team (CST) provides the development, implementation, and management of all citywide information security policies, standards, procedures, and internal controls. The CST is responsible for the definition and coordination of the City's enterprise security awareness program, business continuity, and disaster recovery plans; overseeing, evaluating, and supporting all information compliance issues which may include managing and monitoring cyber security standards and internal controls compliance.

Enterprise Applications

The Enterprise Applications Group provides citywide information technology services and strengthens the City's technology foundation through common standards, processes, and integrated technologies. Major areas of service include the following:

- Management of a common Enterprise Geographical Information System (GIS) environment and applications
- Management and support of the City's Enterprise Resource Planning System of record, SAP
- Support of enterprise content management environments that support web access to official City documents and special event processing
- Management of the enterprise web environments including sandiego.gov, Citynet, and SharePoint

Wireless Technology Services

The Wireless Technology Services (WTS) Group manages the service delivery for public safety wireless communications technologies. The WTS Group engineers, installs, operates, and maintains secure, regional and metropolitan-wide, wireless voice and data communications systems and equipment, and administers contracts for commercially-provided communication/network services.

The Department's mission is:

To provide innovative and reliable delivery of information technology and communications services to the City in order to support a fiscally sound and effective government

The Department's vision is to provide value through innovation to City departments and regional stakeholders.

Goals and Objectives

The following goals and objectives represent the action plan for the Department:

Goal 1: Effectively manage the delivery of citywide technology and wireless services

Delivering and supporting core technology services is vital to every organization as it provides the workforce with the necessary resources needed in order for the organization to operate effectively. The Department will move toward accomplishing this goal by focusing on the following objectives:

- Centralize citywide IT functions, where applicable, to deliver core infrastructure services efficiently

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- Facilitate the deployment and support of a common technology infrastructure that meets the organization's business needs
- Forecast and budget the delivery of central information technology services required to support City processes

Goal 2: Guide technology decision-making to ensure consistency with the citywide business direction

The technology investments and commitments made on behalf of the organization must reflect its overall strategic priorities. The governance process supports collaborative decision-making and accountability to prioritize scarce IT resources. Failure to perform this process may result in equipment, services, and systems that do not effectively support the workforce or that result in redundancy and a lack of interoperability. The Department will move toward accomplishing this goal by focusing on the following objectives:

- Implement, facilitate, and maintain effective IT governance processes
- Ensure IT investments are aligned with the City's Strategic Plan, identified business priorities, and IT standards
- Collaborate in the implementation of the City's Open Data initiative

Goal 3: Ensure a skilled, responsive, and innovative workforce that keeps current with evolving business-critical technologies

Developing a trained and skilled workforce is essential to the success of the Department. Ensuring that the Department's employees are trained and proficient in the latest technologies and have access to the necessary resources will create a higher-performing organization that operates more effectively. The Department will move toward accomplishing this goal by focusing on the following objectives:

- Promote training and development
- Hire and retain highly qualified, responsive, and innovative employees
- Recruit and retain skilled technical and functional staff

Goal 4: Provide high-quality customer service

Ensuring that the Department's customers are provided excellent service is paramount to the organization as a whole. The Department must be able to deliver the technology services and resources that City employees need to effectively perform their jobs. The Department will move toward accomplishing this goal by focusing on the following objectives:

- Meet customer expectations in the delivery of core communications and central citywide technology services
- Provide an accurate and timely response to user requests
- Enforce service level agreements for all managed technology services

Goal 5: Create and maintain a sustainable, business-focused organization

The Department will move toward accomplishing this goal by focusing on the following objectives:

- Identify and use a governance framework to provide strategic direction and prioritization of IT initiatives and process improvements
- Partner with departments and City IT Sourcing vendors to develop and manage a strategic technology roadmap

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Key Performance Indicators

Performance Indicator	Target FY2014	Actual FY2014	Estimated FY2015	Target FY2016
1. Customer satisfaction with Helpdesk/Service Desk service (scale 0–5)	N/A ¹	4.40 ²	4.50	4.50
2. Percent of Service Desk calls resolved on first call	N/A ¹	75% ³	75% ³	80% ³
3. Percent of Service Desk calls answered in ≤30 seconds	N/A ¹	89% ³	90%	90%
4. Monthly user base (10,000+ users) to security incident ratio (for reporting purposes only)	N/A ¹	1.2% ⁴	<1.0% ⁴	<1.0% ⁴
5. Percent of mission-critical managed IT Sourcing Service Level Agreement measures that are achieved	N/A ¹	95%	95%	95%
6. Percent of vendor-supported application development milestones completed on schedule	N/A ¹	96%	96%	96%
7. Percent of time that critical wireless infrastructure is available	N/A ¹	99.999%	99.999%	99.999%
8. Average number of busy seconds for voice radio access (per month)	N/A ¹	≤92.09	≤90.00	≤90.00
9. Monthly availability of SAP systems	N/A ¹	N/A ¹	99.9%	99.0%

1. Measures were established for Fiscal Year 2015. Prior year data is not available.
2. Actual number is based upon the last nine months of Fiscal Year 2014 due to the completion of the Service Desk transition in September 2013.
3. The contractual service metric with ATOS IT Solutions & Services, Inc. is 65 percent. The vendor exceeded that target in Fiscal Year 2014 and is projected to do so again in Fiscal Year 2015 and 2016.
4. The Department is currently in the process of upgrading the City cybersecurity portfolio.

Service Efforts and Accomplishments

During Fiscal Year 2015, the Department of Information Technology implemented citywide technology initiatives and focused efforts on increasing quality, reducing the total cost of ownership, and modernizing technology infrastructure in the City. The IT sourcing strategy drives innovation and creates efficiencies using limited resources, leverages volume discounts and economies of scale to reduce overall costs, increases collaboration among City departments, other agencies, and service providers, and implements new IT governance processes and controls to better manage IT procurement and projects.

Major projects and initiatives during Fiscal Year 2015 include the following:

- Complete a modernization of City IT infrastructure in the local data sites to replace legacy equipment and provide high availability of City applications
- Implement and support the San Diego Police Department body-worn video camera project
- Begin the redesign of the City of San Diego website to provide easier and more user-friendly access to City services, departments, resources, and data
- Complete a project plan to move from Microsoft Office 2007 to Office 2013 on City desktops
- Complete the upgrade of Microsoft Outlook 2007 to Outlook 2013 on City desktops for email
- Deployment of Network Flow sensor project to increase cyber security of network infrastructure
- Implement desktop encryption for City laptops and desktops to improve security of City data

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- Update the strategic plan for IT sourcing contracts to take advantage of opportunities for innovation and cost savings
- Complete a wireless network access controller project to protect City's growing wireless infrastructure
- Complete the citywide anti-virus project which will combine the four versions of anti-virus presently in use into one solution for better protection and maintenance
- Complete a deployment of SANs Cyber Awareness training for all City employees to improve overall cyber security education and awareness
- Complete a joint Cyber Security risk assessment project between Department of IT and Office of Homeland Security resulting in a risk assessment portfolio of the City's networks and data sources
- Begin a citywide Payment Card Industry Data Security Standards policy that will result in the City being certified by PCI DSS version 3.0 to accept credit card payments for multiple citywide projects
- Complete the SAP Nakisa project to publish all City organization charts
- Implement expanded SAP training with additional instructor-lead training, online training, video training, and an updated web portal for SAP help and information

Major projects and initiatives during Fiscal Year 2016 include the following:

- Collaborate on the City's Open Data initiative to promote civic engagement, improve service delivery, allow for more effective communication with the public, and increase opportunities for economic development
- Complete a Microsoft Office 365 integration to provide the City a single email archive and eDiscovery solution
- Implement architecture to support digital signatures to streamline City document processes
- Upgrade City desktops to Microsoft Office 2013 for more secure and efficient desktop applications
- Implement a SAP document storage solution to provide more efficient access to SAP documents
- Complete an upgrade to the SAP Public Budget Formulation (PBF) system for improved efficiency in managing budget data and to maintain current technology and security standards
- Implement SAP Purchasing and Contracting enhancements for greater procurement efficiency and oversight
- Implement the SAP GRC10 module providing governance and automation of roles and permissions in the City's SAP landscape
- Complete the City website redesign project to provide easier and more user-friendly access to City services, departments, resources, and data
- Implement a replacement for the SIRE software to manage the City docket process
- Implement the real-time cyber security monitoring of the City's networks to enhance security of the City's data
- Implement the ISO 27001 cyber risk assessment of City information security program to ensure best practices in IT security management
- Complete a remote access token project for the San Diego Police Department to provide updated and secure access for police personnel
- Upgrade the Aspect Call Management System used multiple by City departments to maintain current technology and security standards
- Continue the P25 public safety land mobile radio system upgrade project to comply with FCC mandates and provide interoperable public safety communications throughout the region
- Implement a citywide Payment Card Industry Data Security Standards policy that will result in the City being certified by PCI DSS version 3.0 to accept credit card payments for multiple citywide projects
- Implement the SAP Success Factors Learning Solution to consolidate City training processes
- Collaborate with City departments on the expansion of SAP reports to provide report data more efficiently



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Department Summary

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
FTE Positions (Budgeted)	103.26	105.76	115.00	9.24
Personnel Expenditures	\$ 11,974,973	\$ 13,310,719	\$ 13,694,444	\$ 383,725
Non-Personnel Expenditures	28,404,433	28,723,500	35,519,020	6,795,520
Total Department Expenditures	\$ 40,379,406	\$ 42,034,219	\$ 49,213,464	\$ 7,179,245
Total Department Revenue	\$ 39,507,917	\$ 37,829,157	\$ 47,292,743	\$ 9,463,586

General Fund

Department Expenditures

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Financial & Support Services	\$ 2,343,639	\$ 500,000	\$ 500,000	\$ -
Total	\$ 2,343,639	\$ 500,000	\$ 500,000	\$ -

Expenditures by Category

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
NON-PERSONNEL				
Information Technology	\$ 2,343,639	\$ 500,000	\$ 500,000	\$ -
NON-PERSONNEL SUBTOTAL	2,343,639	500,000	500,000	-
Total	\$ 2,343,639	\$ 500,000	\$ 500,000	\$ -

Revenues by Category

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Other Revenue	\$ 28,354	\$ -	\$ -	\$ -
Total	\$ 28,354	\$ -	\$ -	\$ -

GIS Fund

Department Expenditures

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Information Technology	\$ 1,306,816	\$ 1,905,499	\$ 2,062,794	\$ 157,295
Total	\$ 1,306,816	\$ 1,905,499	\$ 2,062,794	\$ 157,295

Department Personnel

	FY2014 Budget	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Information Technology	2.00	2.00	2.00	0.00
Total	2.00	2.00	2.00	0.00

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
Equipment/Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00	\$ 247,059	\$ -
Position Reallocations Transfer of positions among the Department of Information Technology's funds to align budget with anticipated expenditures.	0.00	83,519	-
Departmental Efficiencies Reduction of non-personnel expenditures and revenue as a result of department efficiencies.	0.00	(57,417)	(57,417)
Salary and Benefit Adjustments Adjustments to reflect the annualization of the Fiscal Year 2015 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	(115,866)	-
Total	0.00	\$ 157,295	\$ (57,417)

Expenditures by Category

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
PERSONNEL				
Personnel Cost	\$ 50,890	\$ 118,102	\$ 110,697	\$ (7,405)
Fringe Benefits	48,084	95,249	70,307	(24,942)
PERSONNEL SUBTOTAL	98,974	213,351	181,004	(32,347)
NON-PERSONNEL				
Contracts	\$ 494,477	\$ 687,717	\$ 630,300	\$ (57,417)
Information Technology	713,365	1,004,431	1,251,490	247,059
NON-PERSONNEL SUBTOTAL	1,207,842	1,692,148	1,881,790	189,642
Total	\$ 1,306,816	\$ 1,905,499	\$ 2,062,794	\$ 157,295

Revenues by Category

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Rev from Money and Prop	\$ 198	\$ -	\$ -	\$ -
Rev from Other Agencies	84,660	195,303	195,303	-
Transfers In	1,271,792	1,605,758	1,548,341	(57,417)
Total	\$ 1,356,650	\$ 1,801,061	\$ 1,743,644	\$ (57,417)

Personnel Expenditures

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20000175	Applications Programmer 2	1.00	1.00	0.00	\$66,768 - \$80,891	\$ -
20000293	Information Systems Analyst 3	0.00	0.00	1.00	59,363 - 71,760	59,363
20000377	Information Systems Technician	1.00	1.00	1.00	42,578 - 51,334	51,334
FTE, Salaries, and Wages Subtotal						\$ 110,697

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	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Fringe Benefits				
Employee Offset Savings	\$ 515	\$ 2,516	\$ 513	\$ (2,003)
Flexible Benefits	6,886	15,454	18,583	3,129
Long-Term Disability	422	407	364	(43)
Medicare	748	1,712	1,605	(107)
Other Post-Employment Benefits	6,506	12,132	11,970	(162)
Retiree Medical Trust	-	-	148	148
Retirement ADC	27,781	55,602	25,606	(29,996)
Retirement Offset Contribution	4	-	-	-
Risk Management Administration	966	1,894	2,138	244
Supplemental Pension Savings Plan	3,080	5,142	8,567	3,425
Unemployment Insurance	145	233	208	(25)
Workers' Compensation	1,031	157	605	448
Fringe Benefits Subtotal	\$ 48,084	\$ 95,249	\$ 70,307	\$ (24,942)
Total Personnel Expenditures			\$ 181,004	

Information Technology Fund

Department Expenditures

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Enterprise IT Sourcing Operations	\$ 1,995,495	\$ 2,181,400	\$ 3,075,853	\$ 894,453
Financial & Support Services	2,452,058	2,552,157	3,598,729	1,046,572
Information Technology	4,899,459	5,755,011	6,615,821	860,810
Project Management Office	-	-	160,002	160,002
Total	\$ 9,347,012	\$ 10,488,568	\$ 13,450,405	\$ 2,961,837

Department Personnel

	FY2014 Budget	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Enterprise IT Sourcing Operations	6.00	9.00	10.00	1.00
Financial & Support Services	10.00	10.00	7.00	(3.00)
Information Technology	23.00	23.00	26.00	3.00
Project Management Office	0.00	0.00	1.00	1.00
Total	39.00	42.00	44.00	2.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Equipment/Support for Information Technology	0.00	\$ 1,969,578	\$ -
Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.			
Financial Report Development	0.00	400,000	-
Addition of non-personnel expenditures to develop basic citywide financial reports.			

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Significant Budget Adjustments (Cont'd)

	FTE	Expenditures	Revenue
Information Technology Security Program Manager Addition of 1.00 Program Manager position and associated non-personnel expenditures to support the department's security team.	1.00	160,002	-
Program Manager for Enterprise Project Management Addition of 1.00 Program Manager and associated non-personnel expenditures to support citywide Information Technology (IT) projects.	1.00	160,002	-
IT Roadmap Services Program Manager Addition of 1.00 Program Manager position and associated non-personnel expenditures for Enterprise IT Roadmap Services to assist with introducing new and emerging technology.	1.00	160,002	-
Addition of Program Manager Addition of 1.00 Program Manager to support department operations.	1.00	158,202	-
IT Training and Certification Expenditures Addition of non-personnel expenditures for annual training to maintain Continuing Professional Education (CPE) and Professional Development Units (PDU) designations.	0.00	150,000	-
Information Systems Analyst 3 for Customer Care and Services Module Addition of 1.00 Information Systems Analyst 3 position and associated non-personnel expenditures to provide security support for the SAP Customer Care and Services (CCS) module.	1.00	92,001	-
Associate Management Analyst Addition Addition of 1.00 Associate Management Analyst and associated non-personnel expenditures to provide support for the citywide IT budget processes.	1.00	84,024	-
Salary and Benefit Adjustments Adjustments to reflect the annualization of the Fiscal Year 2015 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	42,406	-
IT Infrastructure Library Training Addition of non-personnel expenditures for training in the IT Infrastructure Library, a set of industry recognized best practices for IT Service Management.	0.00	27,000	-
Contract Management Training Addition of non-personnel expenditures training to help minimize contract cost and ensure that the City is able to manage and negotiate fair contracts.	0.00	4,200	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(2,931)	-

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Significant Budget Adjustments (Cont'd)

	FTE	Expenditures	Revenue
One-Time Reductions and Annualizations Adjustment to reflect the removal of one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2015.	0.00	(5,100)	-
Departmental Efficiencies Reduction in non-personnel expenditures as a result of department efficiencies.	0.00	(41,932)	-
Information Systems Administrator Reduction Reduction of 1.00 Information Systems Administrator.	(1.00)	(100,023)	-
Position Reallocations Transfer of positions among the Department of Information Technology's funds to align budget with anticipated expenditures.	(3.00)	(295,594)	-
Revised Revenue Adjustment to reflect Fiscal Year 2016 revenue projections.	0.00	-	3,727,840
Total	2.00	\$ 2,961,837	\$ 3,727,840

Expenditures by Category

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
PERSONNEL				
Personnel Cost	\$ 3,088,740	\$ 3,485,720	\$ 3,912,816	\$ 427,096
Fringe Benefits	1,808,612	1,917,390	1,942,316	24,926
PERSONNEL SUBTOTAL	4,897,352	5,403,110	5,855,132	452,022
NON-PERSONNEL				
Supplies	\$ 11,438	\$ 29,093	\$ 18,696	\$ (10,397)
Contracts	546,390	1,372,478	1,956,065	583,587
Information Technology	2,810,639	2,861,095	4,835,082	1,973,987
Energy and Utilities	223,821	9,607	10,665	1,058
Other	6,328	11,700	8,000	(3,700)
Transfers Out	142,040	104,666	69,947	(34,719)
Capital Expenditures	12,187	-	-	-
Debt	696,818	696,819	696,818	(1)
NON-PERSONNEL SUBTOTAL	4,449,660	5,085,458	7,595,273	2,509,815
Total	\$ 9,347,012	\$ 10,488,568	\$ 13,450,405	\$ 2,961,837

Revenues by Category

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Charges for Services	\$ 30,614	\$ -	\$ -	\$ -
Other Revenue	4,485	-	-	-
Rev from Money and Prop	2,902	-	-	-
Rev from Other Agencies	100	-	-	-
Transfers In	9,576,461	8,673,318	12,401,158	3,727,840
Total	\$ 9,614,562	\$ 8,673,318	\$ 12,401,158	\$ 3,727,840

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Personnel Expenditures

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	2.00	3.00	1.00	\$31,491 - \$37,918	\$ 31,491
20000119	Associate Management Analyst	0.00	0.00	1.00	54,059 - 65,333	59,363
20000539	Clerical Assistant 2	1.00	0.00	0.00	29,931 - 36,067	-
20001101	Department Director	1.00	1.00	1.00	59,155 - 224,099	145,000
20001168	Deputy Director	0.00	0.00	1.00	46,966 - 172,744	109,855
20000924	Executive Secretary	1.00	1.00	1.00	43,555 - 52,666	52,666
20000487	Graphic Designer	1.00	0.00	0.00	43,264 - 51,979	-
20000290	Information Systems Analyst 2	3.00	1.00	1.00	54,059 - 65,333	59,363
20000293	Information Systems Analyst 3	6.00	9.00	9.00	59,363 - 71,760	610,286
20000998	Information Systems Analyst 4	3.00	3.00	4.00	66,768 - 80,891	301,995
20000180	Information Systems Manager	1.00	1.00	1.00	84,427 - 102,253	102,253
20000680	Payroll Specialist 2	1.00	1.00	1.00	34,611 - 41,787	40,951
20001222	Program Manager	15.00	18.00	21.00	46,966 - 172,744	2,374,520
20000927	Senior Clerk/Typist	1.00	1.00	0.00	36,067 - 43,514	-
20000015	Senior Management Analyst	2.00	2.00	1.00	59,363 - 71,760	69,966
20000970	Supervising Management Analyst	1.00	1.00	1.00	66,768 - 80,891	77,147
	Budgeted Vacancy Savings					(126,131)
	Overtime Budgeted					4,091
FTE, Salaries, and Wages Subtotal		39.00	42.00	44.00		\$ 3,912,816
		FY2014 Actual	FY2015 Budget	FY2016 Proposed		FY2015-2016 Change
Fringe Benefits						
	Employee Offset Savings	\$ 36,726	\$ 47,391	\$ 36,859		\$ (10,532)
	Flexible Benefits	307,176	360,183	457,264		97,081
	Insurance	183	-	-		-
	Long-Term Disability	24,491	11,976	12,855		879
	Medicare	43,722	49,496	55,638		6,142
	Other Post-Employment Benefits	228,578	242,640	251,370		8,730
	Retiree Medical Trust	3,703	3,910	5,975		2,065
	Retirement 401 Plan	6,371	7,125	4,781		(2,344)
	Retirement ADC	897,135	959,538	761,967		(197,571)
	Retirement DROP	222	-	2,189		2,189
	Retirement Offset Contribution	29	-	-		-
	Risk Management Administration	33,975	37,880	44,898		7,018
	Supplemental Pension Savings Plan	154,962	170,448	256,532		86,084
	Unemployment Insurance	8,401	6,857	7,351		494
	Workers' Compensation	62,939	19,946	44,637		24,691
Fringe Benefits Subtotal		\$ 1,808,612	\$ 1,917,390	\$ 1,942,316		\$ 24,926
Total Personnel Expenditures					\$ 5,855,132	

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OneSD Support Fund

Department Expenditures

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015–2016 Change
Enterprise Resource Planning	\$ 19,438,201	\$ 20,728,100	\$ 25,046,688	\$ 4,318,588
Total	\$ 19,438,201	\$ 20,728,100	\$ 25,046,688	\$ 4,318,588

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	FY2014 Budget	FY2015 Budget	FY2016 Proposed	FY2015–2016 Change
Enterprise Resource Planning	17.50	17.00	23.00	6.00
Total	17.50	17.00	23.00	6.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Equipment/Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00	\$ 5,415,951	\$ -
Civic Center Plaza Rent Reallocation Adjustment reflects the reallocation of rent for Civic Center Plaza from the General Fund.	0.00	316,417	-
SAP EAM Plant Management Module Support Addition of 1.00 Program Coordinator and associated revenue for SAP Enterprise Asset Management (EAM) Plant Management module support.	1.00	141,269	138,037
SAP EAM Basis Support Addition of 1.00 Program Coordinator and associated revenue for SAP EAM Basis support.	1.00	141,269	138,037
SAP EAM Development Support Addition of 1.00 Program Coordinator and associated revenue for SAP EAM Development support.	1.00	141,269	138,037
SAP EAM Device Management Module Support Addition of 1.00 Program Coordinator and associated revenue for SAP EAM Device Management module support.	1.00	141,269	138,037
SAP FICA Module Support Addition of 1.00 Program Manager to support the SAP FICA module in-house.	1.00	141,269	-
SAP PBF Module Support Addition of 1.00 Program Coordinator to support the SAP Public Budget Formulation (PBF) module.	1.00	141,269	-
SAP Training Adjustment to reflect the addition of one-time non-personnel expenditures for SAP training to increase staff knowledge of emerging SAP technology and functionality.	0.00	30,000	-
Departmental Efficiencies Reduction in non-personnel expenditures as a result of department efficiencies.	0.00	(25,400)	-

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Significant Budget Adjustments (Cont'd)

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments	0.00	(346,878)	-
Adjustments to reflect the annualization of the Fiscal Year 2015 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.			
Personnel Expenditures Adjustment for EAM	0.00	(621,868)	-
Adjustment to personnel expenditures due to staff being wholly or partially dedicated to the SAP EAM project.			
Non-Discretionary Adjustment	0.00	(1,297,248)	-
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
Revised Revenue	0.00	-	6,055,476
Adjustment to reflect Fiscal Year 2016 revenue projections.			
Total	6.00	\$ 4,318,588	\$ 6,607,624

Expenditures by Category

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
PERSONNEL				
Personnel Cost	\$ 1,700,193	\$ 1,774,912	\$ 1,637,137	\$ (137,775)
Fringe Benefits	1,005,948	1,030,287	1,046,930	16,643
PERSONNEL SUBTOTAL	2,706,141	2,805,199	2,684,067	(121,132)
NON-PERSONNEL				
Supplies	\$ 7,130	\$ 20,479	\$ 17,516	\$ (2,963)
Contracts	353,863	361,122	146,737	(214,385)
Information Technology	10,230,946	11,564,185	16,980,136	5,415,951
Energy and Utilities	7,318	14,400	8,000	(6,400)
Other	678	4,000	1,000	(3,000)
Transfers Out	92,980	170,568	316,417	145,849
Capital Expenditures	-	60,000	50,000	(10,000)
Debt	6,039,146	5,728,147	4,842,815	(885,332)
NON-PERSONNEL SUBTOTAL	16,732,060	17,922,901	22,362,621	4,439,720
Total	\$ 19,438,201	\$ 20,728,100	\$ 25,046,688	\$ 4,318,588

Revenues by Category

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Charges for Services	\$ -	\$ -	\$ 6,607,624	\$ 6,607,624
Other Revenue	2,435	-	-	-
Rev from Money and Prop	25,157	-	-	-
Rev from Other Agencies	46,553	-	-	-
Transfers In	21,060,607	19,918,068	19,918,068	-
Total	\$ 21,134,752	\$ 19,918,068	\$ 26,525,692	\$ 6,607,624

Department of Information Technology

Personnel Expenditures

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget Proposed	FY2016 Salary Range	Total
FTE, Salaries, and Wages					
20001247	Business Systems Analyst 2	3.00	3.00	3.00 \$59,467 - \$71,864	\$ 215,592
20001246	Business Systems Analyst 3	2.00	1.00	1.00 65,416 - 79,061	79,061
90000541	Clerical Assistant 2 - Hourly	0.50	0.00	0.00 29,931 - 36,067	-
20001168	Deputy Director	1.00	1.00	1.00 46,966 - 172,744	125,000
20001261	Information Systems Administrator	3.00	4.00	4.00 73,466 - 88,982	324,896
20001234	Program Coordinator	0.00	0.00	7.00 23,005 - 137,904	740,454
20001222	Program Manager	8.00	8.00	7.00 46,966 - 172,744	847,468
	Budgeted Vacancy Savings				(695,334)
FTE, Salaries, and Wages Subtotal		17.50	17.00	23.00	\$ 1,637,137
		FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Fringe Benefits					
	Employee Offset Savings	\$ 24,230	\$ 30,174	\$ 21,051	\$ (9,123)
	Flexible Benefits	176,598	190,786	258,447	67,661
	Long-Term Disability	13,299	6,105	7,433	1,328
	Medicare	24,052	25,737	32,754	7,017
	Other Post-Employment Benefits	103,103	103,122	131,670	28,548
	Retiree Medical Trust	1,816	1,580	3,893	2,313
	Retirement 401 Plan	6,240	6,321	5,076	(1,245)
	Retirement ADC	543,944	584,854	391,411	(193,443)
	Risk Management Administration	15,341	16,099	23,518	7,419
	Supplemental Pension Savings Plan	60,242	58,791	135,719	76,928
	Unemployment Insurance	4,553	3,497	4,248	751
	Workers' Compensation	32,531	3,221	31,710	28,489
Fringe Benefits Subtotal		\$ 1,005,948	\$ 1,030,287	\$ 1,046,930	\$ 16,643
Total Personnel Expenditures				\$ 2,684,067	

Wireless Communications Technology Fund

Department Expenditures

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Financial & Support Services	\$ -	\$ 44,900	\$ -	\$ (44,900)
Wireless Technology Services	7,943,738	8,367,152	8,153,577	(213,575)
Total	\$ 7,943,738	\$ 8,412,052	\$ 8,153,577	\$ (258,475)

Department Personnel

	FY2014 Budget	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Wireless Technology Services	44.76	44.76	46.00	1.24
Total	44.76	44.76	46.00	1.24

Department of Information Technology

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Radio Upgrades Addition of one-time non-personnel expenditures for radio upgrades in order to comply with a Federal Communications Commission (FCC) mandate for public safety radio systems nationwide.	0.00	\$ 500,000	\$ -
Enterprise Asset Management Adjustment Addition of non-personnel expenditures and revenue associated with the SAP Enterprise Asset Management (EAM) Project.	0.00	242,919	100,592
Position Reallocations Transfer of positions among the Department of Information Technology's funds to align budget with anticipated expenditures.	3.00	212,075	-
P25 Radio System Financing Adjustment to reflect the addition of expenditures for sales tax associated with financing of the P25 radio system.	0.00	192,000	-
Associate Communications Engineer Addition Addition of 1.00 Associate Communications Engineer for department support.	1.00	101,906	-
Sublease with North County Transit District Addition of non-personnel expenditures and revenue associated with a sublease with the North County Transit District (NCTD) for land that the City leases from the Navy.	0.00	12,000	24,000
Equipment/Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00	(45,538)	-
Senior Clerk Typist Reduction Reduction of 1.00 Senior Clerk Typist as a result of department efficiencies.	(1.00)	(57,237)	-
Non-Standard Hour Personnel Funding Adjustment to expenditures according to a zero-based annual review of non-standard hour personnel funding requirements.	(1.76)	(84,286)	-
Salary and Benefit Adjustments Adjustments to reflect the annualization of the Fiscal Year 2015 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	(134,041)	-
One-Time Reductions and Annualizations Adjustment to reflect the removal of one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2015.	0.00	(284,900)	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(913,373)	-

Department of Information Technology

Significant Budget Adjustments (Cont'd)

	FTE	Expenditures	Revenue
Revised Revenue	0.00	-	(939,053)
Adjustment to reflect Fiscal Year 2016 revenue projections.			
Total	1.24	\$ (258,475)	\$ (814,461)

Expenditures by Category

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
PERSONNEL				
Personnel Cost	\$ 2,457,347	\$ 2,875,327	\$ 2,963,216	\$ 87,889
Fringe Benefits	1,815,160	2,013,732	2,011,025	(2,707)
PERSONNEL SUBTOTAL	4,272,507	4,889,059	4,974,241	85,182
NON-PERSONNEL				
Supplies	\$ 282,931	\$ 286,016	\$ 941,427	\$ 655,411
Contracts	879,333	1,274,322	968,834	(305,488)
Information Technology	138,515	142,303	96,765	(45,538)
Energy and Utilities	245,346	123,934	146,125	22,191
Other	233	161,400	193,400	32,000
Transfers Out	349,477	221,081	303,156	82,075
Capital Expenditures	73,515	38,752	38,752	-
Debt	1,701,882	1,275,185	490,877	(784,308)
NON-PERSONNEL SUBTOTAL	3,671,232	3,522,993	3,179,336	(343,657)
Total	\$ 7,943,738	\$ 8,412,052	\$ 8,153,577	\$ (258,475)

Revenues by Category

	FY2014 Actual	FY2015 Budget	FY2016 Proposed	FY2015-2016 Change
Charges for Services	\$ 41,816	\$ 456,312	\$ 408,312	\$ (48,000)
Other Revenue	9,926	-	-	-
Rev from Money and Prop	7,409	-	48,000	48,000
Rev from Other Agencies	238,872	-	-	-
Transfers In	7,075,576	6,980,398	6,165,937	(814,461)
Total	\$ 7,373,599	\$ 7,436,710	\$ 6,622,249	\$ (814,461)

Personnel Expenditures

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	0.00	0.00	2.00	\$31,491 - \$37,918	\$ 68,840
20000251	Apprentice 1-Communications Technician	0.00	1.00	4.00	39,978 - 53,290	198,189
20000139	Associate Communications Engineer	4.00	4.00	5.00	66,622 - 80,454	384,393
20000403	Communications Technician	20.00	19.00	16.00	58,157 - 69,742	1,097,663
20000405	Communications Technician Supervisor	2.00	2.00	2.00	66,685 - 80,600	161,200
20001168	Deputy Director	1.00	1.00	1.00	46,966 - 172,744	118,000
20000419	Equipment Technician 1	5.00	5.00	6.00	36,005 - 43,139	241,285
20000418	Equipment Technician 1	1.00	1.00	0.00	36,005 - 43,139	-

Department of Information Technology

Personnel Expenditures (Cont'd)

Job Number	Job Title / Wages	FY2014 Budget	FY2015 Budget	FY2016 Proposed	Salary Range	Total
90000419	Equipment Technician 1 - Hourly	1.76	1.76	0.00	36,005 - 43,139	-
20000425	Equipment Technician 2	2.00	2.00	2.00	39,499 - 47,091	94,182
20000178	Information Systems Administrator	1.00	1.00	0.00	73,466 - 88,982	-
20000288	Senior Communications Engineer	1.00	1.00	1.00	76,794 - 92,851	91,745
20000897	Senior Communications Technician	4.00	4.00	4.00	61,048 - 73,216	292,864
20000402	Senior Communications Technician Supervisor	1.00	1.00	1.00	76,710 - 92,602	76,710
20000015	Senior Management Analyst	0.00	0.00	1.00	59,363 - 71,760	70,684
20000955	Storekeeper 1	1.00	1.00	1.00	34,611 - 41,517	41,517
	Budgeted Vacancy Savings					(112,715)
	Overtime Budgeted					70,768
	Reg Pay For Engineers					47,891
	Vacation Pay In Lieu					20,000
FTE, Salaries, and Wages Subtotal		44.76	44.76	46.00		\$ 2,963,216
		FY2014 Actual	FY2015 Budget	FY2016 Proposed		FY2015-2016 Change
Fringe Benefits						
	Employee Offset Savings	\$ 8,397	\$ 12,345	\$ 9,191		\$ (3,154)
	Flexible Benefits	234,145	303,126	361,034		57,908
	Long-Term Disability	18,830	9,545	9,289		(256)
	Medicare	34,151	38,700	40,311		1,611
	Other Post-Employment Benefits	226,273	248,706	263,340		14,634
	Retiree Medical Trust	368	202	1,466		1,264
	Retirement 401 Plan	1,182	806	1,526		720
	Retirement ADC	1,070,943	1,160,553	1,074,980		(85,573)
	Retirement DROP	6,412	7,076	4,949		(2,127)
	Retirement Offset Contribution	32	-	-		-
	Risk Management Administration	33,587	38,827	47,036		8,209
	Supplemental Pension Savings Plan	128,038	145,345	168,915		23,570
	Unemployment Insurance	6,448	5,461	5,311		(150)
	Workers' Compensation	46,356	43,040	23,677		(19,363)
Fringe Benefits Subtotal		\$ 1,815,160	\$ 2,013,732	\$ 2,011,025		\$ (2,707)
Total Personnel Expenditures					\$ 4,974,241	

Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

GIS Fund	FY2014 Actual	FY2015* Budget	FY2016 Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 518,935	\$ 569,727	\$ 485,270
TOTAL BALANCE AND RESERVES	\$ 518,935	\$ 569,727	\$ 485,270
REVENUE			
Revenue from Other Agencies	\$ 84,660	\$ 195,303	\$ 195,303
Revenue from Use of Money and Property	198	-	-
Transfers In	1,271,792	1,605,758	1,548,341
TOTAL REVENUE	\$ 1,356,650	\$ 1,801,061	\$ 1,743,644
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 1,875,584	\$ 2,370,788	\$ 2,228,914
OPERATING EXPENSE			
Personnel Expenses	\$ 50,890	\$ 118,102	\$ 110,697
Fringe Benefits	48,084	95,249	70,307
Contracts	494,477	687,717	630,300
Information Technology	713,365	1,004,431	1,251,490
TOTAL OPERATING EXPENSE	\$ 1,306,816	\$ 1,905,499	\$ 2,062,794
TOTAL EXPENSE	\$ 1,306,816	\$ 1,905,499	\$ 2,062,794
BALANCE	\$ 568,768	\$ 465,289	\$ 166,120
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 1,875,584	\$ 2,370,788	\$ 2,228,914

* At the time of publication, audited financial statements for Fiscal Year 2015 were not available. Therefore, the Fiscal Year 2015 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2015 Adopted Budget, while the beginning FY 2015 balance amount reflects the audited Fiscal Year 2014 ending balance.

Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

Information Technology Fund	FY2014 Actual	FY2015* Budget	FY2016 Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 2,410,889	\$ 2,686,667	\$ 1,339,457
TOTAL BALANCE AND RESERVES	\$ 2,410,889	\$ 2,686,667	\$ 1,339,457
REVENUE			
Charges for Current Services	\$ 30,614	\$ -	\$ -
Other Revenue	4,485	-	-
Revenue from Other Agencies	100	-	-
Revenue from Use of Money and Property	2,902	-	-
Transfers In	9,576,461	8,673,318	12,401,158
TOTAL REVENUE	\$ 9,614,562	\$ 8,673,318	\$ 12,401,158
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 12,025,451	\$ 11,359,985	\$ 13,740,615
OPERATING EXPENSE			
Personnel Expenses	\$ 3,088,740	\$ 3,485,720	\$ 3,912,816
Fringe Benefits	1,808,612	1,917,390	1,942,316
Supplies	11,438	29,093	18,696
Contracts	546,390	1,372,478	1,956,065
Information Technology	2,810,639	2,861,095	4,835,082
Energy and Utilities	223,821	9,607	10,665
Other Expenses	6,328	11,700	8,000
Transfers Out	142,040	104,666	69,947
Capital Expenditures	12,187	-	-
Debt Expenses	696,818	696,819	696,818
TOTAL OPERATING EXPENSE	\$ 9,347,012	\$ 10,488,568	\$ 13,450,405
TOTAL EXPENSE	\$ 9,347,012	\$ 10,488,568	\$ 13,450,405
BALANCE	\$ 2,678,439	\$ 871,417	\$ 290,210
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 12,025,451	\$ 11,359,985	\$ 13,740,615

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Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

OneSD Support Fund	FY2014 Actual	FY2015* Budget	FY2016 Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 1,380,265	\$ 3,085,182	\$ 4,081,741
Continuing Appropriation - CIP	1,100,000	1,100,000	1,100,000
TOTAL BALANCE AND RESERVES	\$ 2,480,265	\$ 4,185,182	\$ 5,181,741
REVENUE			
Charges for Current Services	\$ -	\$ -	\$ 6,607,624
Other Revenue	2,435	-	-
Revenue from Other Agencies	46,553	-	-
Revenue from Use of Money and Property	25,157	-	-
Transfers In	21,060,607	19,918,068	19,918,068
TOTAL REVENUE	\$ 21,134,752	\$ 19,918,068	\$ 26,525,692
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 23,615,017	\$ 24,103,250	\$ 31,707,433
CAPITAL IMPROVEMENTS PROGRAM (CIP) EXPENSE			
CIP Expenditures	\$ -	\$ -	\$ 5,116,800
TOTAL CIP EXPENSE	\$ -	\$ -	\$ 5,116,800
OPERATING EXPENSE			
Personnel Expenses	\$ 1,700,193	\$ 1,774,912	\$ 1,637,137
Fringe Benefits	1,005,948	1,030,287	1,046,930
Supplies	7,130	20,479	17,516
Contracts	353,863	361,122	146,737
Information Technology	10,230,946	11,564,185	16,980,136
Energy and Utilities	7,318	14,400	8,000
Other Expenses	678	4,000	1,000
Transfers Out	92,980	170,568	316,417
Capital Expenditures	-	60,000	50,000
Debt Expenses	6,039,146	5,728,147	4,842,815
TOTAL OPERATING EXPENSE	\$ 19,438,201	\$ 20,728,100	\$ 25,046,688
EXPENDITURE OF PRIOR YEAR FUNDS			
CIP Expenditures	\$ -	\$ -	\$ 1,100,000
TOTAL EXPENDITURE OF PRIOR YEAR FUNDS	\$ -	\$ -	\$ 1,100,000
TOTAL EXPENSE	\$ 19,438,201	\$ 20,728,100	\$ 31,263,488
RESERVES			
Continuing Appropriation - CIP	\$ 1,100,000	\$ 1,100,000	\$ -
TOTAL RESERVES	\$ 1,100,000	\$ 1,100,000	\$ -
BALANCE	\$ 3,076,816	\$ 2,275,150	\$ 443,945
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 23,615,017	\$ 24,103,250	\$ 31,707,433

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Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

Wireless Communications Technology Fund	FY2014 Actual	FY2015* Budget	FY2016 Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 2,137,923	\$ 1,568,607	\$ 1,683,479
TOTAL BALANCE AND RESERVES	\$ 2,137,923	\$ 1,568,607	\$ 1,683,479
REVENUE			
Charges for Current Services	\$ 41,816	\$ 456,312	\$ 408,312
Other Revenue	9,926	–	–
Revenue from Other Agencies	238,872	–	–
Revenue from Use of Money and Property	7,409	–	48,000
Transfers In	7,075,576	6,980,398	6,165,937
TOTAL REVENUE	\$ 7,373,599	\$ 7,436,710	\$ 6,622,249
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 9,511,522	\$ 9,005,317	\$ 8,305,728
OPERATING EXPENSE			
Personnel Expenses	\$ 2,457,347	\$ 2,875,327	\$ 2,963,216
Fringe Benefits	1,815,160	2,013,732	2,011,025
Supplies	282,931	286,016	941,427
Contracts	879,333	1,274,322	968,834
Information Technology	138,515	142,303	96,765
Energy and Utilities	245,346	123,934	146,125
Other Expenses	233	161,400	193,400
Transfers Out	349,477	221,081	303,156
Capital Expenditures	73,515	38,752	38,752
Debt Expenses	1,701,882	1,275,185	490,877
TOTAL OPERATING EXPENSE	\$ 7,943,738	\$ 8,412,052	\$ 8,153,577
TOTAL EXPENSE	\$ 7,943,738	\$ 8,412,052	\$ 8,153,577
BALANCE	\$ 1,567,784	\$ 593,265	\$ 152,151
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 9,511,522	\$ 9,005,317	\$ 8,305,728

* At the time of publication, audited financial statements for Fiscal Year 2015 were not available. Therefore, the Fiscal Year 2015 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2015 Adopted Budget, while the beginning FY 2015 balance amount reflects the audited Fiscal Year 2014 ending balance.