

City of San Diego

# Administrative MOU with SDG&E regarding the Gas and Electric Franchises

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# Overview

The Franchises were awarded to San Diego Gas & Electric (SDG&E). Effective July 8, 2021.

The Administrative MOU went into effect on November 1, 2021.

The Franchise agreements identifies the need for an Administrative Memorandum of Understanding to further detail and dictate the expectations, processes, and implementation of the agreements; establish categories of work for which no specific permit is required; and outline the conditions and restrictions on the authority of the MOU.

The MOU is a two-year agreement reviewed and updated every two years.

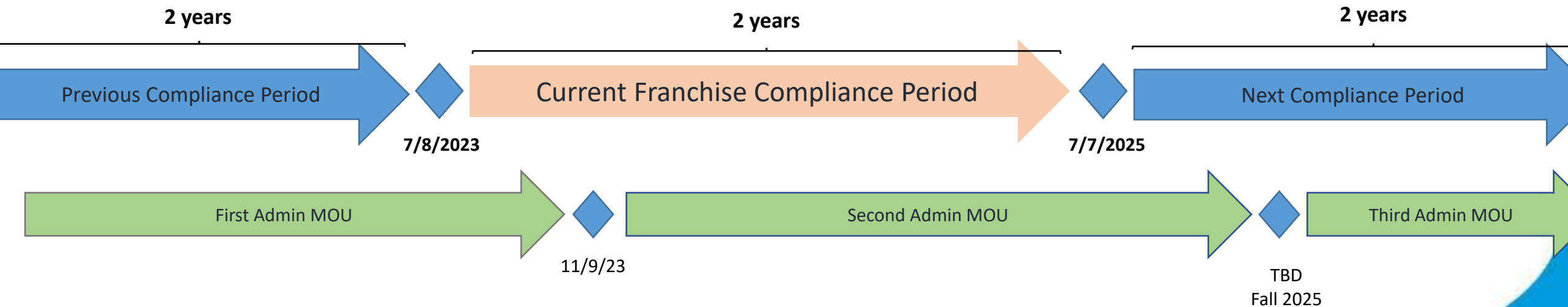
# Purpose

Franchise (9.a): “Grantee’s exercise of rights to install, maintain, and operate its facilities in the Streets of the City shall at all times be subject to obtaining and maintaining in force an Administrative MOU.” [O-21328]

- Establish a better working relationship between SDG&E and the City
- Define criteria for SDG&E no review permit
- Utilizing enhanced communication and data-sharing technology to develop streamlined operational pathways where it is effective, safe, and to the benefit of the residents and businesses of San Diego
- Outline compliance with City regulations

# Timeline

- Franchises went into effect July 8, 2021
- The first Administrative MOU went into effect on November 1, 2021
- Renegotiations of the Admin MOU began on March 31, 2023, and version 2 was executed November 9, 2023.



# MOU Development Process

- 14 Working Group meetings over 8 weeks
- Several smaller tactical meetings on project criteria and data sharing
- Coordinated and led by Sustainability and Mobility Department

## City of San Diego

- Sustainability and Mobility
- Development Services (DSD)
- Engineering & Capital Projects (ECP)
- Transportation
- Public Utilities Department
- Department of IT
- Office of the City Attorney

## SDG&E

- Regional Public Affairs
- Design & Project Management
- Gas Operations - San Diego Region
- Electric Operations- San Diego Region
- Senior Counsel

# Key Areas of MOU Updates

1. Project Criteria for MOU Permit
2. Coordination with City CIP Projects
3. Construction Standards & Requirements
4. Data Sharing
5. Admin MOU Trainings

# 1. Criteria for MOU Permit

**Initial MOU:** MOU Permit applies for Category 1 projects that meet all criteria:

- a) Like-kind replacements
- b) No permanent impact or alteration to any City infrastructure.
- c) No work in ROW under moratorium.
- d) Work will not take place in any sensitive archeological or paleontological areas.
- e) Work does not create major disturbances of CITY landscaping.

**Updated MOU:** Clarified and gained consensus on Category 1 project definitions.

## 2. Coordination with City CIP Projects

### **Initial MOU:**

- Both City and SDG&E will exchange project schedule information.
- SDG&E will conduct preliminary conflict checks for City CIP projects.
- Where feasible, Traffic Control for City CIP projects will be utilized for SDG&E relocation projects.

### **Updated MOU:**

- Clarifies process for SDG&E to work under City CIP permit.
- Establishes a Service Point Order working group to identify process improvements for Service Point Approval and Service Orders.



# 3. Construction Standards & Requirements

## Initial MOU:

- Emergency Projects
  - Immediate notification of emergency work
  - Temporary work standards and ongoing inspections
  - Immediate response on notification of safety hazard of temporary measures
  - Retroactive permit timelines
- Construction Impacts to City Infrastructure
  - Restoration of all city assets impacted by construction
  - City infrastructure brought to current accessibility standards if out of compliance

## Updated MOU:

- Updated Admin MOU to align with new City Ordinances (Street Preservation Ordinance)

## 4. Data Sharing

- SDG&E will make available as-built data of their assets in the ROW
  - Shared through ArcGIS layer
  - Both gas and electric asset
- Development of a shared-data portal for real-time project information for Category 1 Projects

## 5. Admin MOU Training

### **Initial MOU:**

- No required Admin MOU training for either party.

### **Updated MOU:**

- Both City and SDG&E will host an Admin MOU training within three months of the MOU execution

# Thank You