

## **San Diego Privacy Advisory Board**

### **Minutes of Meeting – November 21, 2024**

A recording of the meeting is available at <https://www.sandiego.gov/pab/meetings/2024 Agendas>

The meeting was held in the City Administration Building - 202 C Street, San Diego, CA 92101, 12th Floor – Council Chambers

#### **Attendance:**

In-Person: Ike Anyanetu, Tim Blood, Brett Diehl, Lee Duran, Yaw Dapaa Quorum reached

Via Zoom: Pegah Parsi and Magdalena Donea

Absent: Taura Gentry-Kelso, Ted Womack Jr.

#### **Motions Made:**

- Unanimous acceptance of the minutes of meeting dated October 24, 2024.
- Unanimous acceptance of the Bylaws, as amended by the Committee and Board. See attached. These revisions will now be presented to the City attorney for review.

#### **Other Matters Discussed and of Note:**

The Chair discussed the role of the Chair position of the Board and related time commitments. This was in preparation for board officer elections in 2025.

The Operations subcommittee is chaired by Ike. The subcommittee has finalized the calendar 2025 PAB meeting dates. Dates were agreed by the full Board and will be posted to the City's PAB website.

The Prioritization and Tools subcommittee is chaired by Maggie. The subcommittee has received a list of "non-redacted" surveillance technologies on November 20, 2024. Kohta Kaiser discussed the City department's policies and procedures to get surveillance technology requests to the PAB. The City Information Technology team is now looking at what technologies are exempt from PAB review. Kohta further noted that the process within the City for identifying and elevating surveillance technology requests is in flux and being streamlined. An updated surveillance technologies list is expected to be updated by the City in the near term. The subcommittee will then review the list and recommend prioritization for PAB review. The discussion as to what "prioritization" means was referred to Ranking Technology in Section 511 of the San Diego Municipal Code.

The Internship subcommittee is chaired by Tim. The subcommittee is looking at the scope of work to be performed by the intern. Scope will determine reporting and supervision structure. With a City hiring freeze the PAB may potentially utilize interns currently sitting in the Mayor's office.

A template outlining Roberts Rules of Order was passed to the PAB as a guide and reference tool.

The meeting adjourned at 7:30 pm.

/s/ LMD as Recorded for the PAB