

Doing Business with the City of San Diego

All of the **City's contracting opportunities** (Bids & Contracts tab) can be found at the **following website**:

Step 1: Click Link

<https://www.sandiego.gov/purchasing/bids-contracts>



Step 2: Clicking on the [Public Works Contracting box](#)

redirects you to Public Works Construction opportunities

All Public Works Construction contracts valued over \$500,000.00 are advertised in the City of San Diego's official publication of record ([PlanetBids](#)) and The San Diego Daily Transcript.

Step 3: Click [Vendor Registration Tab](#)

Purchasing & Contracting

Purchasing & Contracting Home | Bids & Contracts | **Vendor Information** | Consultant Services | Programs | FAQ | Staff | Contact Us

Public Works Contracting

The Public Works Contracting Division is part of the Purchasing & Contracting Department. Its mission is to help the City achieve its [Strategic Plan](#) goals and objectives by providing superior services and to support City departments in the centralized acquisition of construction and related professional services in furtherance of the [Capital Improvements Program \(CIP\)](#).

The division is responsible for the City's centralized procurement of CIP construction and associated professional consulting services, as well as contract management functions to ensure that contracts meet the City's [CIP needs](#). To meet these needs, the division conducts the advertisement and award of construction and professional services requirements in conformance with the City's [Charter](#) and [Municipal Code](#), including:

- Advertising bid packages;
- Coordinating job walks and bid openings for all of the [City's construction projects](#);
- Verifying the appropriate inclusion of insurance and bonds;
- Determining bid and proposal awardees; and

Bids & Contracts

- [Bids & Contracts Home](#)
- [Bid Tabulations](#)
- [Category Definitions](#)
- [Emergency Operations Registry](#)
- [Glossary](#)
- [Other Opportunities](#)
- [Notice Under Americans with Disabilities Act \(Title II\)](#)

Vendor Registration

Architecture & Engineering Requests for Proposal (RFP)

Small Local Business Enterprise Program

For **information on Vendor Registration** and to **register**, click on the **Vendor Registration tab** on the right-hand side.

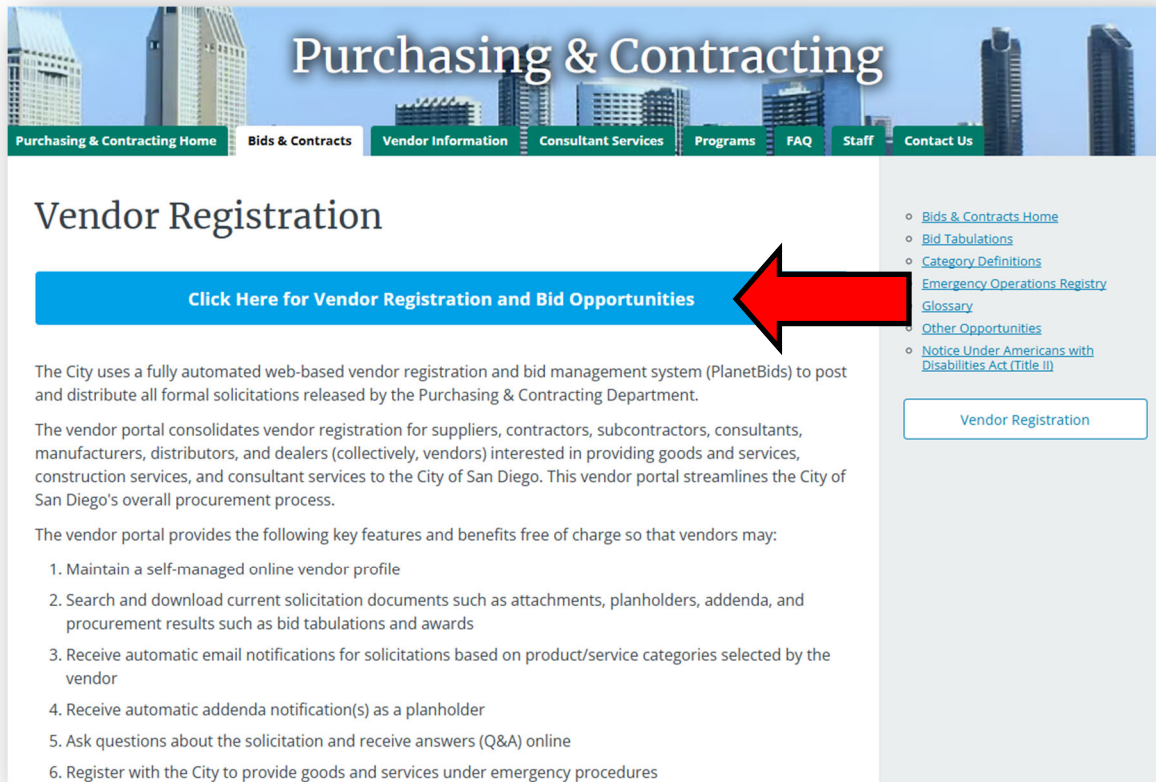
Or click the following link to get to the Vendor Registration Page:
<https://www.sandiego.gov/purchasing/bids-contracts/vendorreg>

Questions regarding the Vendor Portal

If you have any difficulty registering online, please contact the Technical Support personnel by clicking the [Help link](#) or visiting the [General Questions](#) page.

For general questions regarding the vendor portal, email purchasing@sandiego.gov or call 619-236-6000.

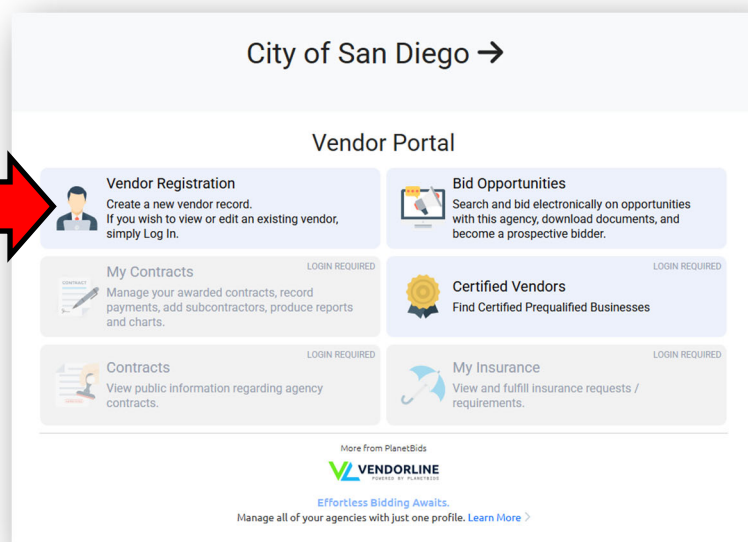
Step 4: Click Blue Button - [Vendor Registration and Bid Opportunities](#)



By clicking the **Vendor Registration and Bid Opportunities** button, you will enter the **[Vendor Portal](#)** of the Planet Bids Website.

Step 5: Click

[Vendor Registration](#)
on PlanetBids website



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How to Receive Bid Notifications on PlanetBids

In order to **receive bid notifications** relevant to your classification, **please do the following steps** when you **first register** for PlanetBids.

Company Class

- Construction
- General Services
- Professional Services
- Supplier

Step 1: Select your Company Class

Categories **ADD**

At least one Category must be chosen

Step 2:
Click Add

Categories

Search Show only selected categories

749 categories (4 selected)

#	Category
14500	Brushes (See Class 485 For Janitorial Type)
15000	Builder'S Supplies
95815	Building And Facilities Management Services
91003	Building Cleaning, Exterior
<input checked="" type="checkbox"/> 90900	Building Construction Services, New (Incl. Maintenance And Repair S...
<input checked="" type="checkbox"/> 90922	Building Construction, Non-Residential (Office Bldg., Etc.)
<input checked="" type="checkbox"/> 541350	Building Inspection Services
<input checked="" type="checkbox"/> 91000	Building Maintenance, Installation And Repair Services
96109	Building Permit Services
90612	Building Sanitation - Architectural Services
90610	Buildings - Architectural Design
15500	Buildings And Structures: Fabricated And Prefabricated
91819	Buildings, Structures And Components Consulting

Cancel Save

Step 3: Select your NAICS Codes

Step 4: Click Save