



**Agenda for the Meeting of
Thursday, February 13, 2025
5:00 p.m.**

In-Person Meeting

**Second Floor Conference Room
451 A Street, San Diego, California 92101**

To access the meeting, enter the building from the main entrance in the courtyard behind 450 B Street, San Diego, California 92101. Let the security guard know you are there for the meeting, and they will swipe their badge in the elevator to grant you access to the second floor. For additional information, contact the Ethics Commission at (619) 533-3476.

REGULAR MEETING

Item 1: Call to Order.

Item 2: Roll Call.

Item 3: Approval of Commission Minutes.

Approval of Commission Minutes of Meeting of January 9, 2025.

▶ View back-up materials: [Minutes](#)

Item 4: Non-Agenda Public Comment.

Item 5: Commissioner Comment.

This portion of the agenda provides an opportunity for Commissioners to make announcements or comments.

Item 6: Executive Director Comment.

This portion of the agenda provides an opportunity for the Executive Director to make announcements or comments.

Item 7: General Counsel Comment.

This portion of the agenda provides an opportunity for the Commission's General Counsel to make announcements or comments.

Item 8: Presentation of Final Audit Report Regarding the *Tommy Hough for San Diego City Council 2022 Committee*

Discussion and possible action regarding the Final Audit Report presented by staff concerning the audit of the *Tommy Hough for San Diego City Council 2022 Committee*.

▶ View back-up materials: [Final Audit Report](#)

Item 9: Presentation of Final Audit Report Regarding the *Antonio Martinez for City Council 2022 Committee*

Discussion and possible action regarding the Final Audit Report presented by staff concerning the audit of the *Antonio Martinez for City Council 2022 Committee*.

▶ View back-up materials: [Final Audit Report](#)

Item 10: Informational Item – Training for Ethics Commissioners

This item is part of a continuing, periodic series in which Commission staff, counsel, and others will present trainings designed to assist Commissioners in their work on the panel. Topics for this meeting include:

(a) City of San Diego – Equal Employment Opportunity (EEO) Training

The City's Equal Employment Opportunity staff will provide a training on the EEO laws that apply to Ethics Commissioners and other City volunteers, City employees, contractors, and others.

(Please note: This sub-item is expected to be heard right after Item 4 on the agenda, as City EEO staff is expected to attend to present the training.)

▶ View back-up materials: [City of San Diego EEO Policy dated October 25, 2024](#)

(b) Overview of Commission Chair's Responsibilities

The Executive Director and General Counsel will review the Chair's role and selection process, per the Municipal Code.

(c) Overview of Outside Counsel Procedures

The Executive Director, General Counsel, and Chair will address the parameters of outside counsel's relationship with the Commission, Commission staff, and related procedures.

(d) Commission Responsibilities Regarding Non-Enforcement Programs

The Executive Director, General Counsel, and Commission staff will discuss the board's role in the operation of the Commission's non-enforcement programs, per the Municipal Code.

Item 11: Informational Item – Presentation of the Ethics Commission's 2024 Annual Report.

The Executive Director will present the Ethics Commission's 2024 Annual Report, focusing on highlights from the calendar year. The Commission's Annual Reports are published on its website.

▶ View back-up materials: [2024 Annual Report](#)

Item 12: Informational Item: Enforcement Program Update

The Investigative Program Manager will present the monthly public report.

▶ View back-up materials: [IPM Monthly Report for February 2025](#)

Item 13: Adjournment

INTERNET ACCESS TO COMMISSION AGENDA: The Internet address is: <http://www.sandiego.gov/ethics>.

REQUESTS FOR ACCESSIBILITY MODIFCATIONS OR ACCOMMODATIONS

As required by the Americans with Disabilities Act, requests for agenda information to be made available in alternative formats, and any requests for disability-related modifications or accommodations that may be required to facilitate meeting participation, may be made by contacting the Ethics Commission. Please call (619) 533-3476 or email ethicscommission@sandiego.gov. This may include requests seeking alternatives to observing meetings and offering public comment as noted above. Requests for translation services or auxiliary aids may require different lead times, which may range from five business days to two weeks. Please contact the Ethics Commission as soon as possible to ensure availability. The Ethics Commission is committed to addressing requests promptly to maximize accessibility and public participation.

COMMENT ON NON-AGENDA ITEMS: This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. Comments are limited to no more than three minutes per speaker. Submit requests to speak to the Commission **prior** to the start of the meeting. Pursuant to the Ralph M. Brown Act, the Commission shall take no discussion or action, other than a referral, on any issue brought forth under “Non-Agenda Comment.”

COMMENT ON AGENDA ITEMS: When the Commission Chair has introduced the item on which you would like to comment, you will be asked to introduce yourself and provide your comments. Each speaker will have three minutes to speak. The Commission will take public comment on Closed Session items, if any, before adjourning to that meeting.

If you wish to submit written materials, please do so by sending an email to ethicscommission@sandiego.gov no later than close of business on Wednesday, February 12, 2025. Materials submitted via e-mail by this deadline will be distributed to the Ethics Commissioners before the meeting.