



**North Park Planning Committee  
Election Subcommittee**

**January 22nd, 2025, 6:00 pm  
Virtual Meeting (Via Zoom)**

**Zoom link:**

**<https://us06web.zoom.us/j/89743643045?pwd=WGs46H2RpEZLXi5N95IXWYBJ6LJrnk.1>**

**Meeting ID: 897 4364 3045    Passcode: 985757**

Contact Chair: [info@northparkplanning.org](mailto:info@northparkplanning.org)

**Agenda**

- I. **Consent Agenda Items** (6:00-6:05 pm)
  - A. Call to Order, Roll Call and Attendance Report
  - B. Modifications & Adoption of the January 22nd Meeting Agenda
  
- II. **Non-Agenda Public Comment** (6:05-6:15 pm)  
 Limited to Items not on Agenda; non-debatable. Two-minute maximum, Chair can award more time.
  
- III. **Informational Items** (6:15-6:25 pm)
  - A. Informational Item 1: Report by chair on current status
  
- IV. **Action Items** (6:25-7:10 pm)
  - A. Action Item 1: Approve Schedule of Events and Deadlines leading to the 2025 North Park Planning Committee annual election on March 18th.

<b>Date</b>	<b>Event or Deadline</b>
January 22nd	Election Subcommittee meeting
January 25th (45 days before first day of voting)	Deadline to submit election procedures to city
February 18th	Presentation of candidates at monthly full board meeting Deadline to finalize voting guide Official candidates set after meeting
March 6th	Public deadline to register to vote (6 pm)

March 11th	Online voting opens (8 am)
March 15th	In-person voting (day 1)
March 18th	Election Day Online voting closes (8 am) In-person voting (day 2) Results counted and announced at monthly full board meeting

- B. Action Item 2: Discuss and Approve Campaign to Notify Public and Solicit Candidates and Voter Registration
  - 1. Identify Methods of Public Outreach
  - 2. Identify Volunteers to Carry-out Public Outreach
  
- C. Action Item 3: Discuss and Approve Online and In-person Voter Registration Process
  - 1. Identify Volunteers to Monitor and Verify Online Voter Registration
  
- D. Action Item 4: Discuss and Approve Candidate Registration Form
  - 1. Identify Volunteers to Monitor and Verify Candidate Registration, and submit list of candidates for presentation at February 18th NPPC Meeting
  
- E. Action Item 5: Discuss and Approve Online Voting software
  
- F. Action Item 6: Discuss and Approve Process to Monitor Voting Process and Count Votes
  - 1. Identify Volunteers to Monitor and Count Online Voting
  - 2. Identify Volunteers to Monitor and Count In-person Registration/Voting on March 15th
  - 3. Identify Volunteers to Monitor and Count In-person Registration/Voting on March 18th

V. **Unfinished, New Business & Future Agenda Items** (7:10-7:15 pm)

- A. Decide on next meeting time, date, and mode

VI. **Adjournment** (7:15 pm)

Contact Information:

Roger McClish (Election Subcommittee Chair)

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