

Climate Advisory Board

Item 14: Ad-Hoc Committee Work Plans

Background

- In 2024, the newly formed CAB created a Workplan Committee, then decided to split into 3 Committees organized by priority CAP areas (Strategy 1, 2, 3)
- In December 2024 CAB meeting, a draft Workplan combining items from the 3 Workplan Committees was presented and distributed to all CAB members
- In January 2025, 3 Workplan Committee Chairs and CAB Chair met to develop today's recommendations

Recommendations

- Review & Approve 2025 CAP Workplan
- Dissolve Ad Hoc Workplan Committees
- Create 3 new Ad Hoc committees to focus on initial priorities

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Discussion

- The Workplan is a tool to help the CAB organize & prioritize their activities
 - It can be refined over time, some items may shift to next year
 - Note the CAB Chair can agendaize additional relevant items as needed
- Each item in the Workplan contains a general timeline of
 - On-going
 - H1 (first half of the year)
 - H2 (second half of the year)
- Work will mostly occur in Ad Hoc Committees
 - Recommend meeting once a month, zoom acceptable
 - Encourage all CAB members to join at least one committee
 - Committees will provide briefs & recommendations to the CAB
- Work can occur outside of a Committee, coordinated with Chair



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Discussion: Proposed Workplan

Num	Item	CAP Strategy	General Timeline
1	Ensure CAB has representation from subject matter experts and community members	General	on-going
2	Coordinate with Related Boards & Commissions	General	on-going
3	Advise on CAP Reporting, Implementation, Budgets	General	H1
4	Advise on Climate Equity	General	on-going, H2
5	Advise on Building Decarb Plans, Policies, Programs	S1	on-going
6	Advise on Citywide Collaborative Community Awareness Campaign for EV Adoption	S2	H1
7	Advise on Virtual Powerplant Landscape Tech Development	S2	H2
8	Advise on Parking Management and Revenue that can equitably support the City's Mode Shift and Vision Zero goals	S3	H1
9	Advise on programs/funding to support increasing the city's: - Transit Mode Share goal from 4.5% to 15% by 2035 - Bike Mode Share goal from 1.4% to 10% by 2035.	S3	H2
10	Advise on potentially using recycled plastic in resurfacing projects to reduce virgin oil usage and embodied carbon.	S6	H2

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Proposed Actions

1. Move that the Climate Advisory Board adopt the 2025 CAB Workplan, as amended
2. Move that the following 3 Ad Hoc Committees be dissolved
 - Strategy 1 2025 Workplan Committee
 - Strategy 2 2025 Workplan Committee
 - Strategy 3 2025 Workplan Committee
3. Move that the following 3 Ad Hoc Committees be created
 - 2025 Committee to Advise on CAP Reporting, Implementation, Budgets
 - 2025 Committee to Advise on Citywide Collaborative Community Awareness Campaign for EV Adoption
 - 2025 Committee to Advise on Parking Management and Revenue that can equitably support the City's Mode Shift and Vision Zero goals

Note: Committee Chairs and Members are appointed by CAB Chair, no motion required. Please advise of your interest.