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[**ACCESSIBILITY ADVISORY BOARD**](https://www.sandiego.gov/adacompliance/aab)

**Meeting Minutes**

WEDNESDAY, November 13, 2024

10:30 a.m. – 12:30 p.m.

Location: **[Civic Center Plaza](https://maps.app.goo.gl/pqxzCE2rr3jryRVU8)**

**[1200 Third Ave](https://maps.app.goo.gl/pqxzCE2rr3jryRVU8)**

**[4](https://maps.app.goo.gl/pqxzCE2rr3jryRVU8)[th](https://maps.app.goo.gl/pqxzCE2rr3jryRVU8) [Floor Conference Room](https://maps.app.goo.gl/pqxzCE2rr3jryRVU8)**

**[San Diego, CA 92101](https://maps.app.goo.gl/pqxzCE2rr3jryRVU8)**

**Public Comment on an Agenda Item:** If you wish to address the Board on an item for today's agenda, please complete and submit a speaker form before the Board hears the agenda item. You will be called at the time the item is heard.

**Public Comment on Matters Not on the Agenda**: You may address the Board on any matter not listed on today's agenda. Please complete and submit a speaker form. However, California's open meeting laws do not permit the Board to discuss or take any action on the matter at today's meeting. At its discretion, the Board may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals’ comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period per item.

**Agenda**

Item 1: Call to Order and Roll Call

Meeting called to order at 10:32 with Chair Rosen, Vice Chair Sieglen-Perry, and Members Wolford, Cooluris, Roosen, Jackson, and Zuno present. Member Landon absent.

Item 2: Non-Agenda Public Comment

None

Item 3: Approval of the draft minutes of September 11, 2024

Member Elaine Cooluris made a motion to approve the minutes with Vice Chair Sieglen-Perry seconding. Passed unanimously with Member Landon absent.

Item 4: Information Item: Blue Envelope Program (Lieutenant Jonathan Lowe, San Diego Police Department) Lieutenant Jonathan Lowe provided a presentation on the County-wide Bleu Envelope Program, no action taken. The goal of the program is to improve communication between first responders and people with disabilities. Member Cooluris asked whether the Fire Department received the same training on the Blue Envelope program as SDPD and noted that lifeguards would need the training too. Member Zuno asked about the possibility to train youth drivers about the Blue Envelope Program; her organization, Access to Independence is providing drivers education for youth with autism spectrum disorder.

Item 5: Information Item: Accessible Parking Space Request at the San Diego Center for the Blind at 5926 El Cajon Blvd, San Diego (Alejandra Warner, Access Compliance Specialist, Sustainability and Mobility Department)

Alejandra Warner presented a detailed study on the feasibility for installing a new ADA Blue curb parking space on El Cajon Boulevard, providing detailed technical information and an assessment of the current sidewalk accessibility in front of the San Diego Center for the Blind offices.

Item 6: Action Item: Review and Approval of the Fiscal Year 2026 Budget Slide Deck for Councilmembers and Mayor (Budget Ad Hoc Committee)

Member Wolford will send 30-minute meeting requests to Council members to ask their support with the FY26 budget preparations. Member Wolford requested updated budget and complaint numbers from ADACA to include in the presentation. Member Sieglen-Perry noted that ADACA would need additional budget support as the number of complaints doubled in the last few years and ADACA also has the administration work for two federal grants for updating the City’s Transition Plan.

Item 7: Ad Hoc Committee Updates & Reports

1. Budget Ad Hoc Committee (Members: Wolford, Sieglen-Perry, Koczur, Zuno)

See above.

1. Disability Advocates – Outreach & Recruit Ad Hoc Committee (Members: Wolford, Jackson, Koczur, and Roosen) Member Sieglen-Perry asked for a list of the City’s current projects including accessibility improvements with their budget per Council Districts. She asked if it is possible to reach out to other organizations to recruit for community support (either individually or a board committee).
2. Day with a Disability Ad Hoc Committee (Members: Landon, Roosen, Sieglen-Perry)

No updates.

Item 8: Chair Report

Chair Rosed reminded the members to read the bylaws online.

Item 9: City Liaison Report

Update on complaint reports and procedures.

Item 10: Old Business

None

Item 11: Board Comments or Announcements

None.

Item 12: Adjournment

Meeting adjourned at 12:15 PM

**Next Meeting: January 8, 2025**

Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters may be requested by contacting Judit Havens at (619) 236-5979 or [adacompliance@sandiego.gov](mailto:adacompliance@sandiego.gov). Please provide three business days’ advance notice to ensure availability.