



## ACCESSIBILITY ADVISORY BOARD

### Meeting Minutes

WEDNESDAY, September 11, 2024

10:30 a.m. – 12:30 p.m.

Location: [Civic Center Plaza](#)  
[1200 Third Ave](#)  
[4<sup>th</sup> Floor Conference Room](#)  
[San Diego, CA 92101](#)

**Public Comment on an Agenda Item:** If you wish to address the Board on an item for today's agenda, please complete and submit a speaker form before the Board hears the agenda item. You will be called at the time the item is heard.

**Public Comment on Matters Not on the Agenda:** You may address the Board on any matter not listed on today's agenda. Please complete and submit a speaker form. However, California's open meeting laws do not permit the Board to discuss or take any action on the matter at today's meeting. At its discretion, the Board may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

### Agenda

- Item 1: Call to Order and Roll Call  
Meeting called to order at 10:32 with Chair Wolford, Vice Chair Sieglen-Perry, and Members Cooluris, Roosen, Landon, Jackson, and Zuno present. Member Koczur absent.
- Item 2: Non-Agenda Public Comment  
None

- Item 3: Approval of the draft minutes of June 12, 2024  
Vice Chair Sieglen-Perry made a motion to approve the minutes with Member Jackson seconding. Passed unanimously with Member Koczur absent.
- Item 4: Information Item: Public Right-of-Way Transition Plan Phase 1 Update (Phuong Nguyen, Senior Transportation Engineer, [CR Associates](#))  
Mr. Nguyen presented the project, no action taken. Members asked what the total project budget was, Liaison Curtis answered it is a Caltrans grant of \$1,239,000 state grant with an in-kind match of \$261,000. Members also asked if trip and fall sidewalk hazards are included as an asset
- Item 5: Action Item: Election of Chair for the Accessibility Advisory Board  
Member Jackson motioned for Victor Roosen to be chair of the board, Member Cooluris seconded the motion. Passed unanimously with Member Koczur absent.
- Item 6: Action Item: Election of the Vice Chair of the Accessibility Advisory Board  
Chair Wolford motioned for Patricia Sieglen-Perry to be Vice Chair of the board, Member Zuno seconded the motion. Passed unanimously with Member Koczur absent.
- Item 7: Information Item: Discussion of Fiscal Year 2026 Budget  
Chair Wolford requested volunteers for the FY26 Budget Committee, new Chair Roosen volunteered, Vice Chair Sieglen-Perry suggested Member Koczur stay on the committee and volunteered to leave the ad hoc committee to keep the number of members at four or fewer. Member Zuno requested to remain on the committee. Final members are Roosen, Koczur, Wolford, and Zuno.
- Item 8: Ad Hoc Committee Updates & Reports
- a. Budget Ad Hoc Committee (Members: Wolford, Sieglen-Perry, Koczur, Zuno)  
See above
  - b. Disability Advocates – Outreach & Recruit Ad Hoc Committee (Members: Wolford, Jackson, Koczur, and Roosen)
  - c. Day with a Disability Ad Hoc Committee (Members: Landon, Roosen, Sieglen-Perry)  
Member Cooluris volunteered to be on the committee, Chair Wolford appointed her.

Item 9: Chair Report

September is National Service Dog Month. Organizations who raise service dogs need puppy raisers. Canine Companions, Dogs for Better Lives, are two organizations that need puppy raisers.

Item 10: City Liaison Report

a) Comment Period Open until September 23, 2024, for the Department of Transportation (DOT) Adoption of Accessibility Standards for Pedestrian Facilities in the Public-Right-of-Way (PROWAG). DOT is seeking comments regarding floating bus stops (transit user must cross bicycle lane to travel to/from bus stop), among others. More information and ability to comment is found here:

<https://www.regulations.gov/document/DOT-OST-2024-0090-0001>

b) Proposed tax increase on November ballot for City of San Diego voters; outcome is important to future City budgets.

c) Bike Master Plan update is occurring, you can fill out a survey at [www.sandiego.gov/bmpu](http://www.sandiego.gov/bmpu) Current plan is over 10 years old.

Item 11: Old Business

None

Item 12: Board Comments or Announcements

Member Landon asked about the emails he is receiving from Ali Faraj about crosswalks being blocked by pedicabs in the downtown area. Liaison Curtis let the board know that the ADA Program worked with SDPD to have the pedicabs ticketed; with the Gaslamp Quarter Association on some of the business issues such as A-Frame signs being left in the PROW and outdoor dining chairs in the PROW; we open a case for every issue that has an address – most are overgrown trees or the aforementioned A-Frame and chairs issues; Liaison Curtis sent an email to all pedicab permittees on Sept. 10, 2024, alerting them of the regulations; and are working with Councilmember Whitburn's staff on potential changes to the Municipal Code to address pedicab issues.

Item 13: Adjournment

Meeting adjourned at 12:15 PM

**Next Meeting: October 9, 2024**

Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters may be requested by contacting Judit Havens at (619) 236-5979 or [adacompliance@sandiego.gov](mailto:adacompliance@sandiego.gov). Please provide three business days' advance notice to ensure availability.