Development Ser Grading/Public Right-of-Way Permits and **Mapping Actions**

II. Plan Review Fees

A. Minor Public Right-of-Way Permits These fees apply to minor Public Right-of-Way Permits that qualify for a rapid review process per Information Bulletin (IB) 165, "How to Obtain a Public Right-of-Way Permit for Minor Public Improvements." The fees at the initial setup are calculated and associated with Table 502 A - Construction Permit Plan Check and are due at the initial setup for the plan check.

Encroachment Agreement (only)...... B. Grading Permit and/or Right of Way

1. Fee Table 502A below lists the plan check fees for Grading and Right-of-Way Permits (other than minor) 2. Table 502B, located below, also lists the plan check fees for Mapping Actions. 3. Plan check fees are due at the time of project submittal and are calculated based on the requested approval type (s).

4. The fees are verified during project review and updated as appropriate. 5. Project changes made during staff review may result in additional plan check fees that must be paid prior to subsequent reviews or project approval. An additional hourly fee will be assessed for projects whose comments have not been completely addressed by the third review

cycle.

An inspection fee may be charged instead of an inspection deposit for standard public improvements constructed by the Regional Standard

. Single-family development within 300 LF (eg. curb, gutter, sidewalk, driveway, water service, sewer lateral, gas service, including street

All fees must be paid before scheduling an after-hours inspection. If customers have questions about scheduling after-hours inspections,

This fee is charged upon the submittal of a sidewalk cafe with only free-standing tables and chairs within four feet, six inches of the building

The following fees are paid at the time of project submittal or permit issuance, as indicated below. These fees are in addition to the fees or

This fee is charged at project submittal when plans, drawings, maps, or other geographical documents are utilized for project review.

This fee is charged at permit issuance for fees collected by the DSD for other departments/agencies (e.g., Planning Department General

This fee is charged at permit issuance for grading permit projects with a cost estimate of \$100,000 or greater to monitor project compliance with stormwater, environmental mitigation, slope revegetation, and other permit conditions on an ongoing basis after projects have been

When available, a reduced review period can be accomplished by paying an Express Plan Check Administration Fee of \$652 plus 1.5 times

A Street Damage Fee may be assessed to partially recover the increased repaving and reconstruction costs incurred by the City attributed to the impact of an excavation in the public right of way. This fee is collected pursuant to San Diego Municipal Code (SDMC) §62.1215 @

During the course of ministerial reviews, if it is determined that the proposed improvements cannot meet standards, a Deviation from Standards approval shall be obtained. This may be requested by completing the Deviations from Standard form and paying the non-

An hourly plan check fee (per discipline) will be assessed and invoiced before the construction change is placed into review. Additional plan

Price

\$73.30

\$14.70

Total rate

Table 502A - Construction Permit Plan Check

Up to 5 sheets

Per sheet over 5

Up to 5 sheets

Per sheet over 5

Between 1 to 3 sheets

Per sheet over 3 sheets

Between 1 to 3 sheets

Per sheet over 3 sheets

Up to 2 sheets

Per sheet over 2

Up to 5 sheets

Per sheet over 5

Up to 5 sheets

per sheet over 5

Up to 3 sheets

each add'l sheet

per intersection

per intersection

per intersection

Table 502B Technical Report – An additional fee for the items below will be assessed.

Each

Each

Each

Each

Up to 25 Page

Per page over 25

Each

Each

Each

Up to 25 Page

Per page over 25

Each

Each

Each

1-12 sheets

Over 13 pages

Per Deed

1-3 sheets

1-3 sheets

Each

1-3 sheets

1-3 sheets

1-3 sheets

1-3 sheets

Each

Each

1-3 sheets

1-3 sheets

1-3 sheets

1-3 sheets

First sheet

1-3 sheets

Each

4% of amount over \$50,000

4% of amount over \$100,000

4% of amount over \$250,000

\$2,346.50

\$1,760.20

\$4,399.90

\$1,612.50

\$1,334.50

\$2,493.10

\$1,026.20

\$3,079.50

\$6,013.40

\$294

\$733

\$1,319.40

\$2,493.10

\$1,760.20

\$806.80

\$2,493.10

\$3,153.30

\$3,006.70

\$2,493.10

\$879.60

\$5,279.40

\$6,013.40

\$5,499.80

\$4,326.10

\$1,393.20

\$1,319.40

\$4,620.30

\$3,739.70

\$5,132.80

\$5,573.60

\$3,372.70

\$3,226.10

\$3,666.90

\$1,000

\$2,000

\$3,000

\$5,000

\$10,000

\$72.80

\$440

\$72.80

\$366

\$1,026.20

\$806.80

\$806.80

\$879.60

\$1,319.40

\$1,026.20

\$879.60

\$1,393.20

\$1,319.40

\$879.60

\$733

\$1,026.20

\$1,319.40

\$879.60

\$870

Each

\$73.30

 $$14.70 \times 5 = 73.50

\$146.80

\$13,860.80

\$10,193,90

\$5,646.40

\$6,746.40

\$293.20

\$733

\$1,760.20

\$8,653.10

\$2,199.90

\$3,960.10

\$4,326.10

\$2,053.30

\$1,026.20

\$1,026,20

\$219,40

\$512.60

\$72.80

\$72.80

\$293.20

\$1,026.20

\$995.40

\$586.40

\$879.60

\$2,786.30

\$5,132.80

The Reginal Water Quality Contrail Board requires weekly or biweekly Stormwater inspections on large projects in close proximity to sensitive biological water resources. During plan review, all projects are classified as ASBS, High, Medium, or Low Priority according to their stormwater discharge risk. Projects identified as Stormwater High Priority or ASBS are assessed a fee to meet the additional inspections. This fee covers the first four (4) Stormwater inspections performed beyond normal inspections. If more than four (4) additional Stormwater

III. Inspection Fees/Deposits Inspections of Public Right-of-Way Permits and most Grading Permits are inspected by the Telecom and Utility Division (TUD) - Field Inspection Team (FIT). Inspection fees/deposits are collected during permit issuance.

Drawings and shown on a construction plan, such as, but not limited to, the installation, replacement, or removal of driveways, sidewalks, curb and gutter, curb ramps, sidewalk underdrains, curb outlets, excavations of underground utilities, and street paving restoration. This fee includes the pre-construction meeting, mark-out, internal/external coordination, construction stormwater Best Management Practices (BMP), traffic control, demolition, excavations, form, installation, concrete pour, restoration, and final/close-out. Services conducted by Engineering and Capital Projects (E&CP) are charged separately and shown below in Other Fees, Section H. DSD ROW, Minor (I)

I. Linear projects (0 to 300 LF)\$2,199.20 total II. Linear projects (301 to 750 LF)\$3,849.90 total III. Linear projects (751 LF and above) Add \$1,110 to each additional 750 LF above Item II. IV. Wet utility (I)......\$1,172 each

B. Examples:

façade.

Telecom linear project spanning 300 LF (including street restoration limits) = \$2,199.90

restoration limits) = \$2,199.90 + \$1,172 + \$1,172 + \$1,172 = \$5,715.90

 Driveway removal and replacement = \$2,199.20 Telecom linear project spanning 301-750 LF (including street restoration limits) = \$3,849.90 Telecom linear project spanning 751-1500 LF (including street restoration limits) \$3,849.90 + \$1,110 = \$4,949.99 Telecom linear project spanning 1501- 2250 LF (including street restoration limits) = \$3,849.90 + \$1,110 + \$1,110 = \$6,049.99

 Mixed-use / multi-family development within 400 LF (eg. curb, gutter, sidewalk, driveways, curb outlet, ADA curb ramps, 5 water services, 5 sewer laterals, 1 storm drain lateral, 1 gas service, including street restoration limits) = \$3,849.90 + \$1,172 (x12 wet utilities) = Larger scoped projects may need to be converted to being submitted as a deposit account (See A. Inspection Deposits below). A. Inspection Deposits Table 502D, located below, identifies the inspection deposit amount required at permit issuance. The inspection deposit is established from

the approved construction cost estimate of the public right-of-way improvement work, grading, landscape and irrigation and drainage improvements being done. The estimate must be prepared by a registered civil engineer using the most current DSD - Unit Price List. In addition to the Unit Price List, a Construction Cost Estimate Template is provided for the industry's use. Inspection deposits are placed into a trust fund account, which is drawn against to pay for the inspection of your project. The Financially Responsible Party (as identified on the Deposit Account/Financially Responsible Party form, DS-3242 D) will receive a monthly deposit statement reflecting the charges made against the account. The Financially Responsible Party may receive invoices for additional deposits

to maintain the subsequent minimum balance. The payment of this invoice will be required to continue inspections of your project. At the end of the project, any remaining funds will be returned to the Financially Responsible Party. **B. After Hours Inspections** Considering the location of the project site, after-hours inspections may be required. If needed, inspections may occur before 7 a.m. or after 4 p.m., Monday through Friday, and, in some instances, during the weekends. An approved Traffic Control Permit will provide the dates and times authorized for after-hours construction. Customers should provide 72 hours advance notice when requesting an afterhours inspection. The city will respond to all requests within 24 hours or sooner.

C. Private Grading These following fees are required when proposing to obtain a grading permit on private property where building construction is proposed. Private grading involves grading review, so plan check fees are due at the time of project submittal. These fees are verified during project review and updated accordingly per IB 559 221. Private Grading (Up to 5 sheets) \$9,020.10 Increment Rate (Per sheet over 5) \$733 D. Sidewalk Cafe Fee

contact TUD-FIT at 619-446-5242 or FIT DSD@sandiego.gov.

Sidewalk Café-ROW Permit (P).....\$1,539.80

 DSD ROW, Minor.....\$2,199.90 Increment Rate (For 2 sheets)......\$1,650 Increment Rate (Per sheet over 3)\$1,100

This fee is charged upon permit issuance of a sidewalk cafe:

deposits required for the plan review and inspection of the project.

A. General Plan Maintenance Fee This fee is charged at project submittal for all projects that include a Right-of-Way Permit. The General Plan Maintenance Fee provides funding for the maintenance of the City's General Plan and is collected on behalf of the Planning Department. It is non-refundable and is collected once per project. Projects that do not require plan review are not subject to the fee. General Plan Maintenance Fee.....\$548 B. Mapping Fee

C. Fee Collection - Other Agencies/Departments

Plan Maintenance Fee, Engineering & Capital Projects Inspection Fees).

the regular plan check fee (or 1.5 times the hourly rate, when applicable).

New Street or Driveway Name.....\$586.40

Fee Collection - Other Agency/Department.....\$14.20

IV. Administrative Fees

D. Recording Fee for Mapping/Subdivision This fee is charged upon submitting final mapping documents for recordation with the County Recorder. Recordation Fee for Mapping/Subdivisions.....\$879.60 E. County Recording Fees These fees are charged at permit issuance to cover the cost charged by the County at the time of recordation, per the Recorder/County Clerk Fee Schedule,

F. Long-Term Monitoring Fee

H. Street Damage Fee

completed and a final inspection has occurred. Cost Estimate \$100,000 to \$500,000.....\$2,751.90 Cost Estimate over \$500,000.....\$5,505.90 G. Express Plan Check

and is calculated by the reviewer during the project review. The fees are calculated considering the limits of the proposed excavation as detailed in the Street Preservation Ordinance. The fees are calculated on a project-by-project basis and are dependent on the means and methods proposed for the project design. These fees are collected at permit issuance. I. Naming or Renaming of Public Streets or Other Public Rights of Way Approval from the City Engineer is required for any request to name or rename public streets and other rights of way, which includes private streets, private driveways, non-dedicated roads on City property and alleys. A separate fee will be assessed for this service. Note: Street name changes that do not qualify as a Process 1 approval per SDMC §125.1120 a will require City Council approval and shall be submitted as a discretionary action requiring a deposit account.

Street Name Change:

J. Deviations from Standard

V. Other Fees

Permit Extension.....

D. Construction Change Fees

C. Partial Bond Release

refundable fee due at permit issuance.

A. Application Extension of Time Request

Applications for Grading/Right-of-Way Permits or Process One mapping actions expire two years from the date the application is deemed complete. A non-refundable fee is collected when applicants request an extension of time on an application. To request an extension of time on an application, complete the Application Extension Request for Grading/Right of Way and Mapping Projects. Extension of Time-Application.....\$146.60 B. Permit Extension of Time Request A non-refundable fee is collected when applicants request an extension of time on an issued Grading and/or Right-of-Way Permit. To request an extension of time, complete an Application for an Extension of Time for Grading/Right-of-Way Permits (Form DS-340 DD).

Partial Bond Release......\$586.40

Storm Water Inspections (Up to four)\$1,021.80

Excavation Moratorium Waiver.....\$ 293.20

1/2 hrs

.1 hrs after the first 1/2

All hourly rates for all disciplines within DSD are per the table below.

H. Hourly Rates for Services Not Covered Above

2. Engineering and Capital Projects (E&CP):

Grading & Right-of-Way Permit, D-Sheet

Grading Permit, D-Sheet

Development Services:

check fees will be assessed at the time of permit issuance.

This non-refundable fee is collected when applicants are requesting a partial bond release.

E. Stormwater High Priority & Area of Special Biological Significance (ASBS) Inspection Fee

Inspections are required, additional Stormwater Inspection fees will be assessed by inspection staff.

Deviations from Standard (per form)......\$1,393.20

A separate Public Right-of-Way Permit for Traffic Control is required. Except traffic control provided as part of D-sheets, the plan check and inspection fees for this approval are contained in IB-177, "How to Obtain a Permit for Traffic Control." G. Moratorium Excavation Waiver Form This fee is charged at permit issuance for the "Paving Moratorium Waiver Request" to cover the costs of reviewing and validating the information provided, processing the request, and documenting the "Excavation Moratorium Waiver" request form. This ensures the request does not conflict with other permits or city projects. The fee also supports thorough coordination and record-keeping for the waiver process.

F. Traffic Control Permit

Per sheet over 5 Up to 5 sheets Grading Permit, Construction Plan, Large Format Only for: 1. Site Reconnaissance Per sheet over 5 2. Revegetation / Site Restoration Up to 5 sheets

Right-of-Way Permit, Construction Plan, Large Format

Traffic Control Construction Plan Small 11x17

Traffic Control Construction Plan Large 24x18

Right-of-Way Permit, D-Sheet

Traffic Signal, Simple¹

Traffic Signal, Standard²

complex review.

Right-of-Way Permit, Construction Plan, Small Format

Specialty Items - An additional fee will be assessed when the right-of-way plans include any items below. Agreement, Deferred Improvement Agreement, Subdivision Improvement Bridge Traffic Control (on a D-Sheet)

Traffic Signal, Complex³ 'At the time of initial project submittal, projects that include only modifications to existing traffic signals will be charged the "simple" fee; installation of new traffic signals will be charged the "standard" fee at the time of project submittal. Confirmation of the definition of simple, standard or complex below will be made during review, and the fees will be adjusted accordingly. Traffic Signal Plan - Simple: A simple traffic signal plan check involves minor modifications to an existing traffic signal such as replacing signal heads (vehicle or pedestrian), replacing or relocating a pedestrian push button, replacing or relocating traffic signal loops, installing or replacing EVPE(s), changing luminaries, etc.; no changes to traffic signal phasing or changes to the number of existing conduits are proposed; additional issues, conflicts, or concerns as determined by the reviewer following initial review may determine traffic signal review requires standard or

Traffic Signal Plan - Standard: A standard traffic signal plan check involves the installation of a new traffic signal or modification to an existing traffic signal where the roadways intersect nearly perpendicularly to each other or a new traffic signal installation as part of a new subdivision where the proposed design is not confined by existing conditions and has no more than four approaches and curbs to right-of-way width of at least 10 feet; the proposed location has an existing sidewalk, curb and gutter; changes to traffic signal phasing, conductor schedule, equipment schedule and/or detector assignments; Standard traffic signal plan check must not require coordination with other jurisdictions such as Caltrans, MTS, Airport Authority, neighboring cities, etc.; additional issues, conflicts or concerns as determined by the reviewer following initial review may determine traffic signal review requires complex review. Traffic Signal Plan - Complex: A complex traffic signal plan check requires coordination with other jurisdictions such as Caltrans, MTS, Airport Authority, neighboring cities, etc.; has more than four approaches or skewed/offset approaches; involves impacts to transit (rail, including trolley, Amtrak/Coaster, or cargo trains; busses); there are visibility issues due to horizontal/vertical curvature; changes to pole numbering; replacement or relocation of conduits; storm drain inlet conflicts at curb ramps; requires easements at private driveways; proposes to relocate existing traffic signal facilities from raised medians; requires the installation of new sidewalk, curb, and gutter; has less than 10 feet of the curb (edge of pavement) to right-of-way width or requires right-of-way acquisition; traffic signal facilities conflict with existing utilities; other issues, conflicts or concerns as determined by the reviewer following initial review not covered within this description.

Drainage Study - Commercial/Industrial/MDU

Stormwater Pollution Prevention Plan (SWPPP)

Stormwater Quality Management Plan, Standard Dev

Stormwater Quality Management Plan, Priority Dev

Water Pollution Control Plan, Minor per DS-570 ED

Water Pollution Control Plan

Certificate of Correction

Easement Covenant Of

Final map

Lot Tie Agreement

Monumentation Fee

\$50,001 to \$100,000

\$100,001 to \$250,000

\$250,001 and over

VII. References

Project Submittal Manual (Project Submittal Manual)

Minor Water Pollution Control Plan (DS-570)

Refund Application (DS-721)

• 2024-12-31 | IB-502 2024-10-24 | IB-502 2024-08-12 | IB-502 mg 2024-06-30 | IB-502

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Deposit Account/Financially Responsible Party (DS-3242)

Easement Dedication - Single Type

Final Map with Improvements

Easement Dedication - Each Additional Type

Lot Line Adjustment PLAT (with structures)

Parcel Map-LLA / LC (with structures)

Parcel Map—LLA / LC (without structures)

Lot Line Adjustment PLAT (without structures)

Easement Dedication - Each Additional Ownership

Drainage Study - SDU

Geotechnical Study

Lighting Study

Sewer Study

Sewer Study

Title Report

Drainage Study - Subdivision

Water Study Up to 25 Page Water Study Per page over 25 Table 502C - Mapping Action Fees Certificate of Compliance Certificate of Correction (Maximum fee calculated at 12 additional

Parcel Map - Subdivision (without improvements) Parcel Map - Subdivision (with improvements) Public Right-of-Way Dedication Reversion to Acreage **SMARA** Table 502D - Inspection Deposit \$0 to \$25,000 \$2,500 \$25,001 to \$50,000 \$5,000

\$7,500

\$15,000

\$25,000

How to Obtain a Public Right-of-Way Permit for Minor Public Improvements (IB-165)

Council Districts

Council President Joe LaCava (District 1)

Councilmember Jennifer Campbell (District 2)

Councilmember Stephen Whitburn (District 3)

Councilmember Marni von Wilpert (District 5)

Councilmember Henry Foster III (District 4)

Councilmember Kent Lee (District 6)

Councilmember Vivian Moreno (District 8) Councilmember Sean Elo-Rivera (District 9)

 How to Obtain a Permit for Traffic Control (IB-177) <u>Regional Standard Drawings</u> (Regional Standard Drawings) Construction Cost Estimate Template (Construction Cost Estimate Template) Application for an Extension of Time for Grading/Right-of-Way Permits (DS-340) Application Extension Requests for Grading/Right-of-Way and Mapping Projects (DS-4100) How to Obtain a Permit for Private Grading (IB-559) How to Obtain a Public Right of Way Permit for Traffic Control (IB-177) Submittal Requirements and Procedures Small-Cell Wireless Communication Facilities (IB-545) VIII. Previous Versions of this Information Bulletin This section contains previous versions of this Information Bulletin by the last day they were effective.

City Officials & Independent Offices Office of Mayor Todd Gloria City Attorney Heather Ferbert Ethics Commission

Office of the City Clerk

Office of the Independent Budget Analyst

Government Agencies

County of San Diego

Federal Government

State of California

INFORMATION BULLETIN 502 January 2025	IN THIS BULLETIN: • When Fees are Paid • Plan Review Fees • Inspection Fees/Deposits	 Other Fees References Previous Versions
View All Information Bulletins	Administrative Fees	
I. When Fees are Pa	id	
at project submittal, during the rev	Right-of-Way Permits and Mapping actions may be colleview, at permit issuance and during the inspection. The ns of this fee bulletin describe what fees are collected a	ere are also enhanced/optional services for which f
check, debit card, or Visa or Maste	ment (DSD) offers <u>online payments</u> for your conveniener creard credit cards. Checks shall be in the exact amount em-generated invoice for actual values prior to issuing	t, drawn on U.S. banks, and made payable to the "C
Plan check fees and some	e administrative fees are non-refundable. For additi within <u>Refund Application Form DS-7</u>	

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