

SAN DIEGO POLICE DEPARTMENT ORDER

DATE/TIME: OCTOBER 3,2024 1335 HOURS
NUMBER: OR 24-33
SUBJECT: ROUTING AND APPROVAL OF DEPARTMENT DIRECTIVES
SCOPE: ALL MEMBERS OF THE DEPARTMENT
DEPARTMENT PROCEDURE AFFECTED: DP 1.01

Portions of this document are deemed by the San Diego Police Department to be exempt from public disclosure because the public interest served by not disclosing the information clearly outweighs the public interest served by disclosure, pursuant to California Government Code section 7922.000.

Effective immediately, a digital copy of all drafts of amendments to Department Policies or Department Procedures, as well as all drafts for Department Orders and Training Bulletins shall be routed to the Research, Analysis, and Planning (RAP) Unit after being approved by the Commanding Officer of the originating division.

Drafts shall be sent to **(Redacted – record exempt)**. Emails can also be sent directly to **(Redacted – record exempt)** and **(Redacted – record exempt)**.

The title of the email shall indicate the item is a “DRAFT” along with the title of the document.

The Commanding Officer of the originating division must sign off on the document before it is routed to the RAP Unit.

The RAP Unit will take any directives and route them for further approval and then publish the approved documents.

Department Procedure 1.01 will be updated to reflect these changes. If you have any questions, please contact the RAP Unit at **(Redacted – record exempt)** or contact **(Redacted – record exempt)** or **(Redacted – record exempt)**.

Please read at squad conferences and give a copy to all personnel.