

NOTICE TO CONTRACTORS

DATE: September 5, 2024
FROM: Berric Doringo, Deputy Director, Purchasing and Contracting Department
SUBJECT: Changes to Contractor Prequalification Program

In 2003, the City established a contractor prequalification program to ensure that bidders on public works contracts have the necessary capability and integrity to manage public funds responsibly. We periodically review this program to maintain its effectiveness.

Following a review conducted in late 2023, the following updates to the prequalification program will be implemented starting September 5, 2024:

- **Maximum Bidding Capacity (MBC):** The MBC will be determined based on the firm's bonding capacity.
- **MBC Limits:**
 - Firms providing reviewed financial statements will have an MBC limit of \$30 million.
 - Firms providing audited financial statements may have an MBC exceeding \$30 million, but it will not exceed their single-project bond limit.

To align with these changes, interested currently prequalified contractors must submit a new online Program Renewal Application. This application must include updated references, financial statements, and bond letter.

Thank you for your attention to these updates.