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How to Obtain a Zone History Letter

INFORMATION BULLETIN

157

July 2024

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This Information Bulletin is intended to provide direction for obtaining a Zone History Request. A Zone History provides confirmation on past and current zoning and land use regulations that govern a specific property within the City of San Diego's jurisdiction and outlines redevelopment rights in the event zoning and land use regulations change. Maintenance, repair, alteration, or reconstruction of a previously conforming structure, or a change in use, is subject to the requirements of San Diego Municipal Code (SDMC) [§127.0101 PDF](#). A Zone History will apply this code section when outlining redevelopment rights for previously conforming uses and/or structures.

Previous entitlements may be identified as part of the Zone History research (a complete listing of all entitlements and other restrictions can be obtained through a Title Company as part of a Title Report. Other local and state agencies may have jurisdiction over the property (e.g., Civic San Diego, Port of San Diego). In order to confirm the jurisdiction, please refer to the [Official Zoning map](#).

Options for Services

Electronic Submittal

Complete the Zone History Letter application, available through your [Online Permitting Account](#). A separate application is required for each Assessor Parcel Number.

When an application is submitted, an invoice is automatically sent to the applicant for fees due. Once the invoice has been paid the application is processed and a response will be provided within 15 business days.

Fees

The following fees are required to be paid prior to review unless otherwise noted. For your convenience, DSD offers online payments through your [Online Permitting Account](#). Payment may also be made in person by cash, check, debit card, Visa or Mastercard. Checks shall be in the exact amount, drawn on US banks, and made payable to the "City Treasurer."

Plan check fees and some administrative fees are non-refundable. For additional refund information, See the Refund Policy noted within [Refund Application Form DS-721](#).

Zone History Request	\$580.00
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References

- [San Diego Municipal Code \(SDMC\)](#)
- [Official Zoning Map](#)
- [Refund Application Form \(DS-721\)](#)

Previous Versions of this Information Bulletin

This section contains previous versions of this Information Bulletin by the last day they were effective.

- [2024-06-30 | IB-157 PDF](#)



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Council Districts

- Council President Joe LaCava (District 1)
- Councilmember Jennifer Campbell (District 2)
- Councilmember Stephen Whitburn (District 3)
- Councilmember Henry Foster III (District 4)
- Councilmember Marni von Wilpert (District 5)
- Councilmember Kent Lee (District 6)
- Councilmember Raul Campillo (District 7)
- Councilmember Vivian Moreno (District 8)
- Councilmember Sean Elo-Rivera (District 9)

City Officials & Independent Offices

- Office of Mayor Todd Gloria
- City Attorney Heather Ferbert
- Ethics Commission
- Office of the City Auditor
- Office of the City Clerk
- Office of the Independent Budget Analyst
- Personnel Department

Government Agencies

- County of San Diego
- State of California
- Federal Government