

FY25 Area Committee Restructure

Committee Overview	
Hosted: Parks and Recreation Designee	Effective: January 2025
Chairperson: N/A	Point of Contact: Salome Martinez SYMartinez@sandiego.gov
Meeting type: Informational meeting only	Officers: N/A
Meeting output: Virtual with closed captions https://sandiego.zoomgov.com/j/1601653835 Meeting ID: 160 165 3835 833 568 8864 US Toll-free	In- person Meetings (As Needed): Committee will discuss and approve at a previous meeting and provide proper announcement of meeting change
Schedule: Bi-monthly, first Wednesday of the month	Time: 6:00pm to 7:30pm, limit 1.5 hours
# of Meetings: 6 meetings a year	Months: January, March, May, July, September, November
Postings: Agenda, reports, presentations and records will be posted on website	

Committee Background

Historically, the Area Committee groups were divided into 2 groups one for each division: Community Parks I (CPI) and Community Parks II (CPII) and operated as a sub-committee of the Parks and Recreation Board, with an assigned Parks and Recreation board member as the designated Chair of each respective Area Committee.

Current Area Committee Challenges

- Brown act requirements for in person quorum limited engagement
- In-person meetings were difficult for members to attend
- Not all communities have a Community Recreation Group representative to attend and pass on Area Committee Report.
- Meetings were cancelled often

Restructure Goal

- Unite all communities and divisions: Community Parks I, Community Parks II, Regional Parks and Open Space
- Ensure all people feel welcome and engaged in park projects, activities and spaces
- Opportunity to implement an equitable and inclusive community engagement strategy around park projects, activities, and plans
- Address barriers that hinder or prevent community engagement
- To inform, involve, collaborate and support the community
- Boost participation and engagement for more people to ask questions and learn about Parks and Recreation
- Be proactive and be prepared to serve community
- Two-way communication between Park Board and Area Committee
 - Staff will provide Directors report at each meeting and in turn Area Committee Point of Contact will provide a report to Park Board on as needed on Area Committee discussions or concerns
 - Park Board representative in attendance can report back on Area Committee discussions.

Agenda Item

- Staff report - P&R Staff report on the status of the park system, involving general updates on park projects and planning initiatives, and expenditures of improvement funds etc.
- Information items - to inform the communities about what is going on in Parks and Recreation Department and get public feedback on topics.
 - Review Parks and Recreation topics
 - Consult, involve and collaborate with the community to shape outcomes and develop solutions
 - Support the community by providing resources and tools to achieve community goals
- Workshop items - Targeted topics for focused discussions
 - Topics are driven by recommendations gathered via survey boxes hosted at all recreation centers, Committee Digital surveys, get it done or Ask Parks
- Roundtable - Provide opportunity for all patrons in attendance to share an event, activity, or concerns happening in their neighborhood city facility, limited to three minutes. Time allotment for roundtable may be further reduced if a large volume of participants wish to speak at the discretion of the department

Outreach

- A flyer will be created and posted at all recreation centers and distributed by mass email and Constant Contact.
- Outreach will target the Community Recreation Groups, other community groups and members of the public.
- Encourage the public to sign up for Constant Contact to get email notifications about meetings and Department updates (Translation in English, Spanish or other).
- Website will be updated routinely with meeting agendas, recordings and reports/presentations.
- Social Media will be used to advertise and encourage community engagement.

Parks and Recreation Area Committee Meeting 2025 Schedule

This meeting is held bi-monthly on the first Wednesday of the month at 6:00 p.m.

Here is the list of approved dates for 2025:

January 8, 2025*

March 5, 2025

May 7, 2025

July 2, 2025

September 3, 2025

November 5, 2025

*Date was modified to accommodate the holiday

Next

Steps

Presentation to Park Board in November

Provide overview of Area Committee Restructure and make recommendation to update Park Board bylaws under ARTICLE IX – SUBCOMMITTEES AND COMMITTEES - Section 2(b).

Current Language recommended for removal:

ARTICLE IX – SUBCOMMITTEES AND COMMITTEES

Section 2(b) - Area Community Parks I and II Committees are standing subcommittees of the Board for dissemination of information items to community recreation groups, community advisory bodies, park stakeholder groups, and park users.

- (i) Area Community Parks I (CP I) is constituted with the geographic location by Council Districts 1, 2, 5, 6, and 7 along with downtown parks and Naval Training Center Park.
- (ii) Area Community Parks II (CP II) is constituted with the geographic location by Council Districts 3, 4, 8, and 9 along with Citywide Aquatics, Therapeutic Recreation, Age-Well Services, Mount Hope Cemetery, and Animal Services.