

**City of San Diego**  
**Regional Park Improvement Fund Oversight Committee**  
**Meeting Minutes**  
**Thursday, September 19, 2024**

*“TO PROVIDE HEALTHY, SUSTAINABLE, AND ENRICHING ENVIRONMENTS FOR ALL”*

**Meeting Held by In Person and Teleconference:**

This meeting was held at Balboa Park Club - Ballroom and remotely using the Zoom Webinar platform and was streamed online. The public was invited to join the meeting by phone or computer, as well as invited to submit “Public Comments” in writing via a webform. The form was made available on the Parks and Recreation website at <https://www.sandiego.gov/park-and-recreation/general-info/boards>.

NOTE: Both verbal and written communication were used by Committee Members, City staff, and presenters during the meeting. City staff also used the screen-share function to allow viewers to view content shared by the speaker which included PowerPoint presentations and websites.

Before the meeting was called to order, City staff read instructions to the public regarding technical procedures for making live public comment during the webinar.

| <b>Members Present</b>                                                                                                                                          | <b>Members Absent</b>               | <b>City Staff Present</b>                                                                                                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| Martin Armstrong<br>Marcella Bothwell<br>Dr. Andrea Dooley<br>Shaina Gross<br>Rick Gulley<br>Daniele Laman<br>Dr. Judith Munoz<br>Allison Soares<br>Agatha Wein | Nick Anastasopoulos<br>Evelyn Smith | Michelle Abella-Shon<br>Ryan Barbrick<br>Karen Dennison (Virtual)<br>Andy Field<br>Louis Merlin<br>Elvi Ricafort<br>Andre Smith<br>Gabriela Verendia |

**CALL TO ORDER** – The meeting was called to order by Chair Marcella Bothwell at 4:10 p.m.

**APPROVAL OF THE MINUTES OF JUNE 20, 2024**

**MOVED/SECONDED**

**Mr. Gulley/Ms. Soares**

A motion was made by Mr. Gulley and seconded by Ms. Soares to approve the Regional Park Improvement Fund Oversight Committee Meeting Minutes. The motion was approved 6-0-3 and passed with the following vote: Yea: Marcella Bothwell, Dr. Andrea Dooley, Shaina Gross, Rick Gulley, Daniele Laman, and Allison Soares. Recused: None. Abstained: Martin Armstrong Dr. Judith Munoz, and Agatha Wein. Absent: Nick Anastasopoulos, and Evelyn Smith.

**NON-ADOPTION AGENDA PUBLIC COMMENT** – No non-adoption agenda public comment was submitted.

**CONSENT AGENDA** – No items were submitted for the consent agenda.

**REQUEST FOR CONTINUANCE** – No items were requested for continuance.

**COMMUNICATIONS** – No communications were submitted.

(Limited to items not on the agenda. Each will be limited to three minutes and is not debatable.)

**DISCUSSION ITEMS:** None

**INFORMATION ITEMS:** None

### **201. Regional Park Improvement Funded Projects Update**

Program Manager Ryan Barbrick provided a summary of the Regional Park Improvement Fund projects including scope, status, schedule, funding, and related information.

**Public Comment:** None

**Board Comment:**

Ms. Laman asked for an update on Balboa Park International Cottages Electrical. Mr. Barbrick will send that to the group once available.

**WORKSHOP ITEMS:** There were no workshop items.

**ADJOURNMENT** – The meeting was adjourned at 4:16 p.m.

Copies of the reports, attachments, PowerPoint presentations, and audio-video recordings can be found on the Parks and Recreation Department website at <http://www.sandiego.gov/parkandrecboard/reports>.

**Next Calendared Meeting: October 17, 2024 at 2:00 p.m.**

Submitted by,

Andy Field  
Director  
Parks and Recreation Department