



15th ANNUAL DR. MARTIN LUTHER KING JR. COMMUNITY CELEBRATION & SPORTSFEST
SATURDAY, JANUARY 25, 2025
11:00 am – 4:00 pm

VENDOR APPLICATION

NAME: _____ POSITION/TITLE: _____

ORGANIZATION: _____

MAILING ADDRESS _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL ADDRESS: _____ WEBSITE: _____

BUSINESS NUMBER: _____ CELL: _____

PLEASE CHECK VENDOR FEE THAT APPLIES:

_____ \$175.00 Food _____ \$100.00 Merchandise _____ \$50.00 501(c)(3) Non-Profit _____ Free Government Agency

Create an account using the link below to register and pay the appropriate fees listed by searching the vendor codes.

WWW.SDRECONNECT.COM

WWW.SANDIEGO.GOV/PARK-AND-RECREATION/CENTERS/RECCTR/MLK

Food - #118435

Merchandise - #118437

Non-Profit - #118438

Government Agency - #118436

TYPE OF VENDOR: CHECK ALL THAT APPLY

_____ Information (Non-Profit) _____ Government Agency Merchandise Type: _____

_____ Information (Other) _____ Food Type: _____ Other: _____

Non-Profit Information Vendor: Must provide non-profit 501c3 number & copy of information/items to be distributed at the event. * If you are fundraising, you are considered a Merchandise Vendor subject to a fee.

Food Vendors: Must provide Commercial General Liability for a minimum of \$2,000,000.00 for Each Occurrence, naming the City of San Diego as an additional insured and County of San Diego Health Permit and Temporary Food Facility Permit.

The Martin Luther King Jr Recreation Center, Community Recreation Advisory Group, Parks and Recreation Department, City of San Diego Police Department, and Ground-Up Youth Foundation will assume NO responsibility or liability for injuries, property damage, or loss. No generators are allowed for non-food vendors. Each organization will be provided one 10 x 10 space on the grass. The organization is responsible for providing canopies, tables, chairs, and trash cans for its booth. All Vendors must check in and be set up between 8 am and 10 am.

I, _____ hereby, certify that to the best of my knowledge and belief, the above statements are factual. I agree to reimburse the City of San Diego for any loss or damage caused by this usage and to hold the City safe from any liability arising out of the use of the premises or equipment. I will be present throughout the event and will be responsible for adherence to regulations governing the use of the City recreation center and park. I have read and understand all the rules and regulations governing the use of city parks.

Please note the DEADLINE for ALL Vendors is January 10, 2025

The event orientation will be held at 5:30 p.m. on Wednesday, January 15, 2025, at MLK Rec Center.

Please apply by email or in person. The application must be typed or legible for it to be accepted. If you have any questions, please contact City Staff at MLKDay@sandiego.gov or call Martin Luther King Jr. Recreation Center at (619) 527-3415.

Staff Approval: _____ Receipt #: _____ Space # _____