



## ACCESSIBILITY ADVISORY BOARD

### Meeting Minutes

WEDNESDAY, June 5, 2024

10:30 a.m. – 12:30 p.m.

Location: [Civic Center Plaza](#)  
[1200 Third Ave](#)  
[4<sup>th</sup> Floor Conference Room](#)  
[San Diego, CA 92101](#)

**Public Comment on an Agenda Item:** If you wish to address the Board on an item for today's agenda, please complete and submit a speaker form before the Board hears the agenda item. You will be called at the time the item is heard.

**Public Comment on Matters Not on the Agenda:** You may address the Board on any matter not listed on today's agenda. Please complete and submit a speaker form. However, California's open meeting laws do not permit the Board to discuss or take any action on the matter at today's meeting. At its discretion, the Board may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

### Agenda

- Item 1: Call to Order and Roll Call  
Meeting called to order at 10:39 with Vice Chair Sieglen-Perry and Members Roosen, Jackson, Koczur, and Landon present.  
Chair Wolford, Members Cooluris and Zuno absent.
- Item 2: Non-Agenda Public Comment  
None.

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- Item 3: Approval of the draft minutes of May 8, 2024  
Member Landon motioned to approve with Member Roosen seconding; passed unanimously with Chair Wolford, and Member Cooluris and Member Zuno absent.
- Item 4: Action Item: Approval of letter to the California Coastal Commission Poured-in-Place Playground Surfaces  
Member Landon motioned to approve with Member Jackson seconding; passed unanimously with Chair Wolford, and Member Cooluris and Zuno absent.
- Item 5: Action Item: Fiscal Year 2026 Budget Discussion  
Table item until next meeting.
- Item 6: Ad Hoc Committee Updates & Reports
- a. Budget Ad Hoc Committee (Members: Wolford, Sieglen-Perry, Koczur, Zuno)  
None.
  - b. Disability Advocates – Outreach & Recruit Ad Hoc Committee (Members: Wolford, Jackson, Koczur, and Roosen)  
Vice Chair Sieglen-Perry received list of disability-related organizations from the Port of San Diego. She will distribute to all via Liaison Curtis.
  - c. Day with a Disability Ad Hoc Committee (Members: Landon, Roosen, Sieglen-Perry)  
None.
- Item 7: Chair Report  
None.
- Item 8: City Liaison Report  
Liaison Curtis announced that she is working with building management to upgrade the audio and camera in the meeting room so that meetings can be conducted on Zoom as well as in-person. Audio is particularly important so that closed captioning is most accurate. The new equipment should be ready for the July meeting to be held in person and on Zoom.
- Item 9: Old Business  
None.
- Item 10: Board Comments or Announcements  
None.

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Item 11: Adjournment  
Adjourned at 11:01

Next Meeting: July 10, 2024

Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters may be requested by contacting Judit Havens at (619) 236-5979 or [adacompliance@sandiego.gov](mailto:adacompliance@sandiego.gov). Please provide three business days' advance notice to ensure availability.