



**Youth Commission
Meeting Notice and Agenda
In-Person Meeting**

Saturday, August 24th

10:00 a.m. - 11:30 a.m.

Location: Allied Garden/ Benjamin Branch
5188 Zion Ave, San Diego, CA 92120

Chair: Milan Shah | **Vice Chair:** Sarah Gao | **Secretary:** open seat

Commissioners: Aidan Yun-Jen Lin, Emily Wong, Milan Shah, Princess Dunn, Sarah Gao, Wyatt Spencer

Youth Commission Liaison/ OCYS Executive Director: Andrea O’Hara

Public Comment on an Agenda Item: If you wish to address the Commission on an item for today's agenda, please complete and submit a speaker form if in person before the Commission hears the agenda item. You will be called at the time the item is heard. If you wish to speak in the virtual meeting, please raise your hand during the public comment section of the agenda.

Public Comment on Matters Not on the Agenda: You may address the Commission on any matter not listed on today's agenda. Please complete and submit a speaker form if in person. If attending virtually, please raise your hand during non-agenda public comment. At its discretion, the Commission may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals’ comments are limited to three minutes per speaker. At the discretion of the Chair, if many people wish to speak on the same item, comments may be limited to a set period of time per item.

Item 1: Call to Order

Item 2: Roll Call

Item 3: Approval of Agenda

Item 4: Public Comment

Item 5: Election of Commissioner Positions

a. Secretary

Item 6: Action: Approval of Meeting Dates and Times for Fiscal Year 2025 Meetings as proposed

a. Discuss on a specific time and class for future meeting

Item 7: Action: Creation of a Bylaw Committee and set days and times for future subcommittee meetings

Item 8: Action: Approve Youth Commission Priorities for FY 2025

Item 9: Action: Discuss policy memos

- a. Go over Sara's policy memo as an Example
- b. Discuss how policy memos can be used to influence policy and suggest that Youth Commissioners write their own policy memos

Item 10: Executive Director - Office of Child and Youth Success Update

Item 11: Executive Director - Update on process for reappointments and interest for next Youth Commission term

Item 12: Youth Commissioner Updates