

VENDOR DOCUMENT REQUIREMENTS

| VENDOR TYPE | FOOD | INSTRUCTOR | ENTERTAINMENT | SERVICES |
|---|------|------------|---------------|----------|
| VENDOR APPLICATION | ✓ | ✓ | ✓ | ✓ |
| W-9 (SIGNED AND DATED) | ✓ | ✓ | ✓ | ✓ |
| SAN DIEGO BUSINESS TAX CERTIFICATE | ✓ | ✓ | ✓ | ✓ |
| GENERAL LIABILITY INSURANCE | ✓ | ✓ | ✓ | ✓ |
| AUTO INSURANCE OR WAIVER | ✓ | ✓ | ✓ | ✓ |
| WORKER'S COMP INSURANCE OR WAIVER | ✓ | ✓ | ✓ | ✓ |
| BACKGROUND CLEARANCE THROUGH CITY OF SAN DIEGO LIVESCAN | | ✓ | | |
| VALID COUNTY HEALTH PERMIT | ✓ | | | |
| FOOD HANDLER'S CERTIFICATE | ✓ | | | |

FOR QUESTIONS, PLEASE EMAIL: RECSERVICESINFO@SANDIEGO.GOV