

Climate Action Plan Annual Workplan Template

To assist with the implementation of the Climate Action Plan (CAP), each Implementing CAP Department – as defined in AR XX – shall use this template to provide necessary information for the Mayor and City Council to make appropriate budget decisions for CAP implementation.

Throughout the workplan there are guiding prompts what information should be included. For the narrative and budget sections of the workplan, not all prompts may be applicable to the actions your department is undertaking. You only need to answer the prompts that pertain to the action you are describing.

DEPARTMENT: [Economic Development]

CAP LIAISON: Elizabeth Studebaker

CAP ACTIONS: **CECC-4.3-SA3** Increase community participation with the Urban Agriculture Incentive Zone (UAIZ) program (Prioritization score: 33.37)

CAP STRATEGIES: List the CAP Strategies in which the actions above fall under.

- Strategy 1: Decarbonization of the Built Environment
- Strategy 2: Access to Clean & Renewable Energy
- Strategy 3: Mobility & Land Use
- Strategy 4: Circular Economy & Clean Communities
- Strategy 5: Resilient Infrastructure and Healthy Ecosystems
- Strategy 6: Emerging Climate Action

BUDGET: List any budgetary needs for the upcoming fiscal year, along with funding strategy, potential external funding, current budget allocation, proposed FY budget allocation, current FTE, and proposed FTE.

- What is the department's current budget allocation for CAP implementation? \$0
- What additional resources does the department need for the upcoming fiscal year? Include proposed budget allocation and additional FTEs needed.
 - Proposed addition of 6FTEs to create a department division for Local Food Systems and Food Recovery – CDC, CDS IV, 1-CDS II, 1-CDS I, PIO
 - NPE\$250K
- Are the actions granted funding? If yes, are matching funds required? No funds allocated for this new division.

NARRATIVE: Summarize the department's plan for CAP implementation in the upcoming fiscal year.

- What work needs to be done to implement these CAP actions? Initiate and develop new division within the Promise Zone/Special Projects team.
- What do you expect to accomplish by the end of the upcoming fiscal year? Strategic planning for priorities, hire staff and establish multidisciplinary team.
- Are there any barriers to implementing the CAP actions identified? Yes; subject matter expertise, cost, and current economic factors making potential programs unattractive financially.

TIMELINE: For each action, identify status of implementation, and key milestones or estimated timeframe to complete (for this FY).

- Status: (New, In Progress) New
- Key milestones and/or estimated timeframe: Establish in FY24

BENEFITS: Speak to any additional benefits (such as air quality improvements, cost savings, energy efficiency, etc.) derived from your proposed workplan as it relates to the implementation of the CAP.

CLIMATE EQUITY: List any work related to your department's planned CAP action(s) that is focused within Communities of Concern. Speak to how this will prioritize the needs of Communities of Concern.

- Does the department plan to focus any work within Communities of Concern? This will be the primary focus as it will be closely aligned with the Promise Zone team and prioritize communities that have been historically disinvested.
- How is the department prioritizing Communities of Concern in its engagement and outreach? See answer above.
- Are there other ways the department has incorporated equity into the planning or implementation of the actions? Not at this time.