

Information Priority List For Individuals Presenting Special Event Proposals To the Balboa Park Committee: Presentations Will Be Limited to 5 Minutes

1. Name of Event – Special Edition of Culture & Cocktails featuring the Art of the Open Air

2. When – February 18, 2016

a. Date(s) – February 18, 2016

b. Time (including Set-up & Break-down)-

Noon – Set-up

6:00pm – Event Begins

10:00pm – Event Ends

Midnight – Strike Complete

c. During the Moratorium (Memorial Day – Labor Day) – No

3. Where (Provide map(s) showing location & site plan- sent previously

a. Road Closure(s)- No road closures

b. Parking Lot Closure(s)- No Parking lot closures

c. Bridge Closure- 4. Estimated Attendance – No Bridge Closure

5. Amplified Music – Yes, background music

a. Other prolonged noise impacts? Nothing other than background music

b. Acts on a local or national level?

c. When do you plan to conduct event sound checks? Just prior to event...around 5:00pm

6. Do you plan to apply for an Alcohol Permit? Yes

7. Partnering with a park entity? No

a. Which one(s)?

8. Public Benefit Non-Profit? Both – Non-profit event celebrating art additions to a free public space

9. Have completed noticing Park Institutions? yes

10. Are there performances at the:

a. Old Globe – No outdoor performances

b. Organ Pavilion – Not that I could see

11. Other special event of more than 500 people occurring concurrently? Not that I could see

a. Location(s) in the Park – North Plaza de Panama promenade/sidewalk area

12. Will you be making a donation to Balboa Park, a facility or institution located in the Park or outside the Park? No

a. How much –

b. Who –

13. Other unique event feature not covered above? No