

**Information Priority List For Individuals Presenting Special Event Proposals To the Balboa Park Committee: Presentations Will Be Limited to 5 Minutes**

1. Name of Event: SDAM's Shifting Gears
2. When: May 7, 2022
  - a. Date(s) and Times of set-up: 5/7/22 7:00AM-9:30AM
  - b. Date(s) and Times of event: 5/7/22 9:30AM-12:00PM
  - c. Dates(s) and Times of breakdown: 5/7/22 12:00PM-2:00PM
  - d. During the Moratorium (Memorial Day – Labor Day): Yes  No
3. Location (Provide map(s) showing location & site plan:
  - a. Road Closure(s): Yes  No  List Closure(s)
  - b. Parking Lot Closure(s): Yes  No  List Closure(s) Lower Inspiration Parking Lot
  - c. Bridge Closure: Yes  No
4. Estimated Attendance: 350
5. Amplified Music: Yes  No 
  - a. Other prolonged noise impacts? Yes  No
  - b. Acts on a local or national level? Yes  No  Name of Act: DJ Paul, local to San Diego
  - c. When do you plan to conduct event sound checks? 8:30AM
6. Do you plan to apply for an Alcohol Permit? Yes  No
7. Partnering with a park entity? Yes  No 
  - a. Which one(s)? N/A
8. Public Benefit Non-Profit? Yes  No
9. Have completed noticing Park Institutions? Yes  No
10. Are there performances at the following:
  - a. Old Globe: Yes  No  Unsure
  - b. Organ Pavilion: Yes  No  Unsure
11. Other special event of more than 500 people occurring concurrently? Yes  No 
  - a. Location(s) in the Park?
12. Will you be making a donation to Balboa Park, a facility or institution located in the Park or outside the Park? Yes  No 
  - a. How much: All Proceeds will go to SDAM.
  - b. Who: The San Diego Automotive Museum
13. Describe unique event feature not covered above?

The San Diego Automotive Museum and local car community are rallying together to support the museum's mission through community activation. We have a diverse group of car enthusiasts of all ages that will participate in a scenic cruise to Point Loma and will end at Lower Inspiration Point Parking Lot, where the event will take place. The event will be a safe celebration of all things cars and car culture. Participants will enjoy looking at all makes and models of cars while also enjoying beautiful Balboa Park. The event will have a DJ/MC, awards ceremony, and two food trucks for an early lunch.

## **Timeline for SDAM's *Shifting Gears***

### **05/05/22 7:00AM**

Place signage at the Lower Inspiration Parking Lot alerting of parking lot closure.

### **05/07/22 Event Day: Total Event Time: 7:00AM to 2:00PM**

#### **Set Up: 7:00AM to 9:30AM (Items below will arrive during set-up hours)**

##### Arrival of:

- SDAM's Tables and Chairs
- Two Food Vendor Trucks
- Portable toilets
- Dumpsters
- Generator
- EZ Ups

#### **Event Time: 9:30AM to 12:00PM**

9:30AM Guests arrive at the event held in Lower Inspiration Parking Lot.

Two Food Trucks will serve breakfast and/or lunch throughout event time.

Hours of Amplification (DJ/MC mixture of ambiance music and announcements throughout event time).

12:00PM Event concludes and guests promptly depart.

#### **Clean Up: 12:00PM to 2:00PM (Items below will depart during clean-up hours)**

##### Dismantling/Departure of:

- SDAM's Tables and Chairs
- 2 Food Vendor Trucks
- Portable toilets
- Dumpsters
- Generator
- EZ Ups

#### **2:00PM Remove All Signage**

# Gears

Notes:

Generator

Posters

Portable Toilets

Truck Vendor

DJ / MC Application

For:

LEGO  
ACTIVE  
SUMMER

5/7/22

5/21/21

Lower Inspiration Point Parking Lot

Full Venue

# SDAM's Shifting Gears 5/7/22

Utilizing Lower Inspiration Point Parking Lot

