

Template Email for Event Organizers to Send to Vendors

Dear Vendor,

PLEASE BE AWARE: A new ordinance in the City of San Diego prohibits the distribution of products made from polystyrene foam (“Styrofoam”) and restricts the distribution of certain single-use plastic straws and utensils from special events as of April 1, 2023. Specifically:

- Plastic or bio-plastic straws and utensils may only be distributed upon the request of the customer. (They can be *offered* to customers or provided at self-service stations.)
- All polystyrene food service ware, coolers, and pool or beach toys are **prohibited** on all City property including buildings, beaches, or parks. Food service ware includes bowls, plates, trays, cups, hinged containers, or other similar items designed for one-time use for prepared foods.

You are required and expected to comply with these restrictions at all special events in the City of San Diego.

Please plan to take the following steps prior to our event:

- Use acceptable non-polystyrene foam food service ware.
- Train your staff about only providing plastic or bioplastic straws and utensils upon the request of the customer or providing the straws and utensils in self-serve containers at a central location.

Details about the ordinance and FAQs can be found here: www.sandiego.gov/pf-ban.