

**Sustainable Energy Advisory Board (SEAB)
Meeting of December 10, 2013
Meeting No. 90**

MINUTES

MEMBERS PRESENT:

Charlie Buck	Andrew McKercher
John Bumgarner (Chair)	Jay Powell
Matthew Ellis	Alison Whitelaw
Tim Golba	Julie Yunker
Douglas Kot	

I. NON-AGENDA PUBLIC COMMENT: None

II. Approval of the Minutes

Motion to approve by Alison Whitelaw. Seconded by John Bumgarner. Passed unanimously (by eligible members present.)

III. Announcements and Introductions

Introduction of new board members present: Charlie Buck, Matt Ellis, Doug Kot, Andrew McKercher, Jay Powell and Julie Yunker. (Emily Wier was absent.)

Introduction of new City staff: David Weil, Deputy Director, ESEP.

IV. Administrative Updates:

After a discussion on member's term status and the board's meeting location, time, day and dates, the following actions resulted:

- Linda Pratt will follow up to update the membership list.
- The meeting location will remain at East Conference Room, 2nd floor, 9601 Ridgehaven Court, San Diego, Ca 92123.
- The meetings will be held at 10AM on second Tuesday of each month.

V. Brown Act Training:

Deputy City Attorney Prescilla Dugard presented an overview of the Brown Act.

VI. Issues and Goals for 2014 – For Consideration:

CP 900-14 update:

- New update of policy will be in format of an Administrative Regulation. Dave Weil mentioned that Zero Net Energy for new City buildings will be added to AR.
- The AR will include all areas of sustainability.

- Linda Pratt will forward a draft to members for review and input. CP 600-27 will also be forwarded to members.
- Douglas Kot recommended that DSD be included in updating the Council Policies for Non-city owned buildings. This item will be revisited after the Mayoral Election.

Community Choice Aggregation (CCA):

- Dave Weil provided a brief description of City's plan to investigate feasibility of implementing a CCA as a method for increasing the community's renewable energy mix.
- SD Energy District Foundation is working on an initial feasibility study which the City would use to develop a final study to help determine if the City should pursue a CCA.
- The Mayor's office has requested that the SEAB provide input and assist in the process.
- It was recommended that a presentation by the foundation be arranged for the February or March 2014 meeting.
- Linda Pratt to forward link for the Foundation presentation at NR&C meeting in October.
- SDGE has the "Community Solar Program" that may provide similar benefits as a CCA. Julie Yunker will look into providing a presentation at the March 2014 meeting.

Climate Action Plan (CAP):

- CCA is a major element in the CAP. Once the CCA feasibility study is complete, this element of the CAP will be revisited based on the results of the study.
- Douglas Kot discussed the Energy Mitigation plan and future targets. A link for the draft plan will be sent to members. A presentation will be provided at January 2014 meeting.

Economic Development , Jobs and PACE:

- John Bumgarner emphasized the connection between jobs creation and sustainable energy programs and questioned the status of the City's Residential PACE program. An update on the status of PACE will be provided at the February 2014 meeting.

VII. New Items for SEAB – For Consideration:

- Agenda Item will be added for information on legislative updates.
- Eileen Polanski will forward past board/charter binder to new members.
- Matthew Ellis emphasized that the board should focus on issues that can really influence and make substantial progress on.
- Linda Pratt will work on updates to City web site and Charter.
- Douglas Kot and Charlie Buck will alternate attending the monthly Technical Advisory Committee (TAC) meetings, replacing Alison Whitelaw.
- It was recommended and agreed that, in order to promote community and Council staff involvement, the SEAB would hold meetings downtown quarterly. Linda Pratt will arrange for a March meeting location downtown.

- Sullivan Solar had indicated that they would like to provide a presentation to SEAB regarding the City's Solar permitting process and possible suggestion for streamlining. CCSE has also done work on this and has information to present. Both presentations will be scheduled for the January 2014 meeting.

VIII. Previous Action Items:
None

IX. Round Table announcements:
None

X. ADJOURN:

Chair John Bumgarner adjourned the meeting at 12:00PM.