

HOUSING ADVISORY AND APPEALS BOARD
CONFLICT OF INTEREST CODE

APPENDIX A
DESIGNATED POSITIONS, DUTIES AND CATEGORIES

POSITION	DUTIES	CATEGORY
Chairperson and Four Members	<p>The Board advises Neighborhood Code Compliance on reasonable interpretations of the provisions of the Housing Code which relates to use, maintenance and occupancy of hotels, Motels lodging, houses, apartment houses, dwellings and other buildings or portions thereof used or intended to be used for human habitation.</p> <p>The board also hears appeals regarding the application of sanctions authorized by the State Franchise Tax Board and may recommend pertinent legislation to the City Council.</p>	1
Consultants	Performs consultant services for the Housing Advisory and Appeals Board.	2

HOUSING ADVISORY AND APPEALS BOARD
CONFLICT OF INTEREST CODE

APPENDIX B
DISCLOSURE CATEGORIES

CATEGORY 1:

- a. Investments and business positions in any business entity located in or doing business with the City of San Diego.
- b. Income and gifts from sources located in or doing business with the City of San Diego.
- c. Interests in real property located in the City of San Diego, including property located within a two mile radius of any property owned or used by the City.

CATEGORY 2:

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Neighborhood Code Compliance Department Director or designated authority may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Department Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.