

**CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
MINUTES**

Meeting of March 10, 2015

Montgomery Field Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123

MEMBERS PRESENT: J. H. Aldrich (Montgomery Field Aviation Lessee), Jackie Ander (Serra Mesa Community), David Borcalli (MYF Tower) *arrived late*, Jim Demeaux (Clairemont Community), Chairman Buzz Fink (Special Expertise), Buzz Gibbs (Kearny Mesa Community), Scott Hasson (Tierrasanta Community), Bob Hitchcock (Brown Field Aviation User Group), Rich Martindell (Special Expertise), Vice-Chair Chuck McGill (Montgomery Field Aviation User Group), Tom Ricotta (Brown Field Aviation Lessee), David Ryan (Special Expertise)

MEMBERS ABSENT: Lisa Golden (Otay Mesa Community)

GUESTS PRESENT: Michael Hotaling, Gary Mullen, Ray Richmond

STAFF PRESENT: Shaneisha Burton, Grace Chao, Kathy Chavez, Claudia Guardado, Paul Mehrlich, Rod Propst, Wayne Reiter, Liz Saidkhanian (Council District 7), Andy Schwartz, Andrew Torre (Council District 7)

1. CALL TO ORDER

Chairman Fink called the meeting to order at 3:00 P.M. A quorum was present. Chairman Fink indicated Ms. Golden is running late.

2. APPROVAL OF MINUTES

The minutes of the February 10, 2015 regular meeting were approved unanimously, as written.

3. NON-AGENDA PUBLIC COMMENT

None

4. STAFF & DEPUTY DIRECTOR'S REPORT

MYF General Update – *Acting Montgomery Field Airport Manager Paul Mehrlich*

- Mr. Mehrlich apologized for the seating/table arrangement for the meeting. The conference room had been accidentally booked at the same time.
- Staff removed non-standard signs at end of Taxiway Bravo.
- New furniture and a revised layout in the Operations Office will increase efficiency and improve staff comfort.

SDM General Update – *Brown Field Airport Manager Andy Schwartz*

- Mr. Schwartz congratulated Tom Ricotta for hosting a successful Challenge Air event, which gave rides to 58 kids.
- Mr. Schwartz congratulated Jose Castillo on his promotion to Senior Airport Operations Assistant. Mr. Castillo has been working at Brown Field for the past seven years.

- Tower Manager Dan Wood retired last month. The new tower manager is Mark DiMetris. He was helped very accommodating a tour of 11 people last week.
- A water leak affecting the north side tenants last week has been resolved. They were without water for approximately 20-30 minutes.

Airport Property Update – *Airports Deputy Director Rod Propst for Brand Mulvey*

- Ms. Mulvey, who was not present per Mr. Propst, is working on the Crown Air lease, then Request for Proposals (RFP's) for National Air College, Spiders and then Coast.
- New property agent hired, will start in the next two weeks once clearance is complete.

Noise and Special Projects – *Airport Program Manager Wayne Reiter*

- No changes to the Metro Airpark schedule; they are still planning to break ground this year.
- Met with the developer, their environmental consultants, California Department of Fish and Wildlife, U.S. Fish and Wildlife, and FAA this morning to discuss the project's Burrowing Owl Mitigation Plan. The plan is expected to be finalized and approved within two weeks.
- Spoke with a representative from U.S. Fish and Wildlife who is consulting with the FAA on the SDM 8L/26R and MYF 5/23 projects. Mr. Reiter expects to provide his comments to the FAA this week in order to get the environmental clearance from the FAA next week to proceed with the two projects.
- The Environmental Assessment for Metro Airpark is being reviewed this week prior to being submitted to the FAA.

Mr. Hitchcock asked if the challenge to the Environmental Impact Report was resolved. Mr. Reiter replied it is ongoing. The opposition group appealed the decision to the next higher level in the courts. In the meantime, the developer is moving forward with the permitting process.

SDM Metro Airpark Update – *DPC Project Manager Nici Boon*

Mr. Reiter gave the report previously for Ms. Boon, who was not present.

MYF Capital Improvement Projects – *Acting Montgomery Field Airport Manager Paul Mehrlich*

- *MYF Rwy 5/23*: Breaking ground on March 27th pending FAA approval. The control tower needs to run a trench along their access road from gate 1 to the tower to install a conduit. We looked into having the tower piggy-back their project on Phase 1 of the 5/23 project, but will be unable to do so.
- Drivers training continues for all individuals involved in the 5/23 project. A safety officer will be utilized by the contractor to prevent deviations. We provided contact information to the contractor to aid in obtaining a qualified individual who is familiar with airports.
- We are planning to improve the landscaping on the median in front of the terminal building this fiscal year and the median on John J. Montgomery next fiscal year.

Dr. Aldrich asked for a timeline on the Flattop slurry seal project. Mr. Mehrlich replied the project is being processed by the City, but should begin this fiscal year.

Mr. Hitchcock asked for an update on noise. Mr. Reiter replied there was nothing new to report.

SDM Capital Improvement Projects – *Brown Field Airport Manager Andy Schwartz*
Mobilization to begin this October for 8L/26R, with construction beginning next February.

Self-Funded Projects – *Brown Field Airport Manager Andy Schwartz*
Barrier removal project for the ADA access is still scheduled to begin in May.

Ms. Ander asked if the paper towel problem has been fixed. Mr. Schwartz replied yes, hand air driers are being placed and will help rectify the drainage problem.

MYF Tower Update – *MYF Tower Manager David Borcalli (taken out of order)*

- The Runway Safety Action Team (RSAT) meeting has been postponed until July. Pilot outreach in progress.
- Hot Spot at the intersection of Twy Bravo and Rwy 28L being added to the Airport/Facility Directory (A/FD).
- Tower staff will be at the 5/23 construction meeting next Monday.

Deputy Director Remarks – *Airports Deputy Director Rod Propst*

- 5/23 contractor is here, trailer near Spiders waiting on FAA environmental clearance.
- Met with FAA staff to discuss their intent to trench along the tower access road to install a conduit from gate 1 to the tower. Their project will be separate from the 5/23 project. We will rehabilitate the road as part of a future CIP project.
- Customs/Border Protection conference call tomorrow to discuss their needs at Brown Field. We are not prepared to spend what they want for a facility that is in a trailer.
- Last two months evaluating staff functions, Ms. Burton and Ms. Guardado will alternate taking the AAC minutes, Mr. Reiter to review as Airport Program Manager.
- Staff training – looking into sending one of the Airport Managers to FAA/AAAE basic Airport Safety and Operations Specialist school. Sending Mr. Reiter to an airport land use symposium at SAN in June.
- Fire department is anxious to move air operations to north side of MYF next of the tower and utilize the former FSS building for their new hangar. For environmental reasons, their parking will be across Twy Charlie, where they will land on their platform and tow the platform back to the hangar. Landings will be on approach end of Rwy 23.
- Preparing a scope of work for contract engineering services for non-capital projects. The airport cannot use the City's resources for non-CIP projects, such as slurry seal specifications, noise footprints, engineering studies, etc. The intent is to use an established City list of qualified airport consulting firms to expedite the hiring process.

Mr. Gary Mullen asked for clarification on the location of the new helipad in relation to the threshold of Rwy 23. Mr. Propst replied it will be a parking pad in the infield south of the runway and west of Twy Charlie. The move would have a positive impact by giving the fire department a better facility and by moving the noise footprint away from the residential areas to the south. Mr. Mullen was concerned about the wind created when helicopters take off.

Mr. Hasson requested a timeframe on moving the fire department to the north side. Mr. Propst responded they have money and they want to move. The lease for that building ends this October/November.

Mr. Gibbs requested an updated based aircraft count, as we've been carrying the same aircraft number count at both airports for past couple of years. Mr. Propst responded that should be done annually with the 5010 inspection. The Airports Program Manager will follow up.

5. ANNOUNCEMENTS

None

6. ADJOURNMENT

The meeting was adjourned at 3:25 P.M.

Respectfully,
Kathy Chavez