

The City of  
**SAN DIEGO**  
**MOBILITY BOARD**

**Meeting Notice and Agenda**

Wednesday, October 4, 2023  
In Person Meeting: 4:30 PM – 6 PM  
Civic Center Plaza, 1200 3rd Ave, 4<sup>th</sup> Floor Conference Room  
San Diego, CA 92101

**Members:**

Daniel Reeves (Mayoral), Gary Smith (Mayoral), Michelle Krug (Mayoral), Barbarah Torres (Mayoral), Katie Crist (D1), Stephan Vance (D2), Rosa Olascoaga Vidal (D4) Chair, Nicole Burgess (D5), Jeff Dosick (D6), Steve Gelb (D7), Stephanie Hernandez (D9)

**Agenda:**

**Item 1: Call to Order. Roll call.**

**Item 2: Approval of Meeting Minutes**

Approval of the September 6, 2023, meeting minutes.

**Item 3: Non-Agenda Public Comment**

**Item 4: SANDAG Regional Plan (Information)**

The San Diego Association of Governments (SANDAG) is developing the 2025 Regional Plan. SANDAG staff will highlight the vision for the 2025 Regional Plan and opportunities to provide public input on the process and outline the Regional Plan development timeline.

**Item 5: Bylaws Update (Approve)**

The [Mobility Board Bylaws](#) have not been updated for several years. Staff will provide an overview of the process for updating bylaws. The Mobility Board is asked to create an Ad Hoc Bylaw Subcommittee to update the Mobility Board Bylaws.

**Item 6: Mobility Board Engagement Strategy (Discussion)**

The Mobility Board has expressed interest in engaging and providing input on City-led community forums and other City Council, Council Committee, and City Board meetings. Vice Chair Torres will lead a discussion on a proposed engagement strategy for the Mobility Board.

**Item 7: Staff Updates**

**Item 8: Subcommittee Updates**

- Budget Ad Hoc Subcommittee

**Item 9: Updates from Members**

**Item 10: Schedule for Future Meetings**

- November 1, 2023
- December 6, 2023
- January 3, 2024
- February 7, 2024

**Item 11: Adjournment**

**The next meeting is scheduled for November 1, 2023.**

**HOW TO SPEAK TO A PARTICULAR ITEM OR DURING NON-AGENDA PUBLIC COMMENT:**

**WRITTEN COMMENT**

**Non-Agenda and Comment on Agenda Items** may be submitted using the [webform](#) indicating the agenda item number for which you wish to submit your comment. Comments received by the start of the meeting will be distributed to the Board and posted online with the meeting materials. All webform comments are limited to 500 words. Comments received after the start of the meeting but before the item is called will be submitted into the written record for the relevant item.

<https://www.sandiego.gov/mobility-board>

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The City of  
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**Meeting Minutes**

Wednesday, September 6, 2023

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San Diego, CA 92101

**Members:**

Daniel Reeves (Mayoral), Gary Smith (Mayoral), Michelle Krug (Mayoral), Barbarah Torres (Mayoral), Katie Crist (D1), Stephan Vance (D2), Rosa Olascoaga Vidal (D4) Chair, Nicole Burgess (D5), Jeff Dosick (D6), Steve Gelb (D7), Stephanie Hernandez (D9)

**Agenda**

**Item 1: Call to Order. Roll call.**

Chair Rosa Olascoaga called the meeting to order at 4:30 p.m.

Chair Olascoaga (D4) called roll: Danny Reeves (Mayoral), Gary Smith (Mayoral), Barbarah Torres (Mayoral) (Vice Chair), Katie Crist (D1), Stephan Vance (D2), Nicole Burgess (D5), Jeff Dosick (D6), Steve Gelb (D7), and Stephanie Hernandez (D9).

**Item 2: Approval of Meeting Minutes (Action)**

Chair Olascoaga asked the Mobility Board to review and approve the minutes from its August 2, 2023, meeting.

There were no public comments on this item.

Action: Upon a motion by Gary Smith, and a second by Danny Reeves, the Mobility Board voted to approve the meeting minutes. The motion passed unanimously with all members in attendance voting ‘Yes’.

**Item 3: Non-Agenda Public Comment**

There were no public comments on this item.

**Item 4: Inclusive Public Engagement Guide (Information)**

Cristhian Barajas, Senior Planner, City Planning Department, provided an overview of the Inclusive Public Engagement Guide to promote public participation in City plans, programs, and policies. The next major milestones, including City Council approval in Fall 2024, ways to get involved, and how to provide feedback were also shared.

There were no public comments on this item.

**Item 5: Fiscal Year 2025 Mobility Board Budget Letter (Approve)**

Chair Olascoaga announced that the City was conditionally awarded a \$700,000 Caltrans Planning Grant for the Bicycle Master Plan, which continues to be a priority for the Mobility Board. Vice Chair Barbarah Torres, provided a summary of the draft Budget Letter prepared by the Budget Ad-Hoc Subcommittee. The Mobility Board discussed

opportunities for ongoing engagement in the City’s budget development process and refinement of the Budget Letter as the process continues.

Jason Vance, member of the public, urged the Mobility Board to bolster the Budget Letter introduction and offered to help the Subcommittee in doing so.

Motion: Chair Olascoaga motioned that the Mobility Board approve the Budget Letter for signature by all members of the Mobility Board and distribution to the Mayor’s Office as well as all City departments.

Action: Upon a motion by Chair Olascoaga, and a second by Stephanie Hernandez, the Mobility Board voted to approve the motion as presented. The motion passed unanimously with all members in attendance voting ‘Yes’.

**Item 6: Draft Complete Streets Council Policy (continued) (Action)**

Phil Trom, Long-Range Mobility Program Manager, Sustainability and Mobility Department, returned to the Mobility Board to provide an update on the Draft Council Policy for Complete Streets. This item was a continuation of the August 2, 2023 meeting. The Mobility Board discussed the composition of the proposed governance group and opportunities for the public to review exemption requests.

Nevo Magnezi, BikeSD, emailed a public comment letter on the Draft Complete Streets Council Policy. The letter was emailed to the Mobility Board (attached).

Manny Rodriguez, BikeSD, expressed support for the presentation; however, is concerned about the safety of pedestrians and bike riders. Acknowledged that enforcement of the Policy would come via the Street Design Manual and urged that it should be the focus.

Keala Rusher, Bike SD, emphasized that the Street Design Manual will be very important for accountability metrics.

Motion: Chair Olascoaga motioned that the Mobility Board support the development of a Complete Streets Policy as presented today, with the guiding principles that serve all users/modes; promotes equity and accessibility; and that exemptions to this Council Policy should return to the Mobility Board for consideration.

Action: Upon a motion by Chair Olascoaga, and a second by Danny Reeves, the Mobility Board voted to approve the motion as presented. The motion passed unanimously with all members in attendance voting ‘Yes’.

**Item 7: Staff Updates**

- Krystal Ayala – The City Council and Council Committees are back from August recess. The agenda for the September Active Transportation and Infrastructure Committee meeting agenda will be posted soon and will include an update on the Shared Mobility Device Program.
- Krystal Ayala – In addition to the \$700,000 Caltrans Planning Grant for the Bike Master Plan, the Board may recall that the City also received a \$680,000 grant from the U.S. Department of Transportation as part of the Safe Streets and Roads for All Grant Program earlier this year. The City’s Transportation Department in partnership with the Sustainability & Mobility Department are initiating work on this effort and will bring an update on this initiative to a future meeting.

**Item 8: Subcommittee Updates**

- Bylaws Subcommittee – Chair Olascoaga shared the need to update the Mobility Board Bylaws. The process for updating the Bylaws and the establishment of a subcommittee will be agendized for the October 4, 2023, Mobility Board meeting.

**Item 9: Updates from Members**

- Steve Gelb – A coalition of community groups is holding a press conference at SANDAG on Friday, September 9, 2023, at 9:30 a.m.
- Nicole Burgess – New bike treatments are being installed along Pomerado Road in the City of San Diego. Pomerado Road also runs through Poway and is being resurfaced; it would be great if the two projects could be connected.

**Item 10: Schedule for Future Meetings – 2023**

- October 4
- November 1
- December 6

There were no member or public comments on this item.

**Item 11: Adjournment**

Chair Olascoaga adjourned the meeting at 6:18 p.m.

**The next meeting is scheduled for October 4, 2023.**

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Dear City of San Diego Mobility Board,

Thank you for the opportunity to provide feedback and recommendations on the City's draft Complete Streets Policy. In addition to the Mobility Board meeting on August 2nd, we had the opportunity to discuss our recommendations with the Sustainability & Mobility department on Friday, August 18th. We have not received an update on the draft policy, nor did we have access to one at the time this letter was written as of the evening of September 5th, the evening prior to the Mobility Board meeting.

Rather than attempt to evaluate an update from City staff during the meeting and provide a public comment on the spot, we have devised a framework for questioning which we hope can support the Board in determining what elements of BikeSD feedback were incorporated in the update. As you review the updated Complete Streets Policy, we ask that you ensure following items requested by BikeSD are included in the policy:

### **Enforceability and Implementation**

- Did staff commit to developing and following a complete streets checklist and is it enforceable?
- Does the policy state that during slurry seals, near-term, lower-cost engineering treatments (e.g. flex-post bike lanes and bulbouts) will be implemented without waiting for later resurfacing opportunities?
- Does the policy state that during asphalt overlay and CIP projects, permanent hardscape complete streets elements, such as curb extensions and curb-protected bikeways/intersections, will be implemented?

### **Design Standards**

- Does the Complete Streets Policy incorporate by reference NACTO Design Standards?
  - Urban Street Design Guide
  - Urban Bikeway Design Guide
  - Designing for All Ages & Abilities Contextual Guidance
  - Transit Street Design Guide
- Similarly, is there a commitment from staff that NACTO Design Standards are being incorporated into the future Streets Design Manual Update?



**BikeSD**  
3900 Cleveland Avenue, #205  
San Diego, CA 92103  
@BikeSD  
<https://bikesd.org/>

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### **Public Input**

- Does the policy include a well-defined exemption process that provides the public an opportunity to give input on exemptions requested by City staff?
- Does the Complete Streets policy remove the opportunity for those who seek to prevent street safety improvements to cite “neighborhood character” as a justification for their opposition?

### **Physical Design Features**

- Does the policy incorporate special consideration of design features to accommodate emergency vehicles while still ensuring the implementation of complete streets?

### **Temporary Facilities during Construction adjacent to PROW**

- Does the policy require construction and maintenance projects on or adjacent to public right-of-way to create temporary facilities for pedestrians and bicyclists?

As you apply this framework to the presented draft, know that these are just a few key elements we identified for improvement. Still, they reflect important aspects of the Complete Streets policy, which will guide San Diego’s street design and planning process for the foreseeable future.

We are grateful for your partnership in making our community a safer place to bike, walk, and roll.

Sincerely,

Keala Rusher  
BikeSD Advocacy Lead

Nevo Magnezi  
BikeSD Board Member

Brad Ventre & Manny Rodriguez  
BikeSD Volunteers