



THE CITY OF SAN DIEGO

MEMORANDUM

DATE: June 29, 2018

TO: Rolando Charvel, Chief Financial Officer

FROM: Kristina Peralta, Director, Purchasing & Contracting Department
via Ronald H. Villa, Deputy Chief Operating Officer, Internal Operations

SUBJECT: Procurement Standards: Code of Federal Regulations, Title 2, Part 200 -
Uniform Administrative Requirements, Cost Principles, and Audit
Requirements for Federal Awards (2 CFR Part 200)

The purpose of this memorandum is to document the City policy regarding consistency with federal procurement standards set forth in 2 CFR Part 200. Procurement standards are set forth in sections 200.317 through 200.326 of 2 CFR Part 200. The City adheres to the procurement standards set for the in 2 CFR Part 200 as applicable and as administered through the relevant City contracts involving federal grants and other federal funding sources. Specifically, the Purchasing and Contracting Department works directly with City departments to ensure that applicable procurement standards outlined in 2 CFR Part 200 are followed.

This statement of policy memorandum will be posted on the Purchasing and Contracting's public webpage, and the department's Procurement Manual will be updated later this year to reference overall compliance with 2 CFR Part 200. For your reference, the procurement standards can be found at the link below:

[2 CFR Part 200: Procurement Standards](#)

Thank you in advance for your cooperation in this matter. Please direct questions to your purchasing liaison or your grant accountant.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kristina Peralta".

Kristina Peralta
Director, Purchasing & Contracting Department

cc: Tracy McCraner, Director of Financial Management/Comptroller
Sarah Mayen, Deputy Director, Office of the City Comptroller
Jeff Pelle, Principal Accountant, Office of the City Comptroller