

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
CIVIL SERVICE COMMISSION**

Friday, May 19, 2017, at 1:30 p.m.
Civil Service Commission Room, Civic Center Plaza
1200 Third Avenue, Suite 300
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Mattheus E. Stephens at 1:50 p.m. Also present were Vice-President Joseph R. Kloberdanz and Commissioner Maricela Amezola.

- B. The staff was represented by Personnel Director Hadi Dehghani, Assistant Personnel Director Yajaira Gharst and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Senior Deputy City Attorney Stuart H. Swett.



San Diego Civil Service Commission

MINUTES

Mattheus E. Stephens, President
Joseph R. Kloberdanz, Vice-President
Maricela Amezola, Commissioner

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ITEMS FOR ACTION

NOTE: The Commission will immediately go into closed session at 1:00 p.m. The regular business meeting will begin at 1:30 p.m.

INTRODUCTION

1. Roll Call.

ACTION TAKEN/PENDING

Present were President Mattheus E. Stephens, Vice-President Joseph R. Kloberdanz, and Commissioner Maricela Amezola.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today’s docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under “Non-Agenda Public Comment.”

President Stephens asked for a moment of silence for the absence and loss of Dr. Reverend Clyde E. Gaines.

CONSENT AGENDA (Items 2 and 3 can be approved with one motion.)

2. Approval of the minutes for the regular business meeting of April 6, 2017. Approved.
3. Leave of Absence Without Pay - In Order. Items 14 through 16. Approved.

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

4. Earl L. Bryers II, Grounds Maintenance Worker II, Park and Recreation Department, for a one-year special leave without pay ending April 5, 2018, with his name to be placed on the eligible lists for Grounds Maintenance Worker II and Grounds Maintenance Worker I.
Hire Date: March 10, 2007
Reason: Loss of Class C Driver License.
Department Recommendation: Approval. Approved.
Speaking for staff was Jennifer Lamas-Villanueva.
5. Jaclyn T. Michelle Cabrera, Associate Personnel Analyst, Personnel Department, for a one-year (first extension) special leave without pay ending April 22, 2018, with her name to be placed on the eligible lists for Associate Personnel Analyst, Assistant Personnel Analyst, and Management Trainee.
Hire Date: July 15, 2013
Reason: Continued relocation with spouse.
Department Recommendation: Approval. Approved.
Speaking for staff was Jennifer Lamas-Villanueva.
6. William E. Moore, Fire Engineer, Fire-Rescue Department, for a one-year special leave without pay ending May 14, 2018, with his name to be placed on the eligible lists for Fire Engineer and Fire Fighter II.
Hire Date: January 19, 2002
Reason: Loss of Class B Driver License.
Department Recommendation: Approval. Approved.
Speaking for staff was Jennifer Lamas-Villanueva.

7. Matthew C. Nash, Fire Fighter II, Fire-Rescue Department, for a one-year special leave without pay ending March 23, 2018, with his name to be placed on the eligible lists for Fire Fighter II and Fire Fighter I.
Hire Date: November 14, 2015
Reason: Outside employment.
Department Recommendation: Denial. Denied.
Speaking for staff was Jennifer Lamas-Villanueva.
8. Idolina Rincon, Customer Services Representative, Public Utilities Department, for a one-year (first extension) special leave without pay ending April 12, 2018, with her name to be placed on the eligible lists for Customer Services Representative and Clerical Assistant II.
Hire Date: September 11, 2006
Reason: Continued relocation with spouse.
Department Recommendation: Approval. Approved.
Speaking for staff was Jennifer Lamas-Villanueva.

POLICY ITEMS - DISCUSSION

9. Approval of Exceptional Merit Increase for Richard G. Pitchford, Wastewater Treatment Superintendent. Approved.
Speaking for staff was Jennifer Lamas-Villanueva.
10. Request from Honorable Council President Myrtle Cole to exempt a Council Committee Consultant position from the Classified Service. Approved.
Speaking for staff was Anne Lamén Aban.
11. Request from the Personnel Director to use City employees as raters for the Fire Engineer Examination. Approved.
Speaking for staff was Doug Edwards.
12. Request from the Personnel Director to merge the current Police Investigative Service Officer I (T10801) and Police Investigative Service Officer II (T10800) eligible lists with the new Police Investigative Service Officer I (T11069) and Police Investigative Service Officer II (T11070) eligible lists. Approved.
Speaking for staff was Dina Marocco.
13. Staff recommendations on overtime eligibility for new classes. Approved.
Speaking for staff was Anne Lamén Aban.

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

- 14. Connie R. Figueroa, Payroll Audit Specialist I, Personnel Department, for a one-year special leave without pay ending April 23, 2018, with her name to be placed on the eligible lists for Payroll Audit Specialist I, Payroll Specialist II, Payroll Specialist I, and Clerical Assistant II.
Hire Date: September 14, 2015
Reason: Child care.
Department Recommendation: Approval.

- 15. Matthew J. Griffith, Utility Worker I, Public Utilities Department, for a six-month special leave without pay ending October 10, 2017, with his job to be saved.
Hire Date: October 18, 2013
Reason: Education.
Department Recommendation: Approval.

- 16. Barbara M. Guild, Dispatcher I, Police Department, for a three-month special leave without pay ending June 8, 2017, with her job to be saved.
Hire Date: December 6, 2016
Reason: Family care.
Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	08	Family/Childcare/Maternity	02
Leave requests with job saved	02	Education/Training	01
Leave requests with name on list	06	Medical	00
Unclassified	00	Relocation	02
		Outside Employment	01
		Unclassified	00
		Other	02

CLOSED SESSION

At 1:20 p.m., the Commission met in Closed Session with the following agenda:

- I. Deliberation on disciplinary appeal pursuant to Government Code Section 54957:
 - a. Hector Salazar – Termination upheld.
- II. Performance Evaluation of the Personnel Director – Completed.

ADJOURNMENT

At 1:50 p.m. the Commission convened into open session. There being no further business, the meeting was adjourned at 2:09 p.m.

Mattheus E. Stephens, President