

**CONTRACT RESULTING FROM REQUEST FOR PROPOSAL NUMBER 10089736-21-L
COMPLETE LANDSCAPE MAINTENANCE AND IMPROVEMENTS WITHIN THE BLACK
MOUNTAIN RANCH SOUTH MAINTENANCE ASSESSMENT DISTRICT (MAD)**

This Contract (Contract) is entered into by and between the City of San Diego, a municipal corporation (City), and the successful proposer to Request for Proposal (RFP) # 10089736-21-L COMPLETE LANDSCAPE MAINTENANCE AND IMPROVEMENTS WITHIN THE BLACK MOUNTAIN RANCH SOUTH MAINTENANCE ASSESSMENT DISTRICT (MAD) (Contractor).

RECITALS

On or about 2/4/2021, City issued an RFP to prospective proposers on services to be provided to the City. The RFP and any addenda and exhibits thereto are collectively referred to as the "RFP." The RFP is attached hereto as Exhibit A.

City has determined that Contractor has the expertise, experience, and personnel necessary to provide the Services.

City wishes to retain Contractor to provide complete landscape maintenance and improvements within the Black Mountain South Maintenance Assessment District (MAD) as further described in the Scope of Work, attached hereto as Exhibit B. (Services).

For good and valuable consideration, the sufficiency of which is acknowledged, City and Contractor agree as follows:

**ARTICLE I
CONTRACTOR SERVICES**

1.1 Scope of Work. Contractor shall provide the Services to City as described in Exhibit B which is incorporated herein by reference. Contractor will submit all required forms and information described in Exhibit A to the Purchasing Agent before providing Services.

1.2 General Contract Terms and Provisions. This Contract incorporates by reference the General Contract Terms and Provisions, attached hereto as Exhibit C.

**ARTICLE II
DURATION OF CONTRACT**

2.1 Term. This Contract shall be for a period of five (5) years beginning on the Effective Date. The term of this Contract shall not exceed five years unless approved by the City Council by ordinance.

2.2 Effective Date. This Contract shall be effective on the later of July 1, 2021 or the date it is executed by the last Party to sign the Contract, and approved by the City Attorney in accordance with San Diego Charter Section 40.

**ARTICLE III
COMPENSATION**

3.1 Amount of Compensation. City shall pay Contractor for performance of all Services rendered in accordance with Exhibit E of this Contract, and in an amount not to exceed \$2,300,000. DP Contractor's initials indicating acceptance of not to exceed amount.

**ARTICLE IV
WAGE REQUIREMENTS**

4.1 By submitting a response to this RFP, Contractor certifies that he or she is aware of, and agrees to comply with, the wage provisions described in Exhibit D, Wage Requirements, which is incorporated herein by reference, before commencing Services.

**ARTICLE V
CONTRACT DOCUMENTS**

5.1 Contract Documents. The following documents comprise the Contract between the City and Contractor: this Contract and all exhibits thereto, the RFP; the Notice to Proceed; and the City's written acceptance of exceptions or clarifications to the RFP, if any.

5.2 Contract Interpretation. The Contract Documents completely describe the Services to be provided. Contractor will provide any Services that may reasonably be inferred from the Contract Documents or from prevailing custom or trade usage as being required to produce the intended result whether or not specifically called for or identified in the Contract Documents. Words or phrases which have a well-known technical or construction industry or trade meaning and are used to describe Services will be interpreted in accordance with that meaning unless a definition has been provided in the Contract Documents.

5.3 Precedence. In resolving conflicts resulting from errors or discrepancies in any of the Contract Documents, the Parties will use the order of precedence as set forth below. The 1st document has the highest priority. Inconsistent provisions in the Contract Documents that address the same subject, are consistent, and have different degrees of specificity, are not in conflict and the more specific language will control. The order of precedence from highest to lowest is as follows:

- 1st Any properly executed written amendment to the Contract
- 2nd The Contract
- 3rd The RFP and the City's written acceptance of any exceptions or clarifications to the RFP, if any
- 4th Contractor's Pricing

5.4 Counterparts. This Contract may be executed in counterparts which, when taken together, shall constitute a single signed original as though all Parties had executed the same page.

From: Skogen, Daphne
To: Hoffmann, Lisa
Subject: FR: [EXTERNAL] Black Mountain South
Date: Friday, May 28, 2021 2:57:37 PM

This email came from an external source. Be cautious about clicking on any links in this email or opening attachments.


5.5 **Public Agencies.** Other public agencies, as defined by California Government Code section 6500, may choose to use the terms of this Contract, subject to Contractor's acceptance. The City is not liable or responsible for any obligations related to a subsequent Contract between Contractor and another public agency.

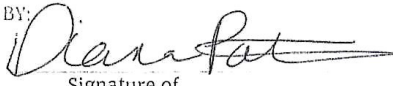
IN WITNESS WHEREOF, this Contract is executed by City and Contractor acting by and through their authorized officers.

CONTRACTOR

Treebeard Landscape
Proposer
9917 Campo Rd.
Street Address
Spring Valley 91977
City
619-697-8302
Telephone No.
info@treebeardlandscape.com
E-Mail

CITY OF SAN DIEGO
A Municipal Corporation

BY: 
Print Name: Claudia C. Perea
Director, Purchasing & Contracting Department
Date Signed: May 21, 2021

BY: 
Signature of Proposer's Authorized Representative
Diane Patterson
Print Name
General Manager
Title
3-5-2021
Date


Approved as to form this 26 day of
May 20 21
MARA W. H. LIOTT, City Attorney
BY: 
Deputy City Attorney

EXHIBIT A
PROPOSAL SUBMISSION AND REQUIREMENTS

A. PROPOSAL SUBMISSION

1. Timely Proposal Submittal. Proposals must be submitted as described herein to the Purchasing & Contracting Department (P&C).

1.1 Reserved.

1.2 Paper Proposals. The City will accept paper proposals in lieu of eProposals. Paper proposals must be submitted in a sealed envelope to the Purchasing & Contracting Department (P&C) located at 1200 Third Avenue, Suite 200, San Diego, CA 92101. The Solicitation Number and Closing Date must be referenced in the lower left-hand corner of the outside of the envelope. Faxed proposals will not be accepted.

1.3 Proposal Due Date. Proposals must be submitted prior to the Closing Date indicated on the eBidding System. E-mailed and/or faxed proposals will not be accepted.

1.4 Pre-Proposal Conference. No pre-proposal conference will be held for RFP.

1.4.1 Reserved.

1.5 Questions and Comments. Written questions and comments must be submitted electronically via the eBidding System no later than the date specified on the eBidding System. Only written communications relative to the procurement shall be considered. The City's eBidding System is the only acceptable method for submission of questions. All questions will be answered in writing. The City will distribute questions and answers without identification of the inquirer(s) to all proposers who are on record as having received this RFP, via its eBidding System. No oral communications can be relied upon for this RFP. Addenda will be issued addressing questions or comments that are determined by the City to cause a change to any part of this RFP.

1.6 Contact with City Staff. Unless otherwise authorized herein, proposers who are considering submitting a proposal in response to this RFP, or who submit a proposal in response to this RFP, are prohibited from communicating with City staff about this RFP from the date this RFP is issued until a contract is awarded.

2. Proposal Format and Organization. Unless electronically submitted, all proposals should be securely bound and must include the following completed and executed forms and information presented in the manner indicated below:

Tab A - Submission of Information and Forms.

2.1 Exceptions requested by proposer, if any. The proposer must present written factual or legal justification for any exception requested to the Scope of Work , the Contract, or the Exhibits thereto. Any exceptions to the Contract that have not been accepted by the City in writing are deemed rejected. The City, in its sole discretion, may accept some or all of proposer's exceptions, reject proposer's exceptions, and deem the proposal non-responsive, or award the Contract without proposer's proposed exceptions. The City will not consider exceptions addressed elsewhere in the proposal.

2.2 The Contractor Standards Pledge of Compliance Form.

2.3 Equal Opportunity Contracting forms including the Work Force Report and Contractors Certification of Pending Actions.

2.4 Living Wage Ordinance Certification of Compliance.

2.5 Licenses as required in Exhibit B.

2.6 Manufacturer's Price List.

2.6 Additional Information as required in Exhibit B.

2.7 Reserved.

2.8 Reserved.

2.9 One copy of the safety data sheet (SDS) for each product bid. Only those products whose label and MSDS clearly state the contents, hazard potential, and protective measures required shall be considered for purchase.

Tab B - Executive Summary and Responses to Specifications.

2.10 A title page.

2.11 A table of contents.

2.12 An executive summary, limited to one typewritten page, that provides a high-level description of the proposer's ability to meet the requirements of the RFP and the reasons the proposer believes itself to be best qualified to provide the identified services.

2.13 Proposer's response to the RFP.

Tab C - Cost/Price Proposal (if applicable). Proposers shall submit a cost proposal in the form and format described herein. Failure to provide cost(s) in the form and format requested may result in proposal being declared non-responsive and rejected.

3. Proposal Review. Proposers are responsible for carefully examining the RFP, the Specifications, this Contract, and all documents incorporated into the Contract by reference before submitting a proposal. If selected for award of contract, proposer shall be bound by same unless the City has accepted proposer's exceptions, if any, in writing.

4. Addenda. The City may issue addenda to this RFP as necessary. All addenda are incorporated into the Contract. The proposer is responsible for determining whether addenda were issued prior to a proposal submission. Failure to respond to or properly address addenda may result in rejection of a proposal.

5. Quantities. The estimated quantities provided by the City are not guaranteed. These quantities are listed for informational purposes only. Quantities vary depending on the demands of the City. Any variations from the estimated quantities shall not entitle the proposer to an adjustment in the unit price or any additional compensation.

6. Quality. Unless otherwise required, all goods furnished shall be new and the best of their kind.

6.1 Items Offered. Proposer shall state the applicable trade name, brand, catalog, manufacturer, and/or product number of the required good, if any, in the proposal.

6.2 Brand Names. Any reference to a specific brand name in a solicitation is illustrative only and describes a component best meeting the specific operational, design, performance, maintenance, quality, or reliability standards and requirements of the City. Proposer may offer an equivalent or equal in response to a brand name referenced (Proposed Equivalent). The City may consider the Proposed Equivalent after it is subjected to testing and evaluation which must be completed prior to the award of contract. If the proposer offers an item of a manufacturer or vendor other than that specified, the proposer must identify the maker, brand, quality, manufacturer number, product number, catalog number, or other trade designation. The City has complete discretion in determining if a Proposed Equivalent will satisfy its requirements. It is the proposer's responsibility to provide, at their expense, any product information, test data, or other information or documents the City requests to properly evaluate or demonstrate the acceptability of the Proposed Equivalent, including independent testing, evaluation at qualified test facilities, or destructive testing.

7. Modifications, Withdrawals, or Mistakes. Proposer is responsible for verifying all prices and extensions before submitting a proposal.

7.1 Modification or Withdrawal of Proposal Before Proposal Opening. Prior to the Closing Date, the proposer or proposer's authorized representative may modify or withdraw the proposal by providing written notice of the proposal modification or withdrawal to the City Contact via the eBidding System. E-mail or telephonic withdrawals or modifications are not permissible.

7.2 Proposal Modification or Withdrawal of Proposal After Proposal Opening. Any proposer who seeks to modify or withdraw a proposal because of the proposer's inadvertent computational error affecting the proposal price shall notify the City Contact identified on the eBidding System no later than three working days following the Closing Date. The proposer shall provide worksheets and such other information as may be required

by the City to substantiate the claim of inadvertent error. Failure to do so may bar relief and allow the City recourse from the bid surety. The burden is upon the proposer to prove the inadvertent error. If, as a result of a proposal modification, the proposer is no longer the apparent successful proposer, the City will award to the newly established apparent successful proposer. The City's decision is final.

8. Incurred Expenses. The City is not responsible for any expenses incurred by proposers in participating in this solicitation process.

9. Public Records. By submitting a proposal, the proposer acknowledges that any information submitted in response to this RFP is a public record subject to disclosure unless the City determines that a specific exemption in the California Public Records Act (CPRA) applies. If the proposer submits information clearly marked confidential or proprietary, the City may protect such information and treat it with confidentiality to the extent permitted by law. However, it will be the responsibility of the proposer to provide to the City the specific legal grounds on which the City can rely in withholding information requested under the CPRA should the City choose to withhold such information. General references to sections of the CPRA will not suffice. Rather, the proposer must provide a specific and detailed legal basis, including applicable case law, that clearly establishes the requested information is exempt from the disclosure under the CPRA. If the proposer does not provide a specific and detailed legal basis for requesting the City to withhold proposer's confidential or proprietary information at the time of proposal submittal, City will release the information as required by the CPRA and proposer will hold the City, its elected officials, officers, and employees harmless for release of this information. It will be the proposer's obligation to defend, at proposer's expense, any legal actions or challenges seeking to obtain from the City any information requested under the CPRA withheld by the City at the proposer's request. Furthermore, the proposer shall indemnify and hold harmless the City, its elected officials, officers, and employees from and against any claim or liability, and defend any action brought against the City, resulting from the City's refusal to release information requested under the CPRA which was withheld at proposer's request. Nothing in the Contract resulting from this proposal creates any obligation on the part of the City to notify the proposer or obtain the proposer's approval or consent before releasing information subject to disclosure under the CPRA.

10. Right to Audit. The City Auditor may access proposer's records as described in San Diego Charter section 39.2 to confirm contract compliance.

B. PRICING

1. Fixed Price. All prices shall be firm, fixed, fully burdened, FOB destination, and include any applicable delivery or freight charges, and any other costs required to provide the requirements as specified in this RFP. The lowest total estimated contract price of all the proposals that meet the requirements of this RFP will receive the maximum assigned points to this category as set forth in this RFP. The other price schedules will be scored based on how much higher their total estimated contract prices compare with the lowest:

$$\left(1 - \frac{(\text{contract price} - \text{lowest price})}{\text{lowest price}}\right) \times \text{maximum points} = \text{points received}$$

For example, if the lowest total estimated contract price of all proposals is \$100, that proposal would receive the maximum allowable points for the price category. If the total estimated contract price of another proposal is \$105 and the maximum allowable points is 60 points, then that proposal would receive $(1 - ((105 - 100) / 100) \times 60 = 57$ points, or 95% of the maximum points. The lowest score a proposal can receive for this category is zero points (the score cannot be a negative number). The City will perform this calculation for each Proposal.

2. Taxes and Fees. Taxes and applicable local, state, and federal regulatory fees should not be included in the price proposal. Applicable taxes and regulatory fees will be added to the net amount invoiced. The City is liable for state, city, and county sales taxes but is exempt from Federal Excise Tax and will furnish exemption certificates upon request. All or any portion of the City sales tax returned to the City will be considered in the evaluation of proposals.

3. Escalation. An escalation factor is not allowed unless called for in this RFP. If escalation is allowed, proposer must notify the City in writing in the event of a decline in market price(s) below the proposal price. At that time, the City will make an adjustment in the Contract or may elect to re-solicit.

4. Unit Price. Unless the proposer clearly indicates that the price is based on consideration of being awarded the entire lot and that an adjustment to the price was made based on receiving the entire proposal, any difference between the unit price correctly extended and the total price shown for all items shall be offered shall be resolved in favor of the unit price.

C. EVALUATION OF PROPOSALS

1. Award. The City shall evaluate each responsive proposal to determine which proposal offers the City the best value consistent with the evaluation criteria set forth herein. The proposer offering the lowest overall price will not necessarily be awarded a contract.

2. Sustainable Materials. Consistent with Council Policy 100-14, the City encourages use of readily recyclable submittal materials that contain post-consumer recycled content.

3. Evaluation Process.

3.1 Process for Award. A City-designated evaluation committee (Evaluation Committee) will evaluate and score all responsive proposals. The Evaluation Committee may require proposer to provide additional written or oral information to clarify responses. Upon completion of the evaluation process, the Evaluation Committee will recommend to the Purchasing Agent that award be made to the proposer with the highest scoring proposal.

3.2 Reserved.

3.3 Reserved.

3.4 Discussions/Negotiations. The City has the right to accept the proposal that serves the best interest of the City, as submitted, without discussion or negotiation. Contractors should, therefore, not rely on having a chance to discuss, negotiate, and adjust their proposals. The City may negotiate the terms of a contract with the winning proposer based on the RFP and the proposer's proposal, or award the contract without further negotiation.

3.5 Inspection. The City reserves the right to inspect the proposer's equipment and facilities to determine if the proposer is capable of fulfilling this Contract. Inspection will include, but not limited to, survey of proposer's physical assets and financial capability. Proposer, by signing the proposal agrees to the City's right of access to physical assets and financial records for the sole purpose of determining proposer's capability to perform the Contract. Should the City conduct this inspection, the City reserves the right to disqualify a proposer who does not, in the City's judgment, exhibit the sufficient physical and financial resources to perform this Contract.

3.6 Evaluation Criteria. The following elements represent the evaluation criteria that will be considered during the evaluation process:

	MAXIMUM EVALUATION POINTS
A. Responsiveness to the RFP.	20
1. Requested information included and thoroughness of response.	
2. Understanding of the project and ability to deliver as exhibited in the Executive Summary and under Exhibit B.	
3. Technical Aspects	
B. Staffing Plan.	30
1. Qualifications and number of personnel adequate for requirement.	
2. Availability/geographical location of personnel for required tasks.	
3. Clearly defined roles/responsibilities of personnel.	
C. Firm's Capability to provide the services and expertise and Past Performance.	35
1. Relevant experience of the firm and subcontractors.	
2. List of personnel and qualifications including relevant certifications and training.	
3. Landscape experience.	
4. Other pertinent experience.	
5. Location in the general geographical area of the project and knowledge of the locality of the Project.	
6. Past/Prior Performance.	
7. Capacity/Capability to meet the City of San Diego needs in a timely manner.	
8. Reference checks.	
	15
D. Price.	
E. Reserved.	
SUB TOTAL MAXIMUM EVALUATION POINTS:	100
F. Participation by Small Local Business Enterprise (SLBE) or Emerging Local Business Enterprise (ELBE) Firms*	12
FINAL MAXIMUM EVALUATION POINTS INCLUDING SLBE/ELBE:	112

*The City shall apply a maximum of an additional 12 percentage points to the proposer's final score for SLBE OR ELBE participation. Refer to Equal Opportunity Contracting Form, Section V.

D. ANNOUNCEMENT OF AWARD

1. Award of Contract. The City will inform all proposers of its intent to award a Contract in writing.

2. Obtaining Proposal Results. No solicitation results can be obtained until the City announces the proposal or proposals best meeting the City's requirements. Proposal results may be obtained by: (1) e-mailing a request to the City Contact identified on the eBidding System or (2) visiting the P&C eBidding System to review the proposal results. To ensure an accurate response, requests should reference the Solicitation Number. Proposal results will not be released over the phone.

3. Multiple Awards. City may award more than one contract by awarding separate items or groups of items to various proposers. Awards will be made for items, or combinations of items, which result in the lowest aggregate price and/or best meet the City's requirements. The additional administrative costs associated with awarding more than one Contract will be considered in the determination.

E. PROTESTS. The City's protest procedures are codified in Chapter 2, Article 2, Division 30 of the San Diego Municipal Code (SDMC). These procedures provide unsuccessful proposers with the opportunity to challenge the City's determination on legal and factual grounds. The City will not consider or otherwise act upon an untimely protest.

F. SUBMITTALS REQUIRED UPON NOTICE TO PROCEED. The successful proposer is required to submit the following documents to P&C **within ten (10) business days** from the date on the Notice to Proceed letter:

1. Insurance Documents. Evidence of all required insurance, including all required endorsements, as specified in Article VII of the General Contract Terms and Provisions.

2. Taxpayer Identification Number. Internal Revenue Service (IRS) regulations require the City to have the correct name, address, and Taxpayer Identification Number (TIN) or Social Security Number (SSN) on file for businesses or persons who provide goods or services to the City. This information is necessary to complete Form 1099 at the end of each tax year. To comply with IRS regulations, the City requires each Contractor to provide a Form W-9 prior to the award of a Contract.

3. Business Tax Certificate. Unless the City Treasurer determines a business is exempt, all businesses that contract with the City must have a current business tax certificate.

4. Reserved.

5. Reserved.

The City may find the proposer to be non-responsive and award the Contract to the next highest scoring responsible and responsive proposer if the apparent successful proposer fails to timely provide the required information or documents.

**EXHIBIT B
SCOPE OF WORK**

A. CONTRACT SPECIFICATIONS.

1. Landscape Maintenance Specifications. Contractor shall perform complete landscape maintenance and improvements of all contract areas identified in **Paragraph E** of these Specifications (Contract Sites) within the Black Mountain Ranch South Maintenance Assessment District (See Exhibit F, Black Mountain Ranch South Maintenance Assessment District map), including, but not limited to, irrigation, pruning, shaping, and training of trees, shrubs, turf, and groundcover plants; fertilization; litter control; weed control; control of all plant diseases and pests; mowing; edging; sweeping; pathways, irrigation, and drainage systems; and all other maintenance required to maintain the areas included in this contract in safe, attractive and useable condition and to maintain the plant material in good condition with horticulturally acceptable growth and color.

During and at the end of the maintenance period, all plant material shall be in a healthy, growing condition. Contractor shall provide all equipment, labor, and materials necessary for performing landscape maintenance and irrigation services according to the following specifications.

2. Improvements and Activities. Contractor shall install and maintain certain improvements including, but not limited to the following: irrigation; plant material; and planting areas. Contractor services under these Specifications related to Improvements and Activities, including any extraordinary labor, shall be consistent with Improvements and Activities as authorized pursuant to the Assessment Engineer’s Report for the Black Mountain Ranch South Maintenance Assessment District (MAD).

B. REGISTRATIONS.

1. DEPARTMENT OF INDUSTRIAL RELATIONS (DIR) REGISTRATION NUMBER. Contractor is required to hold and maintain (DIR) registration throughout the term of the contract. Please provide DIR Registration number and details in chart below.

	Registration No.	Expiration Date	Name
DIR Registration No.	1000030259	6/30/2021	Treebeard Landscape
Subcontractor’s DIR Registration No.	1000009410	6/30/2021	West Arborists, Inc.
	1000011076	6/30/2021	Lloyds Pest Control
	1000039287	6/30/2021	Two Oaks Sweeping
	1000000060	6/30/2021	Southland Electric

2. LICENSES. To perform the work described in this solicitation, Contractors must hold a current C-27 State of California Contractor’s License.

	License Number	Expiration Date	Name
State of California Contractor License	Class: C-27 No.: 388579	4/30/2022	Tim Hillman
Pest Control Business License	101044 Tim Hillman	12/31/2021	Tim Hillman
Pest Control Advisor	PCA 75356	12/31/2021	Tim Faucett
Qualified Applicator Certificate	38808 Tim Hillman	12/31/2021	Tim Hillman

Any Proposer holding a different license who feels qualified to bid on this work must notify the City Contact in writing at least seven (7) days prior to the bid closing. After a thorough review of the proposed license substitution, the City will inform the Proposer, in writing, of its decision prior to the proposal closing. The City's decision is final.

Any person supervising the use of pesticides, herbicides, or rodenticides must possess a valid Qualified Applicator's Certificate for Category B. The Proposer must also hold a Pest Control Business License, must retain the services of a licensed Pest Control Advisor (PCA), and must be registered with the County Agriculture Commissioner. The Proposer must possess the above licenses prior to submitting their proposal.

C. SCHEDULING OF WORK. The Contractor shall accomplish all normal landscape maintenance required under this contract between the hours of 6:00 a.m. And 6:00 p.m., Monday through Friday (normal working hours). Exceptions may be made to normal working hours where incidence of use may be too great during the hours specified to allow for proper maintenance. The Technical Representative may grant, on an individual basis, permission to perform contract maintenance at other hours. No maintenance functions that generate excess noise, e.g., operations of power equipment which would cause annoyance to residents of the area, shall be commenced before 8:00 a.m. The Contractor shall establish an annual schedule of work (work schedule) to be followed in the performance of this contract.

The Work Schedule, provided by the City, must be completed and submitted to the Technical Representative prior to the commencement of work on this contract. Any changes in scheduling shall be reported, in writing, to the Technical Representative immediately. This schedule shall include routine work as well as infrequent operations such as fertilization and pruning.

The Contractor shall conduct the work at all times in a manner which will not unreasonably interfere with pedestrian traffic on adjacent sidewalks or vehicular traffic on adjacent streets.

In addition, a special notification listing exact start date for fertilization, renovation, aerification, and other infrequent operations shall be furnished to the Technical Representative at least ten (10) working days in advance of performing these operations.

D. METHOD OF PERFORMING WORK.

1. Irrigation. Irrigation shall be done by the use of automatic, mechanical sprinkler systems where available and operable; however, failure of the existing irrigation system to provide full and proper coverage shall not relieve the Contractor of the responsibility to provide adequate irrigation with full and proper coverage to all areas.

In those areas where a manual sprinkler system (including drip) is installed, the Contractor shall once a week, thoroughly inspect the operation of the system for any malfunction. The Contractor shall advise the Technical Representative within twenty-four (24) hours of those malfunctions.

The Contractor shall maintain all sprinkler systems in such a way as to guarantee proper coverage and full working capability, and shall make whatever adjustments may be necessary to prevent excessive run-off into street rights-of-way or other areas not meant to be irrigated.

All areas not adequately covered by a sprinkler system shall be irrigated by a portable irrigation method. The Contractor shall furnish all hoses, nozzles, sprinklers, etc. necessary to accomplish this supplementary irrigation. Care shall be exercised to prevent water waste, erosion, and/or detrimental see page into existing underground improvements or structures. The cost of wasted water may be charged to Contractor as explained in Exhibit B, paragraph O.

Irrigation shall be accomplished as follows:

1.1 Landscaped improved banks and slopes shall be irrigated Monday through Thursday as required to maintain horticulturally acceptable growth and color, and to encourage deep rooting.

1.2 Shrub beds shall be irrigated as required to maintain horticulturally acceptable growth and color, and to promote deep rooting. Shrub areas shall be irrigated at a rate which keeps surface runoff to a minimum. The irrigation rate shall be adjusted to the needs of shrub types, seasons and weather conditions.

Newly Planted Trees, Shrubs, and Groundcover shall receive special attention until these plants are established. Adequate water and fertilizer shall be applied to promote normal, healthy growth. Proper berms or basins shall be maintained during the establishment period.

2. Pruning Shrubs and Groundcover Plants. All shrubs and groundcover plants growing in the work areas shall be pruned as required to maintain plants in a healthy, growing condition; to maintain plant growth within reasonable bounds; and to prevent encroachment of passage ways, walks, streets, or view of signs; or encroachment in any manner deemed objectionable by the Technical Representative. Any pruning cut which exceeds 2" in diameter shall be sealed with an approved pruning paint when required by the Technical Representative. Dead or damaged limbs shall be removed with sharp pruning tools, with no stubs remaining. Pruning shall be done so as to permit plants to grow naturally in accordance with their normal growth characteristics except where box hedging is required by the Technical Representative. Shearing, hedging or severe pruning of plants, unless authorized by the Technical Representative, shall not be permitted. Contractor shall

perform any and all corrective pruning methods to all plant materials as directed by Technical Representative. This includes but is not limited to the pruning of plants which have been hedge pruned in the past in order to return them to their natural growth characteristics. Contractor shall perform all such pruning including the removal of pruned plant materials at no additional cost to the City. Growth regulators shall not be used.

3. Tree Maintenance.

3.1 All trees shall be maintained in their natural shapes. Pruning shall be performed in such a manner as to promote the best growth habits, appearance, and health of the tree, and to prevent encroachment which blocks vision or is in any manner deemed undesirable by the Technical Representative. The Contractor shall, as part of this contract, be responsible for tree pruning that can be accomplished with a 12' pole saw by a worker standing on the ground. Trees shall not be topped. The Contractor shall bring to the attention of the Technical Representative within twenty-four (24) hours any tree that shows signs of root heaving or leaning, or is in any manner a safety hazard.

The Contractor shall be responsible for the complete removal and replacement of those trees lost due to Contractor's faulty maintenance or negligence, as determined by the Technical Representative. Replacement shall be made by the Contractor in the kind and size of tree determined by the Technical Representative. Where there is a difference in value between the tree lost and the replacement tree, the difference will be deducted from the contract payment. In all cases, the value of the tree lost shall be determined by the Technical Representative, using the latest International Society of Arboriculture (I.S.A.) guidelines for value determination.

3.2 All newly planted trees shall be securely staked with two (2) "lodge pole" type stakes placed on opposite sides of the tree, outside the root ball, and secured to the tree with at least two (2) flexible rubber tree ties.

3.3 Tree ties shall be inspected regularly to ensure against girdling and abrasion.

3.4 Trees and shrubs that are uprooted and/or broken due to storms, regardless of size, shall be up righted immediately, if possible. If this is not possible, they shall be removed immediately (including roots) and the holes must be filled. The Contractor shall be responsible for paying any and all fees associated with the disposal of tree debris under the terms of this contract.

4. Fertilization. The Contractor shall inform the Technical Representative at least forty-eight (48) hours before beginning any fertilization and shall have previously submitted a Safety Data Sheet (SDS), schedule of application showing the site, date, and approximate time of application of the fertilizer. Submission of the fertilizer schedule does not release the Contractor from any of the other obligations described in this paragraph or in the following paragraphs. The fertilization schedule, regardless of its intensity, timing, or the number of sites covered daily or weekly, shall not excuse the Contractor from performing any other work regularly required under this contract.

Fertilizers shall be delivered to the site only in the original unopened containers bearing the manufacturers guaranteed analysis. Damaged packages will not be accepted. The Contractor shall furnish the Technical Representative with duplicate signed, legible copies of all

certificates and invoices for all fertilizer to be used in this contract. The invoices must state the grade, amount and quantity received. Both the copy to be retained by the City and the Contractor's copy must be signed by the Technical Representative, on site BEFORE any material(s) may be used.

The Contractor may not begin actual application until the obligation in the preceding paragraph has been complied with.

Fertilizers shall be applied at the rates specified below:

4.1 Half (1/2) pound of actual nitrogen per 1,000 square feet of planted area shall be applied to trees, shrubs, groundcovers and grasslands as specified.

4.2 The Technical Representative shall specify which complete fertilizers be applied. Specific fertilizers types/bland(s) are specified in proposal specifications.

4.3 In accordance with the square footage in this contract at the time of award, Contractor will need to provide and apply the following fertilizer materials as specified in proposal specifications and per Manufactures specification:

- Best Turf Supreme 16-6-8 or 15-15-15 and Milorganite Classic

4.4 As deemed necessary by the Technical Representative to achieve satisfactory results, other materials including but not limited to iron chelate, soil sulfur, gypsum, surfactant enzymes such as sarvon or naiad, etc., may be required and shall be applied as necessary at Contractor's expense.

4.5 Adequate irrigation shall immediately follow the application of fertilizers and/or amendments to force fertilizer material to rest directly on the soil surface. Drip irrigated areas shall be adequately hand watered using quick coupler valves and hoses to dissolve fertilizer.

4.6 Fertilization must occur in prescribed months and shall be accomplished in a manner so as to achieve an even green. If fertilization results are patchy, remedial fertilizer must be immediately applied.

The Contractor's materials costs in their proposal shall reflect these specified fertilizers. The Technical Representative reserves the right and authority to specify alternative fertilizer materials. No changes in fertilizer materials shall be utilized without written approval from the Technical Representative prior to the fertilizer application. The Contractor shall provide cost per bag with proposal submittal.

5. Weed Control.

5.1 Weeds shall be removed from all shrub and groundcover beds, planters, tree wells, cracks in paved areas, including sidewalks, and areas covered with ornamental rocks, as shown in Exhibit B, paragraph F, Service Frequencies.

5.2 This means complete removal of all weed growth. For the purpose of this specification, a weed will be considered "any undesirable or misplaced plant". Weeds shall be controlled by manual, mechanical, or chemical methods.

5.3 The Technical Representative may restrict the use of chemical weed control in certain areas.

5.4 Center Island maintenance shall include the removal of weed growing in all paved or unpaved surfaces of the Center Island.

6. Disease and Pest Control. The Contractor shall regularly inspect all landscaped areas for presence of disease, insect, or rodent infestation. The Contractor shall advise the Technical Representative within four (4) days if disease, insect, or rodent infestation is found; Contractor shall identify the disease, insect, or rodent and specify control measures to be taken. Upon approval of the Technical Representative, the Contractor shall implement the approved control measures, exercising extreme caution in the application of all sprays, dusts, or other materials utilized. Approved control measures shall be continued until the disease, insect or rodent is controlled to the satisfaction of the Technical Representative. The Contractor shall utilize all safeguards necessary during disease, insect or rodent control operations to ensure safety of the public and the employees of the Contractor, in accordance with current standard practices accepted by the State of California Department of Food and Agriculture. If Contractor is unable to control the pest or disease, a pest control company will be hired, and the billing will be deducted from Contractor's monthly payment.

All individuals who supervise the mixing and application of herbicides, pesticides, and rodenticides shall possess valid Qualified Applicators Certificate for Category B issued to them by the State Department of Food and Agriculture and submit to the Technical Representative within thirty (30) days of expiration a copy of the valid certificate.

7. Replacement of Plant Material. The Contractor shall notify the Technical Representative within four (4) days of the loss of plant material due to any cause.

7.1 The Contractor shall supply the labor and all materials to replace any tree, shrub, groundcover, or other plant which is damaged or lost as a result of Contractor's faulty maintenance or negligence. The size and species of replacement plant materials shall be as directed by the Technical Representative.

7.2 Any plant damaged or lost through vehicular damage, theft, or vandalism shall be replaced in kind and size as approved by the Technical Representative. The City will pay for labor at the Contractor's Extraordinary Labor rate in accordance with Contractors rate quoted in proposal submittal and per plant type/size, quantities and time element listed in Exhibit B, paragraph D. item 22. Plant material shall be reimbursed to the Contractor at the wholesale cost of the plants required plus 10% for the Contractor's cost of handling.

7.3 In order to ensure maximum healthy growth and overall aesthetic appearance of planting in the work area, it may be desirable to replace certain plants. The necessity or desirability of such plant replacement shall be determined by the Technical Representative. Where such plant replacements are to be made, the City will pay for labor at the Contractor's Extraordinary Labor rate in accordance with the Contractors rate quoted in proposal submittal and per plant type/size, quantities and time element listed in Exhibit B, paragraph D. item 23. Plant material shall be reimbursed to the Contractor at the wholesale cost of the plants required plus 10% for the Contractor's cost of handling.

8. Groundcovers. Groundcovers are low growing plants that grow in colonies to form a solid mat over the surface of the ground. They spread by rhizomes, by stolens or by roots which form at the nodes of trailing branches that come in contact with the soil. The plants give a flat or two (2) dimensional effect to the landscape; such plants include, but are not limited to, arctotheca, osteospermum, trailing gazania and lantana, ivy, trachelospermum, baccharis, and varieties of ice plant and myoporum.

8.1 Irrigation. All areas planted with groundcovers shall be adequately irrigated and fertilized to maintain the planting in a healthy condition. Frequent, light irrigations shall be avoided.

8.2 Edging. Groundcover beds shall be maintained within their intended bounds and shall not be permitted to encroach into lawns, shrub beds, sidewalks, or adjacent areas, or to encroach in any manner deemed undesirable by the Technical Representative. Edging is to be completed as specified in the Exhibit B, paragraph F, Service Frequencies and shall include all fixtures (e.g., fire hydrants, manhole covers, meter boxes, valve boxes, quick couplers, gate valves). All edging must have a clean cut with the cut perpendicular to the hard surface and not removed from it. Chemical edging is unacceptable.

8.3 Pruning. All groundcover plantings shall be thinned and pruned as necessary to maintain them within their intended bounds, and at such other times as directed by the Technical Representative for the health of the planting and the appearance of the site.

8.4 Replanting. Replanting will be required to maintain the continuity of the groundcover area, and replacements shall be as approved by the Technical Representative, according to Exhibit B, paragraph D, item 7, Replacement of Plant Material.

8.5 Cultivation. The open soil between plants shall be cultivated where the planting permits.

9. Facility Maintenance.

9.1 Sidewalks and Paved Areas (Including Paved Center Islands). All sidewalks and other paved surfaces shall be maintained in a safe, non-hazardous, and useable condition at all times. The Contractor shall remove fecal matter, stones, glass, paper, leaves, twigs, and all other debris from paved areas. Any damage or repairs required shall be reported within twenty-four (24) hours to the Technical Representative. See Exhibit B, paragraph F, Service Frequencies.

9.2 Repair of Damage or Malfunction. Damage to or malfunction of any facility not specifically provided for shall be reported within twenty-four (24) hours to the Technical Representative.

Repairs necessary to correct damage malfunction, or an otherwise unsatisfactory condition not a result of Contractor's negligence shall be performed by the City.

10. Inspection.

10.1 The Contractor shall provide comprehensive ongoing inspection of the job site(s). This inspection shall be performed by the Field Supervisor as well as a non-

working supervisor who shall provide the Technical Representative with a written punch list each week of items requiring remedial action or attention together with dates when the required work will be performed. Failure to provide such a punch list will indicate that no remedial action is required and that all work has been performed in accordance with the contract specifications.

10.2 The City shall provide continuing inspection of the work area to ensure that maintenance is adequate and that all work complies with these specifications. Discrepancies and deficiencies will be noted on Field Inspection Notices (FIN) and shall be corrected within the time frame specified. If the Contractor fails to take corrective action within the noted time frame on the Field Inspection Notice, the City may withhold payment and/or proceed with termination of the contract.

11. Site Inspection and Turnover.

11.1 Approximately thirty (30) days prior to the end of the contract period, the Technical Representative will inspect the Contract Sites with the current Contractor to ensure that Contract Sites are turned over at the end of the contract period in a condition that conforms to the contract specifications. If a new Contractor is to perform thereafter, the new Contractor shall be a part of the inspection party. Any deficiencies found in the specified maintenance level shall be noted and presented to the current Contractor in writing. The City shall be the sole judge as to what constitutes a deficiency. The current Contractor shall correct all deficiencies noted by the end of the contract period. If the current Contractor fails to correct the noted deficiencies and turns over the Contract Sites in an unacceptable condition, as determined by the Technical Representative, the City will correct the deficiencies that remain. All costs incurred by the City to correct deficiencies will be deducted from the current Contractor's final payment. The City shall be the sole judge as to what constitutes a reasonable cost for work authorized.

11.2 Approximately ten (10) days after commencing work, the Contractor shall tour Contract Sites with the Technical Representative. The Technical Representative may authorize a mutually agreed upon one (1) time payment to the Contractor for correcting any the deficiencies. If payment and work are authorized, the Contractor shall bring the Contract Sites into compliance with the contract specifications and thereafter maintain them at that level.

12. Traffic Control Plans. On those occasions when the requested work requires a street, sidewalk, alley, or bikeway to be blocked, wholly or partially, the Contractor is to comply with the traffic control plans as prescribed in Chapter 5 of the Caltrans Traffic Manual Traffic Control for Construction and Maintenance Work Zones. Information and the required written notices shall be obtained from the City of San Diego Traffic Engineering Division, Plan Check Counter, 1222 First Avenue, San Diego, CA 92101, phone (619) 446-5284. The required written notice must be filed prior to commencing work in the impacted area.

13. Estimated Hours. City Staff estimates 12,480 annual hours are needed to fulfill all routine task frequencies under this contact. Contractor shall recognize that all hours listed on Schedule of Task Costs are based on historical data and observation. The hours and fertilizer material(s) costs (Exhibit B, Paragraph D, item 14) are the suggested estimated required to accomplishing tasks in a satisfactory manner.

14. Materials. All Contractors must be able to verify any and all material(s) costs and quantities that are submitted for consideration in proposal submittals. Upon request, Contractors shall provide material(s) proposal information identifying and verifying various vendors (company name, address, phone number and contact person) along with cost quotes for each separate material the Contractor submits.

City staff estimates over \$16,000.00 annual fertilizer material(s) costs will be required by Contractor to fulfill routine task frequencies under this contract, according to market pricing at time of proposal submittal.

City Staff recommends all Contractors include additional material costs for Irrigation, Litter Control, Weed Control, etc. on the Schedule of Task Costs.

The Technical Representative will evaluate all material(s) costs associated with task performed under this contract and may reject any proposal that substantially under or over states the material(s) costs associated with any task. The Contractor should take care to evaluate these costs carefully, keeping project square footage, contract specifications and task frequencies in mind.

15. Staffing Requirements.

15.1 Contractor shall have on the job site at all times, competent supervisors (may be working supervisors) capable of discussing all matters pertaining to this contract with the Technical Representative.

15.2 Field Supervisor must have a minimum of three (3) years of experience overseeing all phases of landscape maintenance and personnel for a site of comparable square footage, scope of work and plant materials. This individual must be able to communicate effectively with the Technical Representative and with public citizens.

The Field Supervisor shall have a cell phone in their possession for communication with the Technical Representative. A minimum of one (1) qualified Field Supervisor shall be on the job at all times work is being performed to provide the necessary supervision to ensure work is completed as specified under this contract.

Payroll records may be utilized to verify experience. The Field Supervisor(s) must be employed by the successful Contractor at the time this contract is awarded. Any changes in Field Supervisors must be submitted in writing to the Technical Representative.

15.3 Field Supervisor shall have verifiable experience, knowledge, skills and abilities in the identification of and proper maintenance practice for ornamental trees, shrubs, groundcover, grasslands, exotic weeds and native plants for proper maintenance of all areas. **A resume of the qualified field supervisor assigned to this contract must be submitted with proposal. Failure to do so may result in considering your proposal as non-responsive.**

15.4 Adequate personnel must be assigned full time to this contract Monday through Friday, includes a Field Supervisor, irrigation technician and a crew to perform all other work.

At least one working Field Supervisor shall be on duty eight hours per day, Monday through Friday. Work hours shall be between 6:00 a.m. to 6:00 p.m. with a half hour lunch break.

A minimum of one qualified working Field Supervisor shall be on the job site at all times work is being performed to provide the necessary supervision to ensure work is completed as specified by this Contract.

The Monday through Friday full-time crew shall not be taken away from their routine Work Schedule to complete Extraordinary Labor assignments for miscellaneous projects. Exceptions include illegal dump pick-up, planting replacement plants (Contractor neglect) or specific litter situations beyond the routine litter or maintenance requirements of this contract. If Contractor has questions, Contractor shall contact the Technical Representative.

15.5 The Contractor shall maintain a minimum of **six (6) full time employees** on site during the working hours/days specified in this contract, Monday through Friday. The Technical Representative will evaluate each Contractor's time elements with respect to each bid, individual bid task and throughout each bid category. The Contractor shall ensure that these time elements, when calculated, meet the Technical Representatives requirement of full-time labor. Upon award of contract, Contractor shall submit to Technical Representative, a complete list, including the full names of all employees assigned to this contract job site. Contractor shall replace any and all missing crew members with other fully competent employees for the same workday. There will be no exceptions unless approved by the Technical Representative.

A minimum of one Field Supervisor and one laborer must be able to communicate in English, orally and in writing. These staff members must be part of the Monday through Friday full-time staff.

16. Irrigation.

16.1 Fertilizer shall be hand watered in using quick coupler valves and hoses on those areas with drip and bubbler irrigation systems.

16.2 Contractor shall keep controller and valve boxes clear of soil and debris and shall maintain the irrigation system at no additional cost to the City including but not limited to replacement, repair, adjustment, raising or lowering, straightening and other operations required for the continued proper operation of the system from the "cold" side of the water meter throughout the work site. Repair or replacement includes, but is not limited to sprinkler system laterals (piping), sprinkler mains (pressure lines), vacuum breakers, sprinkler control valves, sprinkler controllers, sprinkler heads, sprinkler caps, sprinkler head risers, valve covers, boxes and lids (including electrical pull boxes and lids), valve sleeves and lids, quick coupler valves and hose bibs. Any replacement must conform to the type and kind as the existing system. Any deviation must be approved in writing by the Technical Representative. Therefore, the Contractor shall take into consideration the age of these valves and the availability of parts when submitting a proposal.

16.3 Reclaimed water is being and may be used to irrigate portions of the landscaped areas and future areas in this contract. The Contractor is required to adhere to

all Rules and Regulations for Reclaimed Water Use in the City of San Diego (located at <https://www.sandiego.gov/public-utilities/sustainability/recycled-water>).

16.4 All water meters are to be read, documented and submitted monthly to the Technical Representative.

16.5 The Contractor is required, at all times, to adhere to all Rules and Regulations regarding water use (located at <https://www.sandiego.gov/public-utilities/sustainability/water-conservation/water-use-restrictions>) conforming to City of San Diego Drought Level Restrictions. The Technical Representative must approve any and all exceptions to these Rules and Regulations.

17. Plant Material Maintenance.

17.1 The grassland medians, rights-of-way and slope areas are designed for the establishment of a “self-sustaining” plant community. The plant community within portions of the Black Mountain Ranch South MAD include perennial grasses, shrubs and trees. See the Santaluz “Grassland Establishment and Maintenance Guide” for detailed establishment and maintenance guidelines.

17.2 Contractor is required to maintain plant material(s) in Category V: Black Mountain Road/Carmel Valley Road Rights of Way and Adjacent Areas Landscaped with Trees, Shrubs and Groundcover within reasonable limits. This includes and is not limited to tip pruning and detailing of shrubs and groundcover.

17.3 Contractor is required to prevent encroachment of plant materials from private lots or open space into areas maintained under this contract. Care shall be taken to ensure that plant material on private lots is not injured or damaged by Contractor’s actions.

17.4 Oaks may suffer decline and early death due to improper irrigation practices, especially during the hot summer months. Over-watering must be avoided. Oaks are naturally drought tolerant. Only irrigate to supplement natural rainfall.

17.5 Focal Points consist of groundcover, shrubs, and trees. These areas will require a higher level of maintenance than the rest of the site. Plant material shall be replaced as necessary to maintain colourful and attractive focal points throughout Black Mountain Ranch South. Mulch may require more frequent replacement than the rest of the site.

17.6 Contractor shall receive direction from the Technical Representative to perform and maintain changes to any and all plant pruning specifications throughout the Black Mountain Ranch South MAD at anytime and at no additional cost.

18. Pest Control. Pest control is a maintenance function of this contract and shall be required (as needed). Pests that have been encountered and abated in this area previously include but are not limited to:

18.1 Snails, throughout areas in the district.

18.2 Gophers, ground squirrels and deer, throughout area in the district. All gopher mounds shall be brought back to grade when the area has been treated. Excessive soil or rocks may require removal.

18.3 Rats have been found nesting in plant material(s).

18.4 Bees, nesting in valve boxes.

18.5 Ants, nesting in valve boxes and irrigation controllers.

18.6 Snakes

19. **Fertilization.** The Technical Representative shall specify which complete fertilizers shall be applied. Specific fertilizer types/bland are specified in the contract.

In accordance with square footage in this contract at time of award, Contractor will need to provide and apply the following fertilizer materials as specified in proposal specifications herein and per the Manufacturer's specifications.

Bag quantities listed below are 50-pound bags each:

19.1 135 bags – J.R. Simplot or Triple Pro 15-15-15--March fertilizing

19.2 300 bags--Milorganite Classic—July fertilizing

19.3 300 bags--Milorganite Classic---November fertilizing

20. **Blowers.** Blowers shall be operated in a responsible manner when use has been approved by the Technical Representative. Dirt, dust and debris shall be controlled, blown into a pile and removed by the Contractor. The Contractor shall be held responsible for any damages incurred to persons or property. It is always a better choice to sweep where people and cars are present.

21. **Waddles, Catch Basin and Drainpipe.** Contractor shall be responsible for maintenance and repair/replacement of all waddles located on the west side of Camino Del Sur, and the catch basin and drain pipe located on the west side of Camino Del Sur near the Santa Luz Maintenance Association access road and day lighting near the future curb inlet north of the road. The Contractor shall insure all potential pollutants are removed from or near the waddles, catch basin or near the drainpipe and that the drainpipe is free of debris that may cause it to clog on a monthly or as needed basis.

22. **Extraordinary Labor Hours.** The use of Extraordinary Labor for miscellaneous projects is estimated at approximately 2,000 hours annually. The approximate hours estimated may fluctuate greatly from year to year based on actual needs. Contractor will utilize Extraordinary Labor for additional miscellaneous projects in the Black Mountain Ranch South MAD in the event those projects are awarded to Contractor. The Contractor must have the staffing, expertise, equipment and knowledge to perform projects in a timely manner with a quality end product. Some priority projects may need to be done immediately.

Upon written approval of the Technical Representative, Contractor may rent equipment necessary to complete the Extraordinary Work. If the Contractor has the equipment to perform the Extraordinary Work, Contractor may charge a rental fee at the current market

rate for the equipment usage. If Extraordinary Work requires the purchase of goods, supplies, materials, or rental of equipment, the Contractor will be authorized to apply a ten percent (10%) markup fee on those items. The ten percent (10%) markup fee is not applicable to the Extraordinary Labor hourly rate. In addition, if the Contractor needs to use a sub-contractor for Extraordinary Work, the Contractor will be authorized to apply a ten percent (10%) markup fee for any and all sub-contractors' services required. Only sub-contractors listed on the Contractor's Statement of Sub-Contractors, or sub-contractors formally added to the Contract and approved by Purchasing and Contracting Department may be used. Contractor or an approved sub-contractor will be compensated for additional debris removal resulting from Extraordinary Work, if approved in writing by the Technical Representative.

Some examples of projects include but are not limited to the following:

- 22.1 Planting areas as needed. (see Extra Labor Hours – for Plantings)
- 22.2 Installing irrigation system as needed.
- 22.3 Appraisal of trees, damage resulting from vehicle accidents, illegal pruning, etc. for use in revenue cost recovery. Excavation, transplanting and replanting, and other associated tree function which may arise. A Registered Consulting Arborist (RCA) able to be utilized as an expert in a Court of Law must be utilized.
- 22.4 Bee nest/hive removal.
- 22.5 Locate and repair damaged irrigation services or electrical services for broken lines, cut wires to controllers and valves, etc.
- 22.6 Clean-up of illegal dumps.
- 22.7 Mulch installation.
- 22.8 Pour concrete pads.
- 22.9 Replace irrigation controllers and irrigation enclosure cabinets.
- 22.10 Slope failure repairs.

23. Extraordinary Labor Hours – For Plantings. The following quantities and hourly numbers will be utilized for planting needs. Quantities and hourly numbers listed are based on historical knowledge, practices and observation in the Black Mountain Ranch South MAD and will be utilized when planting needs arise. Contractor shall agree to perform any and all planting needs awarded to them as Extraordinary Labor, at the quantities and hourly numbers listed below during the term of this contract. Any and all change must be approved in advance by the Technical Representative.

Planting hours includes all time required for complete plant installation, including but not limited to: excavation of plant hole, mixing and addition of soil amendments, fertilizers, installation of tree stakes, staking and tying (if needed), open plant container, plant, construct plant basins, watering, clean-up, etc.

<u>Plant Type/Size</u>	<u>Quantity per Hour</u>
Grand Cover – Flat	3-4 flats per hour
Shrub – 1 gallon	8-10 plants per hour
Shrub-5 gallon	3-4 plants per hour
Shrub/Tree – 15 gallon	45 minutes per plant
Tree/Shrub – 24-inch box	4-6 hours each
Tree/Shrub – 36-inch box	12-16 hours each

24. **Extraordinary Labor Hours - For Irrigation Systems.** Certain portions of the irrigation systems within the Contract Sites may be equipped with new Smart Controllers as existing systems require replacement, or as otherwise determined by the Technical Representative and subject to all applicable laws. Contractor may be required to provide a portable wireless device (smart phone or tablet) capable of accessing the internet and accessing the web based smart controller interfacing from off-site locations. In such case, irrigation system materials shall be provided by the City to Contractor. Compensation for labor shall be the estimated repair times specified below using the labor rate specified on the proposal form.

Except as described above in this **Paragraph D 24**, compensation for irrigation systems materials shall be at the cost of the items involved plus 10 percent markup fee for the Contractor’s cost of handling. Compensation for Extraordinary Labor shall be for the estimated repair times specified below using the labor rate specified on the proposal form. All repairs must be pre-approved by the Technical Representative.

Repair or replacement includes but is not limited to: sprinkler system laterals (piping), sprinkler mains (pressure lines), vacuum breakers, sprinkler control valves, sprinkler controllers, sprinkler heads, sprinkler caps, sprinkler head risers, valve covers, boxes and lids (including electrical pull boxes and lids), valve sleeves and lids, quick coupler valves, and hose bibs. Any replacement must conform to the type and kind of existing system. Any compensation for irrigation parts and/or labor not in conformance with the existing system. Any deviation must be approved in writing by the Technical Representative.

Repairs to Sprinkler Irrigation Systems and Water Lines	Estimated Repair Time
Broken lateral sprinkler line (surface)	0.5 hour
Broken lateral sprinkler line (subsurface)	1.0 hour
Damaged auto-sprinkler valve	1.5 hours
Damaged gate valve, manual control, or quick coupler valve	0.5 hour

Repairs to Sprinkler Irrigation Systems and Water Lines	Estimated Repair Time
Replace sprinkler head and/or riser (if digging required) and subsurface sprinkler Does not include screw on shrub heads	0.25 hour
Replace solenoid or bleed plug	0.25 hour

25. **Sub-Contractors.** During the term of this contract, functions may arise which require the need for professional services associated with the landscape maintenance of the Black Mountain Ranch South MAD. These functions may require various valid licenses, certification(s), permits, etc., held by the individual utilized to perform these services. The Contractor shall be required to list any and all Sub Contractors on the Contractor’s Statement of Sub Contractors for the disciplines listed below which are beyond the scope of the Contractor’s ability to perform.

25.1 A Registered Consulting Arborist (RCA) for various tree needs. RCA shall be available to be utilized as an expert in a Court of Law as needed. RCA’s hourly rate, at time of award, shall be provided on the Contractor’s Statement of Sub Contractors sheet.

25.2 Pest Control Operator certified, licensed and qualified for the removal/elimination of bee colonies/hives, vertebrates and other pests.

25.3 Motorized street sweeper maintenance service for gutter sweeping.

25.4 Concrete, masonry and asphalt work required as needed with valid license, certification and permits required to perform work.

25.5 Any and all irrigation repair(s), (including electrical), which requires services performed beyond the Contractor’s knowledge, skills, and ability.

E. CONTRACT SITE LOCATIONS. Sites to be maintained under the terms of this contract are listed below:

Medians, Rights-of-Ways and Adjacent Areas, Slopes, Curbs, Street Gutters, Brow Ditches, Focal Points, Sidewalks/Bridge Hardscape, Mulched Medians, Fire Station 46 and other specified areas on Black Mountain Road, Carmel Valley Road, Camino Del Sur and San Dieguito Road as follows:

1. **Category II(A): Black Mountain Road/Carmel Valley Road Medians Landscaped with Trees, Shrubs, and Groundcover.**

Black Mountain Road:

- Median from Emden Road to Carmel Valley Road

Carmel Valley Road:

- Median from Black Mountain Ranch Community Park pedestrian ramp to Black Mountain Park Way
- Median from Black Mountain Park Way to Black Mountain Road
- Median from Black Mountain Road to Camino Del Sur

2. Category II(B): Camino Del Sur Medians Landscaped with Trees, Shrubs, and Groundcover -

Camino Del Sur:

- Median from Carmel Valley Road to the first bridge north of Carmel Valley Road
- Median from the first bridge north of Carmel Valley Road to the bridge at Lazanja Passage
- Median from the bridge at Lazanja Passage to Caminito Santa Luz Sur
- Median from Caminito Santa Luz Sur to Lazanja Drive
- Median from Lazanja Drive to Via Verrazzano
- Median from Via Verrazzano to Via Azul
- Median from Via Azul to the bridge at Northern Lights

3. Category III: Black Mountain Road Street Medians Paved

Black Mountain Road:

- Median from Emden Road to Carmel Valley Road

4. Category V(A): Black Mountain Road/Carmel Valley Road Rights-of-Way and Adjacent Areas Landscaped with Trees, Shrubs, and Groundcover

Black Mountain Road:

- ROW and Adjacent Area east side of road, between 200 feet south of Emden Road and Carmel Valley Road
- ROW west side of road, between Emden Road to Carmel Valley Road

Carmel Valley Road:

- ROW and Adjacent Area north side of road, between Black Mountain Ranch Community Park pedestrian ramp and Black Mountain Park Way
- ROW and Adjacent Area north side of road, between Black Mountain Park Way and Camino Del Sur
- ROW and Adjacent Area south side of road, between Black Mountain Open Space Park Glider Port Driveway and Black Mountain Road
- ROW and Adjacent Area south side of road, between Black Mountain Road and Camino Del Sur
- ROW and Adjacent Area north and south of road, between Camino Del Sur and the first bridge west of Camino Del Sur

5. Category V(B): Camino Del Sur/San Dieguito Road Rights-of-Way Landscaped with Trees, Shrubs, and Grasslands

Camino Del Sur:

- ROW east and west side of road, between Carmel Valley Road and the first bridge north of Carmel Valley Road
- ROW east and west side of road, between the first bridge north of Carmel Valley Road and the bridge at Lazanja Passage
- ROW east side of road, between the bridge at Lazanja Passage and Caminito Santa Luz Sur
- ROW west side of road, between the bridge at Lazanja Passage and Lananja Drive
- ROW east side of road, between Caminito Santa Luz Sur and the bridge at Northern Lights
- ROW west side of road, between Lazanja Drive and Via Verrazzano
- ROW west side of road, between Via Verrazzano and Via Azul
- ROW west side of road, between Via Azul and the bridge at Northern Lights

San Dieguito Road:

- ROW north and south side of road, between the bridge at Encendido and Fairbanks Ranch

6. Category VI: Camino Del Sur /San Dieguito Road Slopes Adjacent to Rights-of-Way Landscaped with Trees, Shrubs, and Grasslands

Camino Del Sur:

- Slopes east and west side of road, between Carmel Valley Road and the first bridge north of Carmel Valley Road.
- Slopes east and west side of road, between the first bridge north of Carmel Valley Road and the bridges at Lazanja Passage.
- Slopes east side of road, between Caminito Santa Luz Sur and the bridge at Northern Lights.

San Dieguito Road:

- Slopes north and south side of road, between the bridge at Encendido and Fairbanks Ranch.

7. Category XI: Curbs and Gutters

All gutters located throughout the Black Mountain Ranch South Maintenance Assessment District, adjacent to medians, streets, right-or-ways and bridges where maintenance is performed.

8. Category XII: Concrete Brow Ditches

Black Mountain Road:

- Brow Ditch in median, Between Emden Road and Carmel Valley Road

Carmel Valley Road:

- Brow Ditch in median, between Black Mountain Road and Camino Del Sur
- Brow Ditch on south side of road, between Black Mountain Road and Camino Del Sur

Camino Del Sur:

- Brow Ditch on east side of road, between Carmel Valley Road and the first bridge north of Carmel Valley Road

San Dieguito Road:

- Brow Ditch on north and south side of road, between the bridge at Encendido and Fairbanks Ranch

9. Category XIII: Focal Points

Black Mountain Road / Carmel Valley Road:

- Focal Points at south/east and south/west corner at intersection of Black Mountain Road and Carmel Valley Road (Existing)

10. Category XIV(A): Sidewalks/Bridge Hardscape

All sidewalks and bridge hardscape located throughout the Black Mountain Ranch South Maintenance Assessment District, adjacent to streets, rights-of-way and bridges where maintenance is performed.

11. Category XIV(B): Carmel Valley Road Medians Mulched

Carmel Valley Road:

- Medians from Black Mountain Ranch Community Park pedestrian ramp to Black Mountain Park Way
- Median from Black Mountain Park Way to Black Mountain Road
- Median from Black Mountain Road to Camino Del Sur

12. Category VII: Fire Station 46

Maintain Fire Station 46 landscape. The address is 14556 Lazanja Drive, San Diego, Ca 92127.

F. SERVICE FREQUENCIES.

1. **Category II(A): Black Mountain Road / Carmel Valley Road Medians Landscaped with Trees, Shrubs and Groundcover**

(Approximate Area: 218,857 sq. ft.). Black Mountain Road (Approximate Area: 6,511 sq. ft.) and Carmel Valley Road (Approximate Area: 212,346 sq. ft.)

Supervisory Inspection	The non-working supervisor shall inspect <u>all</u> areas under the contract a minimum of one (1) time each week and submit a written punch list of deficiencies. All major problems shall be reported to the Technical Representative within twenty-four (24) hours.
Irrigation	As necessary to promote healthy plant material.
Irrigation Inspection	Every other week, all systems are to be thoroughly inspected to ensure complete electronic operation and proper distribution of water. Monthly water meter readings are required to be submitted to the Technical Representative.
Maintenance and Repair of Irrigation Systems	As needed, to ensure proper operation of irrigation systems. Includes trimming around sprinkler heads as needed to ensure that spray patterns are not blocked.
Litter Control	Weekly (includes leaf litter) and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accidents.
Weed Control	Every other week, to maintain areas in a weed free condition.
Pruning - Trees	Two (2) times per year in February and September to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material, and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased, or damaged limbs, as well as those limbs crossing or competing. All sucker growth is to be removed as it appears. Prune so as to prevent blockage of irrigation components and patterns.
Pruning/Edging – Shrubs and Groundcover	Every other month in January, March, May, July, September and November to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals.

Prune to correct hazards and to remove all dead, diseased, or damaged limbs to prevent blockage of irrigation system components and patterns. Growth regulators shall not be used.

Edge along curbs, paved areas, sidewalks and all fixtures (e.g. valve boxes, around sprinkler heads, quick couplers, gate valves, etc.). All edging must be perpendicular to the hard surface and not removed from it. Chemical edging is unacceptable.

Fertilization

Three (3) times per year in March, July, and November with complete fertilizer. Application shall be with a balanced fertilizer (15-15-15) in March. The July and November fertilizer application will be with Milorganite Classic.

Pest Control

Prompt remedial action as necessary to maintain plant material in optimum condition.

Fungicide or Other Special Treatment

Prompt remedial action as necessary to maintain plant material in optimum condition.

Plant Replacement

As deemed necessary by Technical Representative to replace plant material damaged or killed due to Contractor's negligence.

2. Category II(B): Camino Del Sur Medians Landscaped with Trees, Shrubs, and Groundcover

Approximate Area: 323,533 sq. ft. (Carmel Valley Road to Bridge at Northern Lights)

Supervisory Inspection

The non-working supervisor shall inspect all areas under the contract a minimum of one (1) time each week and submit a written punch list of deficiencies. All major problems shall be reported to the Technical Representative within twenty-four (24) hours.

Irrigation Inspections

All systems are to be thoroughly inspected every other week to ensure complete electronic operation and proper distribution of water. Monthly water meter readings are required to be submitted to the Technical Representative.

Irrigation

As necessary to promote healthy plant growth.

Maintenance and Repair of Irrigation Systems	As needed to ensure proper operation of irrigation. Includes trimming around sprinkler heads as needed to ensure that spray patterns are not blocked.
Litter Control	Weekly (includes leaf litter) and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accidents.
Weed Control	Every other week, to maintain planted areas and hardscape in a weed free condition.
Tree Pruning	Four (4) times per year in December, March, June, and September to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased or damaged limbs, as well as those limbs crossing or competing. All sucker growth is to be removed as it appears. Prune so as to prevent blockage of irrigation components and patterns.
Pruning – Shrubs and Groundcover	Once a month to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased, or damaged limbs and to prevent blockage of irrigation system components and patterns. Growth regulators shall <u>not</u> be used.
Edging	Once a month to edge curbs and along paved areas, sidewalks, and all fixtures (e.g. valve boxes, around sprinkler heads, quick couplers, gate valves, etc.). All edging must be perpendicular to the hard surface and not removed from it. Chemical edging is unacceptable.
Pest Control	Prompt remedial action as necessary to maintain plant material and irrigation system in optimum condition.

Fertilization	Three (3) times per year in March, July, and November with complete fertilizer. Application shall be with a balanced fertilizer (15-15-15) in March. The July and November fertilizer application will be with Milorganite Classic.
Fungicide or Other Special Treatment	Prompt remedial action as necessary to maintain plant material in optimum condition.
Plant Replacement	As deemed necessary by Technical Representative to replace plants damaged or killed due to Contractor's negligence.

3. Category III: Black Mountain Road Street Medians Paved

Approximate Area: 3,100 sq. ft.

Supervisory Inspection	The non-working supervisor shall inspect <u>all</u> areas under the contract a minimum of one (1) time each week and submit a written punch list of deficiencies. All major problems shall be reported to the Technical Representative within twenty-four (24) hours.
Litter Control	Weekly (includes leaf litter) and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accidents.
Weed Control	Once each month, to maintain areas in a weed free condition.
Sweeping – Concrete	Four (4) times per year in January, April, July and October to keep paved top areas free of dirt, leaves and other debris. Blowers may be used in a responsible manner. Dirt, dust and debris shall be controlled, blown into a pile and removed by the Contractor.

4. Category V(A): Black Mountain Road / Carmel Valley Road Rights-of-Way and Adjacent Areas Landscaped with Trees, Shrubs, and Groundcover

Approximate Area: 317,866 sq. ft. (21,209 sq. ft. – Black Mountain Road) and (296,657 sq. ft. Carmel Valley Road).

Supervisory Inspection	The non-working supervisor shall inspect <u>all</u> areas under the contract a minimum of one (1) time each week and submit a written punch list of deficiencies. All major problems shall be reported to the Technical Representative within twenty-four (24) hours.
Irrigation	As necessary to promote healthy plant material.
Irrigation Inspection	Every other week, all systems are to be thoroughly inspected to ensure complete electronic operation and proper distribution of water. Monthly water meter readings are required to be submitted to the Technical Representative.
Maintenance and Repair of Irrigation Systems	As needed, to ensure proper operation of irrigation systems. Includes trimming around sprinkler heads as needed to ensure that spray patterns are not blocked.
Litter Control	Weekly (includes leaf litter) and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accidents.
Weed Control	Every other week, to maintain areas in a weed free condition.
Pruning - Trees	Two (2) times per year in February and September to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material, and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased, or damaged limbs, as well as those limbs crossing or competing. All sucker growth is to be removed as it appears. Prune so as to prevent blockage of irrigation components and patterns.

Pruning – Shrubs and Groundcover	Four (4) times per year in January, April, July and October to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased, or damaged limbs and to prevent blockage of irrigation system components and patterns. Growth regulators shall not be used.
Fertilization	Three (3) times per year in March, July, and November with complete fertilizer. Application shall be with a balanced fertilizer (15-15-15) in March. The July and November fertilizer application will be with Milorganite Classic.
Pest Control	Prompt remedial action as necessary to maintain plant material in optimum condition.
Fungicide or Other Special Treatment	Prompt remedial action as necessary to maintain plant material in optimum condition.
Plant Replacement	As deemed necessary by Technical Representative to replace plant material damaged or killed due to Contractor's negligence.

5. Category V(B): Camino Del Sur / San Dieguito Road Rights of Way Landscaped with Trees, Shrubs, and Groundcover

Approximate Area: 76,884 sq. ft. – Carmel Valley Road to Bridge at North Lights

Supervisory Inspection	A non-working supervisor shall inspect <u>all</u> areas minimum of one (1) time each week and submit a written punch list of deficiencies. Any major problems shall be reported to the Technical Representative within twenty-four (24) hours.
Irrigation Inspections	All systems are to be thoroughly inspected every other week to ensure complete electronic operation and proper distribution of water. Monthly water meter readings are required to be submitted to the Technical Representative.
Irrigation	As necessary to promote healthy plant growth.

Maintenance and Repair of Irrigation Systems	As needed to ensure proper operation of irrigation. Includes trimming around sprinkler heads as needed to ensure that spray patters are not blocked.
Litter Control	Weekly (includes leaf litter) and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accidents.
Weed Control	Every other week, to maintain planted areas and hardscape in a weed free condition.
Tree Pruning	Four (4) times per year in December, March, June and September to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased or damaged limbs, as well as those limbs crossing or competing. All sucker growth is to be removed as it appears. Prune so as to prevent blockage of irrigation components and patterns.
Pruning – Shrubs and Groundcover	Once a month to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased, or damaged limbs and to prevent blockage of irrigation system components and patterns. Growth regulators shall <u>not</u> be used.
Edging	Once a month to edge curbs and along paved areas, sidewalks, and all fixtures (e.g. valve boxes, around sprinkler heads, quick couplers, gate valves, etc.). All edging must be perpendicular to the hard surface and not removed from it. Chemical edging is unacceptable.
Pest Control	Prompt remedial action as necessary to maintain plant material and irrigation system in optimum condition.

Fertilization	Three (3) times per year in March, July, and November with complete fertilizer. Application shall be with a balanced fertilizer (15-15-15) in March. The July and November fertilizer application will be with Milorganite Classic.
Fungicide or Other Special Treatment	Prompt remedial action as necessary to maintain plant material in optimum condition.
Plant Replacement	As deemed necessary by Technical Representative to replace plants damaged or killed due to Contractor's negligence.

6. Category VI: Camino Del Sur / San Dieguito Road Slopes Adjacent to Rights-of-Way Landscaped with Trees, Shrubs, Groundcover, and Grasslands

Approximate Area: 975,575 sq. ft. (792,595 sq. ft. – Camino del Sur / Carmel Valley Road to Bridge at Northern Lights) and (182,980 sq. ft. – San Dieguito Road / Bridge at Encendido to Fairbanks Ranch).

Supervisory Inspection	The non-working supervisor shall inspect <u>all</u> areas under the contract a minimum of one (1) time each week and submit a written punch list of deficiencies. All major problems shall be reported to the Technical Representative within twenty-four (24) hours.
Irrigation	As necessary to promote healthy plant material.
Irrigation Inspection	Every other week, all systems are to be thoroughly inspected to ensure complete electronic operation and proper distribution of water. Monthly water meter readings are required to be submitted to the Technical Representative.
Maintenance and Repair of Irrigation Systems	As needed, to ensure proper operation of irrigation. Includes trimming around sprinkler heads as needed to ensure that spray patterns are not blocked.
Litter Control	Once each week, to keep all areas litter free.
Weed Control	Every other week, to maintain areas in a weed free condition.

Pruning - Trees	Two (2) times per year in February and September to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material, and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased, or damaged limbs, as well as those limbs crossing or competing. All sucker growth is to be removed as it appears. Prune so as to prevent blockage of irrigation components and patterns.
Pruning - Shrubs and Groundcover	Four (4) times per year in January, April, July and October to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased, or damaged limbs and to prevent blockage of irrigation system components and patterns. Growth regulators shall not be used.
Pest Control	Prompt remedial action as necessary to maintain plant material in optimum condition.
Fertilization	Three (3) times per year in March, July, and November with complete fertilizer. Application shall be with a balanced fertilizer (15-15-15) in March. The July and November fertilizer application will be with Milorganite Classic
Fungicide or other Special Treatment	Prompt remedial action as necessary to maintain plant material in optimum condition.
Plant Replacement	As deemed necessary by Technical Representative to replace plant material damaged or killed due to Contractor's negligence.
Weed Whipping of Grasslands	Two (2) times per year in September and March. Per the Santaluz "Grassland Establishment and Maintenance Guide". It is critical that mowing and/or weed whipping be accomplished at a height where the weed seed heads are removed without destroying the perennial grasses in the process. Typically, that height is 8" - 10".

7. Category XI: Curbs and Gutters

Approximate Area: 81,684 lin. ft. (3,947 lin. ft. – Black Mountain Road), (28,032 lin. ft. – Carmel Valley Road), (38,825 lin. ft. – Camino Del Sur) and (10,880 lin. ft. – San Dieguito Road).

Supervisory Inspection	The non-working supervisor shall inspect <u>all</u> areas under the contract a minimum of one (1) time each week and submit a written punch list of deficiencies. All major problems shall be reported to the Technical Representative within twenty-four (24) hours.
Litter Control	Weekly (including leaf litter) and is required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accidents.
Weed Control	Once a month, to maintain areas in a weed free condition.
Sweeping – Curbs, Gutters, and Sidewalks	Every month, to keep curbs, gutters, and sidewalks free of dirt, leaves and other debris. Blowers may be used in a responsible manner. Dirt, dust and debris shall be controlled, blown into a pile and removed by the Contractor.

8. Category XII: Concrete Brow Ditches

Approximate Area: 4,241 lin. ft. (10-lin. ft. – Black Mountain Road), (152 lin. ft. – Carmel Valley Road), (640 lin. ft. – Camino Del Sur) and (3,439 lin. ft. – San Dieguito Road)

Supervisory Inspection	The non-working supervisor shall inspect <u>all</u> areas under the contract a minimum of one (1) time each week and submit a written punch list of deficiencies. All major problems shall be reported to the Technical Representative within twenty-four (24) hours.
Litter Control	Four (4) times per year in January, April, July and October and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accidents.
Weed Control	Four (4) times per year in January, April, July and October to maintain areas in a weed free condition.

Cleaning – Brow Ditches

Four (4) times per year in January, April, July and October to keep brow ditch clean of dirt and debris that may disrupt drainage. Prune plant material growing into or over brow ditches. All debris must be removed from site.

9. Category XIII Focal Points

Approximate Area: 2,600 sq. ft. – Black Mountain Road/Carmel Valley Road – Existing.

Supervisory Inspection

The non-working supervisor shall inspect all areas under the contract a minimum of one (1) time each week and submit a written punch list of deficiencies. All major problems shall be reported to the Technical Representative within twenty-four (24) hours.

Irrigation

As necessary to promote healthy plant material.

Irrigation Inspection

Every other week, all systems are to be thoroughly inspected to ensure complete electronic operation and proper distribution of water. Monthly water meter readings are required to be submitted to the Technical Representative.

Maintenance and Repair of Irrigation Systems

As needed, to ensure proper operation of irrigation. Includes trimming around sprinkler heads as needed to ensure that spray patterns are not blocked.

Litter Control

Weekly (includes leaf litter) and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accidents.

Weed Control

Every other week, to maintain areas in a weed free condition.

Edging

Once each month, edge curbs, sidewalks, and all fixtures (e.g. valve boxes, quick couplers, gate valves, walls, lights, etc.). All edging must be perpendicular to the hard surface and not removed from it. Chemical edging is unacceptable.

Pruning - Trees	Four (4) times per year in December, March, June and September to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material, and to ensure clear visibility of all street signs and traffic signals. All sucker growth is to be removed as it appears. Prune to correct hazards and to remove all dead, diseased, or damaged limbs, as well as those limbs crossing or competing.
Pruning - Shrubs and Groundcover	Once per month, to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased, or damaged limbs and to prevent blockage of irrigation system components and patterns. Growth regulators shall not be used.
Fertilization	Three (3) times per year in March, July, and November with complete fertilizer. Application shall be with a balanced fertilizer (15-15-15) in March. The July and November fertilizer application will be with Milorganite Classic.
Pest Control	Prompt remedial action as necessary to maintain plant material in optimum condition.
Fungicide or Other Special Treatment	Prompt remedial action as necessary to maintain plant material in optimum condition.
Plant Replacement	As deemed necessary by Technical Representative to replace plant material damaged or killed due to Contractor's negligence.

10. Category XIV(A): Sidewalks / Bridge Hardscape

Approximate Area: 201,644 sq. ft. (15,542 sq. ft. – Black Mountain Road), (106,115 sq. ft. – Carmel Valley Road), (78,482 sq. ft. – Camino Del Sur) and (1,505 sq. ft. – San Dieguito Road)

Supervisory Inspection	The non-working supervisor shall inspect <u>all</u> areas under the contract a minimum of one (1) time each week and submit a written punch list of deficiencies. All major problems shall be reported to the Technical Representative within twenty-four (24) hours.
Litter Control	Weekly (includes leaf litter) and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accidents.
Weed Control	Once each month, to maintain areas in a weed free condition.
Sweeping – Sidewalks / Bridge Hardscape	Every other week, to keep sidewalks/bridge hardscape free of dirt, leaves and other debris. Blowers may be used in a responsible manner. Dirt, dust and debris shall be controlled, blown into a pile and removed by the Contractor.

11. Category XIV(B): Carmel Valley Road Medians Mulched

Approximate Area: 181,572 sq. ft.

Supervisory Inspection	The non-working supervisor shall inspect <u>all</u> areas under the contract a minimum of one (1) time each week and submit a written punch list of deficiencies. All major problems shall be reported to the Technical Representative within twenty-four (24) hours.
Litter Control	Weekly (includes leaf litter) and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accidents.
Weed Control	Every other week, to maintain areas in a weed free condition.

12. Category VII: Fire Station 46

Approximate Area: 16,898 sq. ft.

Irrigation Inspection	Every month , all systems are to be thoroughly inspected to ensure complete electronic operation and proper distribution of water. Monthly water meter readings are required to be submitted to the Technical Representative.
Weed Control	Every month , to maintain areas in a weed free condition.
Pruning – Shrubs and Groundcover	Six (6) times per year in January, April, May, July, August, and October to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased, or damaged limbs and to prevent blockage of irrigation system components and patterns. Growth regulators shall not be used.
Pruning - Trees	Two (2) times per year in February and September to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material, and to ensure clear visibility of all street signs and traffic signals. Prune to correct hazards and to remove all dead, diseased, or damaged limbs, as well as those limbs crossing or competing. All sucker growth is to be removed as it appears. Prune so as to prevent blockage of irrigation components and patterns.
Fertilization	Two (2) times per year in March and November with complete fertilizer. Application shall be with a balanced fertilizer (15-15-15) in March. The July and November fertilizer application will be with Milorganite Classic.
Sweeping – Curbs, Gutters, and Sidewalks	Every month, to keep curbs, gutters, and sidewalks free of dirt, leaves and other debris. Blowers may be used in a responsible manner. Dirt, dust and debris shall be controlled, blown into a pile and removed by the Contractor.

- G. QUALITY OF WORK.** All work shall be performed in accordance with the best landscape maintenance practices, and shall be in keeping with the high aesthetic level of the facilities being maintained. The Technical Representative shall periodically

inspect all maintenance operations and approve or reject the work performed and methods or materials used.

H. CONTRACTOR'S RESPONSIBILITIES.

1. **Company Representative.** A company representative, authorized to discuss matters related to this contract, must be available during normal business hours, Monday through Friday. All calls from the Technical Representative shall be returned within a one (1) hour period.

2. **Emergency Calls.** The Contractor shall have the capability to receive and to respond immediately to calls of an emergency nature during normal working hours and outside of normal working hours. Calls of an emergency nature received by the Technical Representative shall be referred to the Contractor for immediate disposition.

Emergency calls relating to irrigation shall be referred to the Contractor. A twenty-four (24) hour emergency telephone number shall be provided by the Contractor for this purpose.

3. **Reporting of Damages.** Upon finding any hazard, damage, defect, leak, power outage, or other issue or situation that poses a threat to safety of the public or employees, or a loss of City assets (including water), the Contractor shall notify the Technical Representative immediately. Safety problems must be reported by calling the Technical Representative during the City's normal business hours, Monday through Friday between 7:00a.m. and 4:00p.m. (City's normal business hours). If these problems are encountered outside of the City's normal business hours, Contractor shall call (619) 527-750 and email the Technical Representative, and provide the name and address of the Contract Site and a description of the problem.

Other hazards, damages, defects, other problems or irregularities, or maintenance issues must be reported to the Technical Representative within 24 hours of discovery.

4. Staffing.

4.1 **Supervision.** The Contractor shall furnish sufficient supervisory and working personnel capable of promptly accomplishing on schedule, and to the satisfaction of the Technical Representative, all work required under this contract during the regular and prescribed hours.

A minimum of one (1) qualified Field Supervisor shall be at the Contract Sites at all times work is being performed to provide the necessary supervision to ensure work is completed as specified under the contract. This Field Supervisor must have at least three (3) years of experience with implementing and maintaining habitat enhancement projects and personnel, on a site of comparable acreage and plant material. A resume of the assigned Field Supervisor must be submitted upon request. Payroll records may be utilized to verify experience. The Field Supervisor must be employed by the successful Contractor at the time this contract is awarded. Any changes in Field Supervisors must be submitted in writing to the Technical Representative.

In addition, the supervisor shall inspect all areas under the contract a minimum of once a week. These inspections shall include a written punch list (to be completed by the non-working supervisor) of deficient items and dates of correction. Punch lists are to be given to

the Technical Representative on a weekly basis. Date and time to be determined by the Technical Representative upon award.

4.2 Ability to Perform Work. Contractor must have the staffing, equipment knowledge and financial resources to perform landscape maintenance projects in a timely manner with a quality end product. Contractor must have experience implementing and maintaining similar projects and personnel, and overseeing all phases of landscape maintenance and personnel for a site of comparable square footage, scope of work and plant materials. This includes, but is not limited to, implementing and maintaining landscape enhancement projects and personnel on a site of comparable acreage and plant material. All personnel shall be physically able to do their assigned work.

Some priority projects may need to be performed immediately. In the event Contractor is awarded Extraordinary Work (as described in Exhibit B, paragraph D item 22 of this Contract), the Contractor shall provide a separate specific work crew to accomplish projects as may be required.

4.3 Proper Conduct. The Contractor and his/her employees shall conduct themselves in a proper and efficient manner at all times and shall cause the least possible annoyance to the public.

4.4 Uniforms. Landscaping staff shall work in neat and clean uniforms. The Contractor will furnish their employees with a shirt, or some other type of upper body wear, bearing the company's identification (a safety vest with the company identification on back will be considered as an adequate company identifier). Appropriate uniform shall be worn at all times, while on the job site. Failure to do so may result in termination of contract.

4.5 Removal of Employee. The Technical Representative may require the Contractor to remove from the Contract Site any employee(s) deemed careless, incompetent, or otherwise objectionable, whose continued employment on the job is considered to be contrary to the best interest of the City of San Diego.

4.6 Communication Skills. Contractor shall ensure that all on-site supervisors can communicate in English both verbally and in writing. Supervisor will be capable of completing, in English, legible written forms and will be capable of understanding oral and/or written instructions in English.

5. Repairs to Existing Facilities.

5.1 All portions of existing structures or facilities, including irrigation systems, which are damaged or altered in any way as a result of the performance of work under this specification during the term of the contract shall be repaired or replaced in kind and in an approved manner. All work of this kind shall be performed by the Contractor at no cost to the City, and shall be as directed by the Technical Representative.

Repairs to facilities shall be made immediately after damage or alteration occurs, unless otherwise directed. A comprehensive testing and check of all irrigation systems shall be made approximately thirty (30) days prior to the end of the contract, and any repairs deemed the responsibility of the Contractor shall be made by the Contractor prior to the end of the contract. If repairs are not made by the Contractor to the satisfaction of the Technical

Representative, deductions shall be made from the contract payment in the amount to cover the cost of repairs, as determined by the Technical Representative.

5.2 All portions of existing structures or facilities, including irrigation systems, which require repair must be pre-approved by the Technical Representative. All work will be repaired or replaced in kind, unless otherwise approved by the Technical Representative. Compensation for labor and materials associated with irrigation systems repair shall be in accordance with the terms identified in Exhibit B, paragraph D. item 22 of this Contract.

5.3 The Technical Representative shall be notified within twenty-four (24) hours of any damage caused by accident, vandalism, or theft. Time and date stamped voice mail is available on a twenty-four (24) hour basis.

6. Maintenance of Controller Cabinets and Battery Numbers. The Contractor shall be responsible for maintaining the painted surfaces of irrigation and lighting controller cabinets as well as the corresponding automatic irrigation battery numbers on the lids of the automatic control valve boxes. Contractor shall be responsible for light bulb replacements in controller cabinets, as necessary.

7. Operation of Automatic Irrigation Controllers. Where the operation of automatic irrigation controllers is required as part of this contract, the Contractor shall:

7.1 Not duplicate any coded City key furnished by the City of access and operation of the controller.

7.2 Surrender all keys furnished by the City, promptly at the end of the contract period, or at any time deemed necessary by the Technical Representative to prevent serious loss to the City of San Diego.

7.3 Protect the security of the City's property by keeping controller cabinet and building doors locked at all times.

7.4 Refrain from using premises behind locked doors for storage of materials, supplies, or tools except as approved by the Technical Representative.

8. Safety Requirements. All work under this contract shall be performed in such manner as to provide maximum safety to the public and, where applicable, to comply with all safety standards required by OSHA. The Technical Representative reserves the right to issue restraint or cease and desist orders to the Contractor when unsafe or harmful acts are observed or reported relative to the performance of the work under this contract.

9. Hazardous Conditions. The Contractor shall maintain all Contract Sites free of hazards to persons and/or property resulting from Contractor's operations. Any hazardous conditions noted by the Contractor which are not a result of the Contractor's operations shall be immediately reported to the Technical Representative.

During and after periods of rain, Contractor shall immediately address hazardous conditions resulting from rain, and shall maintain all Contract Sites in a safe condition, free from fallen branches and trees, plants, trash, and soil debris from gutters, storm drain inlets, and brow ditches.

10. Hazardous Wastes Disposal Procedure. In all areas covered by this contract, the Contractor and/or Contractor's subordinate staff, upon finding illegally dumped debris which might reasonably be considered hazardous to the health and/or safety of Contractor's staff, the public, the landscape environment and/or adjacent properties, shall adhere to the following procedures:

10.1 Cordon off the area where the material has been found, to the extent possible.

10.2 Immediately call 911 (Fire Department) and provide all relevant information possible:

10.2.1 Finder's name and company;

10.2.2 Specific location of material;

10.2.3 Try to determine:

- (1) Number, size, and types of containers
- (2) Description of labels
- (3) Spillage to soil, pavement, water
- (4) Description: solid, liquid, color
- (5) Any danger to public

10.3 Inform the appropriate supervisor and the City Technical Representative as soon as possible.

10.4 Remain at site until the Fire Department arrives.

10.5 Do not move, touch, or sniff any of the material.

11. Use of Chemicals. The Contractor shall submit sample labels and Safety Data Sheets (SDS) for all chemical herbicides, rodenticides, and pesticides proposed for use under this contract for approval by the Technical Representative. Materials included shall be limited to chemicals approved by the State of California Department of Agriculture. The use of any chemical shall be based on the recommendations of a licensed pest control advisor. Annual PCA Pesticide Recommendations are required for each pesticide proposed to be used under this contract for this specific site and shall be submitted to the Technical Representative. The use of chemicals shall conform to the current San Diego County Department of Agriculture regulations. No chemical herbicide, rodenticide, or pesticide shall be applied until its use is approved, in writing, by the Technical Representative as appropriate for the purpose and area proposed.

A Monthly Pesticide Use Report shall be submitted monthly with the Contractor's invoices for payment. This report shall include a statement of all applications of herbicides, rodenticides, and pesticides, detailing the chemical used, undiluted quantity, rate of application, are in which used, applicator's name and the date and purpose of the application. For months in which no pesticides are applied, state "No Pesticide Used" on the Monthly Pesticide Use Report.

12. Litter.

12.1 **Contractor Generated Trash.** The Contractor shall promptly remove all debris generated by Contractor's pruning, trimming, weeding, edging and other work required in the specifications of this contract. Immediately after working in areas of public streets and park walks, gutters, driveways, and paved areas, the Contractor shall clean them with suitable equipment.

12.2 **Litter Pick-Up.** In all areas covered by this contract, litter, including bottles, glass, cans, paper, cardboard, fecal matter, leaves, branches (any type and regardless of size), metallic items, cigarette butts, and other debris, shall be removed as shown in Exhibit B, paragraph F, Service Frequencies.. The Contractor shall be responsible for paying any and all fees associated with the disposal of debris or trash accumulated under the terms of this contract.

12.3 **Hazardous Litter.** Hazardous litter, including but not limited to wire, broken glass, jagged metal, and similar kinds of litter, shall be immediately picked up and removed from the site by the Contractor upon notice or observation thereof.

I. FAILURE TO PERFORM SATISFACTORILY. It is agreed and understood that if the Contractor fails to perform the work as specified herein, the City will pay only for the amount of service actually received, as determined by the Technical Representative, with an appropriate downward adjustment in contract price. Such adjustments may be in accordance with the Pricing Page or the Schedule of Task Costs provided herein by the Contractor.

The City shall provide inspection of the work area to ensure that maintenance is adequate and that all work complies with these specifications. Discrepancies and deficiencies will be noted on Field Inspection Notices (FIN) and shall be corrected within the time frame specified. If the Contractor fails to take corrective action within the noted time frame on the Field Inspection Notice, the City may withhold payment and/or proceed with termination of the contract. Billing adjustments for unsatisfactory service shall be a permanent retention of the estimated monthly cost for work that is incomplete or deficient as stated herein.

When negligence on the part of the Contractor results in excessive use or waste of irrigation water, the estimated cost of this water shall be deducted from the contract payment. Any monetary fines or other damages assessed to the City for failure to follow water conservation regulations imposed by the State of California, the County Water Authority, or other legal entity will be the responsibility of the Contractor unless cause to the contrary is substantiated to the satisfaction of the Technical Representative.

J. CONTRACT ADMINISTRATION. The Technical Representative for this Contract is the City Parks and Recreation Department's designee specified on Notice to Proceed letter issued under this Contract. The Technical Representative will provide daily oversight of this Contract to ensure compliance to the scope of work and/or performance to Contract specifications. The Technical Representative, or designee, is also responsible for oversight of all invoice payments and billing questions for Purchase Orders issued under this Contract.

The Purchasing Agent shall be responsible for all contractual matters and is the only individual authorized to make changes of any kind to the Contract. The Contractor shall not rely upon any oral change from anyone, or a written request for change from someone other than the Purchasing Agent. All changes must be in writing, signed by the Purchasing Agent.

K. PAYMENTS WITHHELD. The City may withhold payment to such extent as may be necessary to protect the City from loss due to:

1. Work required in the specifications which is defective, incomplete, or not performed.
2. Claims filed against the City for damage caused by the Contractor's acts or omissions, or reasonable evidence indicating probable filing of such claims.
3. Failure of the Contractor to make payments properly to Subcontractors for materials or labor.
4. A reasonable doubt that the contract can be completed for the balance then unpaid.

L. INVOICING PROCEDURES. Contractor shall be paid monthly, in arrears, for work performed satisfactorily. Billing shall be in accordance with the Current Contract Pricing, allowing for City approved adjustments if any. Invoices shall be submitted to the Technical Representative or designee, at the address specified on the Purchase Order(s).

One (1) invoice identified as the original invoice and one (1) identified invoice copy shall be submitted by the 10th of the following month work was performed. The invoice shall reference the purchase order number; include a description of the work performed in each maintenance category outlined in the Contract, and correspond with the Pricing Agreement provided by Purchasing and Contracting Department.

Any extra-ordinary work to include the location work was performed shall be provided and Contractor must attach written authorization from Technical Representative approving extra-ordinary work. Failure to do so will result in payment being withheld for such services. Compensation for materials associated with Extraordinary Labor shall be the wholesale cost of the items involved plus 10 percent for the Contractor's cost of handling.

A Monthly Pesticide Use Report shall also be submitted in accordance with Exhibit B, paragraph H, item 11, Use of Chemicals. This report shall accompany the above invoice.

M. GRAFFITI. Contractor may charge extra for materials to remove or eradicate graffiti. Graffiti shall be addressed by the Contractor within forty-eight (48) hours of notice or observation. The Contractor shall notify the Technical Representative and receive an Extraordinary Labor authorization prior to removing the graffiti.

N. WATER CONSERVATION. Water conservation shall be diligently practiced. Irrigation shall be done in a manner to minimize run-off or other wastage. Failure to properly manage and conserve water resources may result in deductions or other penalties. The Contractor shall turn off irrigation systems during periods of rainfall and at such other times when suspension of irrigation is desirable to conserve water and to remain within the guidelines of good horticulturally acceptable landscape maintenance practices.

O. IRRIGATION WATER – COSTS. The City of San Diego shall bear all the costs for water used in the maintenance of Contract sites covered by this Contract, with the exception of negligent water waste, which will be charged to the Contractor.

P. RECLAIMED WATER. Reclaimed water is used to irrigate the landscaped areas in this Contract. The Contractor is required to adhere to all rules and regulations for reclaimed water use in the City of San Diego.

In accordance with the Regional Water Quality Control Board, the on-site Field Supervisor must have a Recycled Water Site Supervisor Certification. In addition, the City requires the Irrigation Specialist to possess the same certification. Proof of the above certification must be provided to the Technical Representative at time of award.

The County Department of Health conducts quarterly inspections of all faucets and sprinkler heads, and checks for compliance with recycled water regulations.

All irrigation components, including meters, valves, valve boxes, sprinkler heads, quick couplers, and gate valves shall be relabeled or repainted purple as necessary to ensure compliance with regulations. All signage shall be maintained to ensure compliance with regulations.

Q. SCHEDULE OF TASK COSTS INSTRUCTIONS

Contractors shall submit a one (1) time total cost for labor and materials for each of the tasks to be performed under this Contract as listed in Exhibit E, Schedule of Task Costs. Exhibit E is an Excel Spreadsheet with two (2) tabs; the "Proposer Input" tab is the Schedule of Task Costs, and the "Auto Calc Pricing Page" tab is the Pricing Page. Contractor shall enter the "Labor Cost per Hour", and "Materials Cost" for each line listed on the Excel spreadsheet under the tab titled, "Proposer Input". The Excel spreadsheet will calculate the "Yearly Task Cost" under the tab titled, "Proposer Input", and an "Estimated Total Price Per Year", under the tab titled, "Auto Calc Pricing Page".

Labor costs shall include all costs required to place and keep maintenance personnel on the job site, including but not limited to payroll and insurance costs. Material costs shall include the cost of materials plus any costs associated with transporting the materials to the job site. All material costs must be stated as such and shall not be included in the labor cost.

The information contained in the one (1) time cost breakdowns will be reviewed to determine a responsible bid. Contractor's may be required to justify their one (1) time cost based on the City's estimate of reasonable time to perform specific tasks and materials required. The City reserves the right to reject any bid when, in its opinion; the Contractor cannot perform the contract in accordance with the specifications herein. The information in Schedule of Task Costs, may be used to determine amounts withheld for non-performance when inspections by City staff indicate a specified task was not performed.

EXHIBIT C



THE CITY OF SAN DIEGO
GENERAL CONTRACT TERMS AND PROVISIONS
APPLICABLE TO GOODS, SERVICES, AND CONSULTANT CONTRACTS

**ARTICLE I
SCOPE AND TERM OF CONTRACT**

1.1 Scope of Contract. The scope of contract between the City and a provider of goods and/or services (Contractor) is described in the Contract Documents. The Contract Documents are comprised of the Request for Proposal, Invitation to Bid, or other solicitation document (Solicitation); the successful bid or proposal; the letter awarding the contract to Contractor; the City's written acceptance of exceptions or clarifications to the Solicitation, if any; and these General Contract Terms and Provisions.

1.2 Effective Date. A contract between the City and Contractor (Contract) is effective on the last date that the contract is signed by the parties and approved by the City Attorney in accordance with Charter section 40. Unless otherwise terminated, this Contract is effective until it is completed or as otherwise agreed upon in writing by the parties, whichever is the earliest. A Contract term cannot exceed five (5) years unless approved by the City Council by ordinance.

1.3 Contract Extension. The City may, in its sole discretion, unilaterally exercise an option to extend the Contract as described in the Contract Documents. In addition, the City may, in its sole discretion, unilaterally extend the Contract on a month-to-month basis following contract expiration if authorized under Charter section 99 and the Contract Documents. Contractor shall not increase its pricing in excess of the percentage increase described in the Contract.

**ARTICLE II
CONTRACT ADMINISTRATOR**

2.1 Contract Administrator. The Purchasing Agent or designee is the Contract Administrator for purposes of this Contract, and has the responsibilities described in this Contract, in the San Diego Charter, and in Chapter 2, Article 2, Divisions 5, 30, and 32.

2.1.1 Contractor Performance Evaluations. The Contract Administrator will evaluate Contractor's performance as often as the Contract Administrator deems necessary throughout the term of the contract. This evaluation will be based on criteria including the quality of goods or services, the timeliness of performance, and adherence to applicable laws, including prevailing wage and living wage. City will provide Contractors who receive an unsatisfactory rating with a copy of the evaluation and an opportunity to respond. City may consider final evaluations, including Contractor's response, in evaluating future proposals and bids for contract award.

2.2 Notices. Unless otherwise specified, in all cases where written notice is required under this Contract, service shall be deemed sufficient if the notice is personally delivered or deposited in the United States mail, with first class postage paid, attention to the Purchasing Agent. Proper notice is effective on the date of personal delivery or five (5) days after deposit in a United States postal mailbox unless provided otherwise in the Contract. Notices to the City shall be sent to:

Purchasing Agent
City of San Diego, Purchasing and Contracting Division
1200 3rd Avenue, Suite 200
San Diego, CA 92101-4195

ARTICLE III COMPENSATION

3.1 Manner of Payment. Contractor will be paid monthly, in arrears, for goods and/or services provided in accordance with the terms and provisions specified in the Contract.

3.2 Invoices.

3.2.1 Invoice Detail. Contractor's invoice must be on Contractor's stationary with Contractor's name, address, and remittance address if different. Contractor's invoice must have a date, an invoice number, a purchase order number, a description of the goods or services provided, and an amount due.

3.2.2 Service Contracts. Contractor must submit invoices for services to City by the 10th of the month following the month in which Contractor provided services. Invoices must include the address of the location where services were performed and the dates in which services were provided.

3.2.3 Goods Contracts. Contractor must submit invoices for goods to City within seven days of the shipment. Invoices must describe the goods provided.

3.2.4 Parts Contracts. Contractor must submit invoices for parts to City within seven calendar (7) days of the date the parts are shipped. Invoices must include the manufacturer of the part, manufacturer's published list price, percentage discount applied in accordance with Pricing Page(s), the net price to City, and an item description, quantity, and extension.

3.2.5 Extraordinary Work. City will not pay Contractor for extraordinary work unless Contractor receives prior written authorization from the Contract Administrator. Failure to do so will result in payment being withheld for services. If approved, Contractor will include an invoice that describes the work performed and the location where the work was performed, and a copy of the Contract Administrator's written authorization.

3.2.6 Reporting Requirements. Contractor must submit the following reports using the City's web-based contract compliance portal. Incomplete and/or delinquent reports may cause payment delays, non-payment of invoice, or both. For questions, please view the City's online tutorials on how to utilize the City's web-based contract compliance portal.

3.2.6.1 Monthly Employment Utilization Reports. Contractor and Contractor's subcontractors and suppliers must submit Monthly Employment Utilization Reports by the fifth (5th) day of the subsequent month.

3.2.6.2 Monthly Invoicing and Payments. Contractor and Contractor's subcontractors and suppliers must submit Monthly Invoicing and Payment Reports by the fifth (5th) day of the subsequent month.

3.3 Annual Appropriation of Funds. Contractor acknowledges that the Contract term may extend over multiple City fiscal years, and that work and compensation under this Contract is contingent on the City Council appropriating funding for and authorizing such work and compensation for those fiscal years. This Contract may be terminated at the end of the fiscal year for which sufficient funding is not appropriated and authorized. City is not obligated to pay Contractor for any amounts not duly appropriated and authorized by City Council.

3.4 Price Adjustments. Based on Contractor's written request and justification, the City may approve an increase in unit prices on Contractor's pricing pages consistent with the amount requested in the justification in an amount not to exceed the increase in the Consumer Price Index, San Diego Area, for All Urban Customers (CPI-U) as published by the Bureau of Labor Statistics, or 5.0%, whichever is less, during the preceding one year term. If the CPI-U is a negative number, then the unit prices shall not be adjusted for that option year (the unit prices will not be decreased). A negative CPI-U shall be counted against any subsequent increases in the CPI-U when calculating the unit prices for later option years. Contractor must provide such written request and justification no less than sixty days before the date in which City may exercise the option to renew the contract, or sixty days before the anniversary date of the Contract. Justification in support of the written request must include a description of the basis for the adjustment, the proposed effective date and reasons for said date, and the amount of the adjustment requested with documentation to support the requested change (e.g. CPI-U or 5.0%, whichever is less). City's approval of this request must be in writing.

ARTICLE IV SUSPENSION AND TERMINATION

4.1 City's Right to Suspend for Convenience. City may suspend all or any portion of Contractor's performance under this Contract at its sole option and for its convenience for a reasonable period of time not to exceed six (6) months. City must first give ten (10) days' written notice to Contractor of such suspension. City will pay to Contractor a sum equivalent to the reasonable value of the goods and/or services satisfactorily provided up to the date of suspension. City may rescind the suspension prior to or at six (6) months by providing Contractor with written notice of the rescission, at which time Contractor would be required to resume performance in compliance with the terms and provisions of this Contract. Contractor will be entitled to an extension of time to complete performance under the Contract equal to the length of the suspension unless otherwise agreed to in writing by the Parties.

4.2 City's Right to Terminate for Convenience. City may, at its sole option and for its convenience, terminate all or any portion of this Contract by giving thirty (30) days' written notice of such termination to Contractor. The termination of the Contract shall be effective upon receipt of the notice by Contractor. After termination of all or any portion of the Contract, Contractor shall: (1) immediately discontinue all affected performance (unless the notice directs otherwise); and (2) complete any and all additional work necessary for the orderly filing of

documents and closing of Contractor's affected performance under the Contract. After filing of documents and completion of performance, Contractor shall deliver to City all data, drawings, specifications, reports, estimates, summaries, and such other information and materials created or received by Contractor in performing this Contract, whether completed or in process. By accepting payment for completion, filing, and delivering documents as called for in this section, Contractor discharges City of all of City's payment obligations and liabilities under this Contract with regard to the affected performance.

4.3 City's Right to Terminate for Default. Contractor's failure to satisfactorily perform any obligation required by this Contract constitutes a default. Examples of default include a determination by City that Contractor has: (1) failed to deliver goods and/or perform the services of the required quality or within the time specified; (2) failed to perform any of the obligations of this Contract; and (3) failed to make sufficient progress in performance which may jeopardize full performance.

4.3.1 If Contractor fails to satisfactorily cure a default within ten (10) calendar days of receiving written notice from City specifying the nature of the default, City may immediately cancel and/or terminate this Contract, and terminate each and every right of Contractor, and any person claiming any rights by or through Contractor under this Contract.

4.3.2 If City terminates this Contract, in whole or in part, City may procure, upon such terms and in such manner as the Purchasing Agent may deem appropriate, equivalent goods or services and Contractor shall be liable to City for any excess costs. Contractor shall also continue performance to the extent not terminated.

4.4 Termination for Bankruptcy or Assignment for the Benefit of Creditors. If Contractor files a voluntary petition in bankruptcy, is adjudicated bankrupt, or makes a general assignment for the benefit of creditors, the City may at its option and without further notice to, or demand upon Contractor, terminate this Contract, and terminate each and every right of Contractor, and any person claiming rights by and through Contractor under this Contract.

4.5 Contractor's Right to Payment Following Contract Termination.

4.5.1 Termination for Convenience. If the termination is for the convenience of City an equitable adjustment in the Contract price shall be made. No amount shall be allowed for anticipated profit on unperformed services, and no amount shall be paid for an as needed contract beyond the Contract termination date.

4.5.2 Termination for Default. If, after City gives notice of termination for failure to fulfill Contract obligations to Contractor, it is determined that Contractor had not so failed, the termination shall be deemed to have been effected for the convenience of City. In such event, adjustment in the Contract price shall be made as provided in Section 4.3.2. City's rights and remedies are in addition to any other rights and remedies provided by law or under this Contract.

4.6 Remedies Cumulative. City's remedies are cumulative and are not intended to be exclusive of any other remedies or means of redress to which City may be lawfully entitled in case of any breach or threatened breach of any provision of this Contract.

ARTICLE V ADDITIONAL CONTRACTOR OBLIGATIONS

5.1 Inspection and Acceptance. The City will inspect and accept goods provided under this Contract at the shipment destination unless specified otherwise. Inspection will be made and acceptance will be determined by the City department shown in the shipping address of the Purchase Order or other duly authorized representative of City.

5.2 Responsibility for Lost or Damaged Shipments. Contractor bears the risk of loss or damage to goods prior to the time of their receipt and acceptance by City. City has no obligation to accept damaged shipments and reserves the right to return damaged goods, at Contractor's sole expense, even if the damage was not apparent or discovered until after receipt.

5.3 Responsibility for Damages. Contractor is responsible for all damage that occurs as a result of Contractor's fault or negligence or that of its' employees, agents, or representatives in connection with the performance of this Contract. Contractor shall immediately report any such damage to people and/or property to the Contract Administrator.

5.4 Delivery. Delivery shall be made on the delivery day specified in the Contract Documents. The City, in its sole discretion, may extend the time for delivery. The City may order, in writing, the suspension, delay or interruption of delivery of goods and/or services.

5.5 Delay. Unless otherwise specified herein, time is of the essence for each and every provision of the Contract. Contractor must immediately notify City in writing if there is, or it is anticipated that there will be, a delay in performance. The written notice must explain the cause for the delay and provide a reasonable estimate of the length of the delay. City may terminate this Contract as provided herein if City, in its sole discretion, determines the delay is material.

5.5.1 If a delay in performance is caused by any unforeseen event(s) beyond the control of the parties, City may allow Contractor to a reasonable extension of time to complete performance, but Contractor will not be entitled to damages or additional compensation. Any such extension of time must be approved in writing by City. The following conditions may constitute such a delay: war; changes in law or government regulation; labor disputes; strikes; fires, floods, adverse weather or other similar condition of the elements necessitating cessation of the performance; inability to obtain materials, equipment or labor; or other specific reasons agreed to between City and Contractor. This provision does not apply to a delay caused by Contractor's acts or omissions. Contractor is not entitled to an extension of time to perform if a delay is caused by Contractor's inability to obtain materials, equipment, or labor unless City has received, in a timely manner, documentary proof satisfactory to City of Contractor's inability to obtain materials, equipment, or labor, in which case City's approval must be in writing.

5.6 Restrictions and Regulations Requiring Contract Modification. Contractor shall immediately notify City in writing of any regulations or restrictions that may or will require Contractor to alter the material, quality, workmanship, or performance of the goods and/or services to be provided. City reserves the right to accept any such alteration, including any resulting reasonable price adjustments, or to cancel the Contract at no expense to the City.

5.7 Warranties. All goods and/or services provided under the Contract must be warranted by Contractor or manufacturer for at least twelve (12) months after acceptance by City, except automotive equipment. Automotive equipment must be warranted for a minimum of 12,000 miles or 12 months, whichever occurs first, unless otherwise stated in the Contract. Contractor is responsible to City for all warranty service, parts, and labor. Contractor is required to ensure that warranty work is performed at a facility acceptable to City and that services, parts, and labor are available and provided to meet City's schedules and deadlines. Contractor may establish a warranty service contract with an agency satisfactory to City instead of performing the warranty service itself. If Contractor is not an authorized service center and causes any damage to equipment being serviced, which results in the existing warranty being voided, Contractor will be liable for all costs of repairs to the equipment, or the costs of replacing the equipment with new equipment that meets City's operational needs.

5.8 Industry Standards. Contractor shall provide goods and/or services acceptable to City in strict conformance with the Contract. Contractor shall also provide goods and/or services in accordance with the standards customarily adhered to by an experienced and competent provider of the goods and/or services called for under this Contract using the degree of care and skill ordinarily exercised by reputable providers of such goods and/or services. Where approval by City, the Mayor, or other representative of City is required, it is understood to be general approval only and does not relieve Contractor of responsibility for complying with all applicable laws, codes, policies, regulations, and good business practices.

5.9 Records Retention and Examination. Contractor shall retain, protect, and maintain in an accessible location all records and documents, including paper, electronic, and computer records, relating to this Contract for five (5) years after receipt of final payment by City under this Contract. Contractor shall make all such records and documents available for inspection, copying, or other reproduction, and auditing by authorized representatives of City, including the Purchasing Agent or designee. Contractor shall make available all requested data and records at reasonable locations within City or County of San Diego at any time during normal business hours, and as often as City deems necessary. If records are not made available within the City or County of San Diego, Contractor shall pay City's travel costs to the location where the records are maintained and shall pay for all related travel expenses. Failure to make requested records available for inspection, copying, or other reproduction, or auditing by the date requested may result in termination of the Contract. Contractor must include this provision in all subcontracts made in connection with this Contract.

5.9.1 Contractor shall maintain records of all subcontracts entered into with all firms, all project invoices received from Subcontractors and Suppliers, all purchases of materials and services from Suppliers, and all joint venture participation. Records shall show name, telephone number including area code, and business address of each Subcontractor and Supplier, and joint venture partner, and the total amount actually paid to each firm. Project relevant records, regardless of tier, may be periodically reviewed by the City.

5.10 Quality Assurance Meetings. Upon City's request, Contractor shall schedule one or more quality assurance meetings with City's Contract Administrator to discuss Contractor's performance. If requested, Contractor shall schedule the first quality assurance meeting no later than eight (8) weeks from the date of commencement of work under the Contract. At the quality assurance meeting(s), City's Contract Administrator will provide Contractor with feedback, will note any deficiencies in Contract performance, and provide Contractor with an opportunity to address and correct such deficiencies. The total number of quality assurance meetings that may be required by City will depend upon Contractor's performance.

5.11 Duty to Cooperate with Auditor. The City Auditor may, in his sole discretion, at no cost to the City, and for purposes of performing his responsibilities under Charter section 39.2, review Contractor's records to confirm contract compliance. Contractor shall make reasonable efforts to cooperate with Auditor's requests.

5.12 Safety Data Sheets. If specified by City in the solicitation or otherwise required by this Contract, Contractor must send with each shipment one (1) copy of the Safety Data Sheet (SDS) for each item shipped. Failure to comply with this procedure will be cause for immediate termination of the Contract for violation of safety procedures.

5.13 Project Personnel. Except as formally approved by the City, the key personnel identified in Contractor's bid or proposal shall be the individuals who will actually complete the work. Changes in staffing must be reported in writing and approved by the City.

5.13.1 Criminal Background Certification. Contractor certifies that all employees working on this Contract have had a criminal background check and that said employees are clear of any sexual and drug related convictions. Contractor further certifies that all employees hired by Contractor or a subcontractor shall be free from any felony convictions.

5.13.2 Photo Identification Badge. Contractor shall provide a company photo identification badge to any individual assigned by Contractor or subcontractor to perform services or deliver goods on City premises. Such badge must be worn at all times while on City premises. City reserves the right to require Contractor to pay fingerprinting fees for personnel assigned to work in sensitive areas. All employees shall turn in their photo identification badges to Contractor upon completion of services and prior to final payment of invoice.

5.14 Standards of Conduct. Contractor is responsible for maintaining standards of employee competence, conduct, courtesy, appearance, honesty, and integrity satisfactory to the City.

5.14.1 Supervision. Contractor shall provide adequate and competent supervision at all times during the Contract term. Contractor shall be readily available to meet with the City. Contractor shall provide the telephone numbers where its representative(s) can be reached.

5.14.2 City Premises. Contractor's employees and agents shall comply with all City rules and regulations while on City premises.

5.14.3 Removal of Employees. City may request Contractor immediately remove from assignment to the City any employee found unfit to perform duties at the City. Contractor shall comply with all such requests.

5.15 Licenses and Permits. Contractor shall, without additional expense to the City, be responsible for obtaining any necessary licenses, permits, certifications, accreditations, fees and approvals for complying with any federal, state, county, municipal, and other laws, codes, and regulations applicable to Contract performance. This includes, but is not limited to, any laws or regulations requiring the use of licensed contractors to perform parts of the work.

5.16 Contractor and Subcontractor Registration Requirements. Prior to the award of the Contract or Task Order, Contractor and Contractor's subcontractors and suppliers must register with the City's web-based vendor registration and bid management system. The City may not award the Contract until registration of all subcontractors and suppliers is complete. In the event this requirement is not met within the time frame specified by the City, the City reserves the right to rescind the Contract award and to make the award to the next responsive and responsible proposer of bidder.

ARTICLE VI INTELLECTUAL PROPERTY RIGHTS

6.1 Rights in Data. If, in connection with the services performed under this Contract, Contractor or its employees, agents, or subcontractors, create artwork, audio recordings, blueprints, designs, diagrams, documentation, photographs, plans, reports, software, source code, specifications, surveys, system designs, video recordings, or any other original works of authorship, whether written or readable by machine (Deliverable Materials), all rights of Contractor or its subcontractors in the Deliverable Materials, including, but not limited to publication, and registration of copyrights, and trademarks in the Deliverable Materials, are the sole property of City. Contractor, including its employees, agents, and subcontractors, may not use any Deliverable Material for purposes unrelated to Contractor's work on behalf of the City without prior written consent of City. Contractor may not publish or reproduce any Deliverable Materials, for purposes unrelated to Contractor's work on behalf of the City, without the prior written consent of the City.

6.2 Intellectual Property Rights Assignment. For no additional compensation, Contractor hereby assigns to City all of Contractor's rights, title, and interest in and to the content of the Deliverable Materials created by Contractor or its employees, agents, or subcontractors, including copyrights, in connection with the services performed under this Contract. Contractor

shall promptly execute and deliver, and shall cause its employees, agents, and subcontractors to promptly execute and deliver, upon request by the City or any of its successors or assigns at any time and without further compensation of any kind, any power of attorney, assignment, application for copyright, patent, trademark or other intellectual property right protection, or other papers or instruments which may be necessary or desirable to fully secure, perfect or otherwise protect to or for the City, its successors and assigns, all right, title and interest in and to the content of the Deliverable Materials. Contractor also shall cooperate and assist in the prosecution of any action or opposition proceeding involving such intellectual property rights and any adjudication of those rights.

6.3 Contractor Works. Contractor Works means tangible and intangible information and material that: (a) had already been conceived, invented, created, developed or acquired by Contractor prior to the effective date of this Contract; or (b) were conceived, invented, created, or developed by Contractor after the effective date of this Contract, but only to the extent such information and material do not constitute part or all of the Deliverable Materials called for in this Contract. All Contractor Works, and all modifications or derivatives of such Contractor Works, including all intellectual property rights in or pertaining to the same, shall be owned solely and exclusively by Contractor.

6.4 Subcontracting. In the event that Contractor utilizes a subcontractor(s) for any portion of the work that comprises the whole or part of the specified Deliverable Materials to the City, the agreement between Contractor and the subcontractor shall include a statement that identifies the Deliverable Materials as a “works for hire” as described in the United States Copyright Act of 1976, as amended, and that all intellectual property rights in the Deliverable Materials, whether arising in copyright, trademark, service mark or other forms of intellectual property rights, belong to and shall vest solely with the City. Further, the agreement between Contractor and its subcontractor shall require that the subcontractor, if necessary, shall grant, transfer, sell and assign, free of charge, exclusively to City, all titles, rights and interests in and to the Deliverable Materials, including all copyrights, trademarks and other intellectual property rights. City shall have the right to review any such agreement for compliance with this provision.

6.5 Intellectual Property Warranty and Indemnification. Contractor represents and warrants that any materials or deliverables, including all Deliverable Materials, provided under this Contract are either original, or not encumbered, and do not infringe upon the copyright, trademark, patent or other intellectual property rights of any third party, or are in the public domain. If Deliverable Materials provided hereunder become the subject of a claim, suit or allegation of copyright, trademark or patent infringement, City shall have the right, in its sole discretion, to require Contractor to produce, at Contractor’s own expense, new non-infringing materials, deliverables or works as a means of remedying any claim of infringement in addition to any other remedy available to the City under law or equity. Contractor further agrees to indemnify, defend, and hold harmless the City, its officers, employees and agents from and against any and all claims, actions, costs, judgments or damages, of any type, alleging or threatening that any Deliverable Materials, supplies, equipment, services or works provided under this contract infringe the copyright, trademark, patent or other intellectual property or proprietary rights of any third party (Third Party Claim of Infringement). If a Third Party Claim

of Infringement is threatened or made before Contractor receives payment under this Contract, City shall be entitled, upon written notice to Contractor, to withhold some or all of such payment.

6.6 Software Licensing. Contractor represents and warrants that the software, if any, as delivered to City, does not contain any program code, virus, worm, trap door, back door, time or clock that would erase data or programming or otherwise cause the software to become inoperable, inaccessible, or incapable of being used in accordance with its user manuals, either automatically, upon the occurrence of licensor-selected conditions or manually on command. Contractor further represents and warrants that all third party software, delivered to City or used by Contractor in the performance of the Contract, is fully licensed by the appropriate licensor.

6.7 Publication. Contractor may not publish or reproduce any Deliverable Materials, for purposes unrelated to Contractor's work on behalf of the City without prior written consent from the City.

6.8 Royalties, Licenses, and Patents. Unless otherwise specified, Contractor shall pay all royalties, license, and patent fees associated with the goods that are the subject of this solicitation. Contractor warrants that the goods, materials, supplies, and equipment to be supplied do not infringe upon any patent, trademark, or copyright, and further agrees to defend any and all suits, actions and claims for infringement that are brought against the City, and to defend, indemnify and hold harmless the City, its elected officials, officers, and employees from all liability, loss and damages, whether general, exemplary or punitive, suffered as a result of any actual or claimed infringement asserted against the City, Contractor, or those furnishing goods, materials, supplies, or equipment to Contractor under the Contract.

ARTICLE VII INDEMNIFICATION AND INSURANCE

7.1 Indemnification. To the fullest extent permitted by law, Contractor shall defend (with legal counsel reasonably acceptable to City), indemnify, protect, and hold harmless City and its elected officials, officers, employees, agents, and representatives (Indemnified Parties) from and against any and all claims, losses, costs, damages, injuries (including, without limitation, injury to or death of an employee of Contractor or its subcontractors), expense, and liability of every kind, nature and description (including, without limitation, incidental and consequential damages, court costs, and litigation expenses and fees of expert consultants or expert witnesses incurred in connection therewith and costs of investigation) that arise out of, pertain to, or relate to, directly or indirectly, in whole or in part, any goods provided or performance of services under this Contract by Contractor, any subcontractor, anyone directly or indirectly employed by either of them, or anyone that either of them control. Contractor's duty to defend, indemnify, protect and hold harmless shall not include any claims or liabilities arising from the sole negligence or willful misconduct of the Indemnified Parties.

7.2 Insurance. Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or

in connection with the performance of the work hereunder and the results of that work by Contractor, his agents, representatives, employees or subcontractors.

Contractor shall provide, at a minimum, the following:

7.2.1 Commercial General Liability. Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury, and personal and advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

7.2.2 Commercial Automobile Liability. Insurance Services Office Form Number CA 0001 covering Code 1 (any auto) or, if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

7.2.3 Workers' Compensation. Insurance as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

7.2.4 Professional Liability (Errors and Omissions). For consultant contracts, insurance appropriate to Consultant’s profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.

7.2.5 Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions:

7.2.5.1 Additional Insured Status. The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor’s insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

7.2.5.2 Primary Coverage. For any claims related to this contract, Contractor's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by City, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

7.2.5.3 Notice of Cancellation. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to City.

7.2.5.4 Waiver of Subrogation. Contractor hereby grants to City a waiver of any right to subrogation which the Workers' Compensation insurer of said Contractor may acquire against City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

7.2.5.5 Claims Made Policies (applicable only to professional liability). The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

7.3 Self Insured Retentions. Self-insured retentions must be declared to and approved by City. City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

7.4 Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VI, unless otherwise acceptable to City.

City will accept insurance provided by non-admitted, "surplus lines" carriers only if the carrier is authorized to do business in the State of California and is included on the List of Approved Surplus Lines Insurers (LASLI list). All policies of insurance carried by non-admitted carriers are subject to all of the requirements for policies of insurance provided by admitted carriers described herein.

7.5 Verification of Coverage. Contractor shall furnish City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

7.6 Special Risks or Circumstances. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

7.7 Additional Insurance. Contractor may obtain additional insurance not required by this Contract.

7.8 Excess Insurance. All policies providing excess coverage to City shall follow the form of the primary policy or policies including but not limited to all endorsements.

7.9 Subcontractors. Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors. For CGL coverage, subcontractors shall provide coverage with a format at least as broad as the CG 20 38 04 13 endorsement.

ARTICLE VIII BONDS

8.1 Payment and Performance Bond. Prior to the execution of this Contract, City may require Contractor to post a payment and performance bond (Bond). The Bond shall guarantee Contractor's faithful performance of this Contract and assure payment to contractors, subcontractors, and to persons furnishing goods and/or services under this Contract.

8.1.1 Bond Amount. The Bond shall be in a sum equal to twenty-five percent (25%) of the Contract amount, unless otherwise stated in the Specifications. City may file a claim against the Bond if Contractor fails or refuses to fulfill the terms and provisions of the Contract.

8.1.2 Bond Term. The Bond shall remain in full force and effect at least until complete performance of this Contract and payment of all claims for materials and labor, at which time it will convert to a ten percent (10%) warranty bond, which shall remain in place until the end of the warranty periods set forth in this Contract. The Bond shall be renewed annually, at least sixty (60) days in advance of its expiration, and Contractor shall provide timely proof of annual renewal to City.

8.1.3 Bond Surety. The Bond must be furnished by a company authorized by the State of California Department of Insurance to transact surety business in the State of California and which has a current A.M. Best rating of at least "A-, VIII."

8.1.4 Non-Renewal or Cancellation. The Bond must provide that City and Contractor shall be provided with sixty (60) days' advance written notice in the event of non-renewal, cancellation, or material change to its terms. In the event of non-renewal, cancellation, or material change to the Bond terms, Contractor shall provide City with evidence of the new source of surety within twenty-one (21) calendar days after the date of the notice of non-renewal, cancellation, or material change. Failure to maintain the Bond, as required herein, in full force

and effect as required under this Contract, will be a material breach of the Contract subject to termination of the Contract.

8.2 Alternate Security. City may, at its sole discretion, accept alternate security in the form of an endorsed certificate of deposit, a money order, a certified check drawn on a solvent bank, or other security acceptable to the Purchasing Agent in an amount equal to the required Bond.

ARTICLE IX CITY-MANDATED CLAUSES AND REQUIREMENTS

9.1 Contractor Certification of Compliance. By signing this Contract, Contractor certifies that Contractor is aware of, and will comply with, these City-mandated clauses throughout the duration of the Contract.

9.1.1 Drug-Free Workplace Certification. Contractor shall comply with City's Drug-Free Workplace requirements set forth in Council Policy 100-17, which is incorporated into the Contract by this reference.

9.1.2 Contractor Certification for Americans with Disabilities Act (ADA) and State Access Laws and Regulations: Contractor shall comply with all accessibility requirements under the ADA and under Title 24 of the California Code of Regulations (Title 24). When a conflict exists between the ADA and Title 24, Contractor shall comply with the most restrictive requirement (i.e., that which provides the most access). Contractor also shall comply with the City's ADA Compliance/City Contractors requirements as set forth in Council Policy 100-04, which is incorporated into this Contract by reference. Contractor warrants and certifies compliance with all federal and state access laws and regulations and further certifies that any subcontract agreement for this contract contains language which indicates the subcontractor's agreement to abide by the provisions of the City's Council Policy and any applicable access laws and regulations.

9.1.3 Non-Discrimination Requirements.

9.1.3.1 Compliance with City's Equal Opportunity Contracting Program (EOCP). Contractor shall comply with City's EOCP Requirements. Contractor shall not discriminate against any employee or applicant for employment on any basis prohibited by law. Contractor shall provide equal opportunity in all employment practices. Prime Contractors shall ensure that their subcontractors comply with this program. Nothing in this Section shall be interpreted to hold a Prime Contractor liable for any discriminatory practice of its subcontractors.

9.1.3.2 Non-Discrimination Ordinance. Contractor shall not discriminate on the basis of race, gender, gender expression, gender identity, religion, national origin, ethnicity, sexual orientation, age, or disability in the solicitation, selection, hiring or treatment of subcontractors, vendors or suppliers. Contractor shall provide equal opportunity for subcontractors to participate in subcontracting opportunities. Contractor understands and agrees that violation of this clause shall be considered a material breach of the Contract and may result

in Contract termination, debarment, or other sanctions. Contractor shall ensure that this language is included in contracts between Contractor and any subcontractors, vendors and suppliers.

9.1.3.3 Compliance Investigations. Upon City's request, Contractor agrees to provide to City, within sixty calendar days, a truthful and complete list of the names of all subcontractors, vendors, and suppliers that Contractor has used in the past five years on any of its contracts that were undertaken within San Diego County, including the total dollar amount paid by Contractor for each subcontract or supply contract. Contractor further agrees to fully cooperate in any investigation conducted by City pursuant to City's Nondiscrimination in Contracting Ordinance. Contractor understands and agrees that violation of this clause shall be considered a material breach of the Contract and may result in Contract termination, debarment, and other sanctions.

9.1.4 Equal Benefits Ordinance Certification. Unless an exception applies, Contractor shall comply with the Equal Benefits Ordinance (EBO) codified in the San Diego Municipal Code (SDMC). Failure to maintain equal benefits is a material breach of the Contract.

9.1.5 Contractor Standards. Contractor shall comply with Contractor Standards provisions codified in the SDMC. Contractor understands and agrees that violation of Contractor Standards may be considered a material breach of the Contract and may result in Contract termination, debarment, and other sanctions.

9.1.6 Noise Abatement. Contractor shall operate, conduct, or construct without violating the City's Noise Abatement Ordinance codified in the SDMC.

9.1.7 Storm Water Pollution Prevention Program. Contractor shall comply with the City's Storm Water Management and Discharge Control provisions codified in Division 3 of Chapter 4 of the SDMC, as may be amended, and any and all applicable Best Management Practice guidelines and pollution elimination requirements in performing or delivering services at City owned, leased, or managed property, or in performance of services and activities on behalf of City regardless of location.

Contractor shall comply with the City's Jurisdictional Urban Runoff Management Plan encompassing Citywide programs and activities designed to prevent and reduce storm water pollution within City boundaries as adopted by the City Council on January 22, 2008, via Resolution No. 303351, as may be amended.

Contractor shall comply with each City facility or work site's Storm Water Pollution Prevention Plan, as applicable, and institute all controls needed while completing the services to minimize any negative impact to the storm water collection system and environment.

9.1.8 Service Worker Retention Ordinance. If applicable, Contractor shall comply with the Service Worker Retention Ordinance (SWRO) codified in the SDMC.

9.1.9 Product Endorsement. Contractor shall comply with Council Policy 000-41 which requires that other than listing the City as a client and other limited endorsements, any advertisements, social media, promotions or other marketing referring to the City as a user of a product or service will require prior written approval of the Mayor or designee. Use of the City Seal or City logos is prohibited.

9.1.10 Business Tax Certificate. Unless the City Treasurer determines in writing that a contractor is exempt from the payment of business tax, any contractor doing business with the City of San Diego is required to obtain a Business Tax Certificate (BTC) and to provide a copy of its BTC to the City before a Contract is executed.

9.1.11 Equal Pay Ordinance. Unless an exception applies, Contractor shall comply with the Equal Pay Ordinance codified in San Diego Municipal Code sections 22.4801 through 22.4809. Contractor shall certify in writing that it will comply with the requirements of the EPO.

9.1.11.1 Contractor and Subcontract Requirement. The Equal Pay Ordinance applies to any subcontractor who performs work on behalf of a Contractor to the same extent as it would apply to that Contractor. Any Contractor subject to the Equal Pay Ordinance shall require all of its subcontractors to certify compliance with the Equal Pay Ordinance in its written subcontracts.

ARTICLE X CONFLICT OF INTEREST AND VIOLATIONS OF LAW

10.1 Conflict of Interest Laws. Contractor is subject to all federal, state and local conflict of interest laws, regulations, and policies applicable to public contracts and procurement practices including, but not limited to, California Government Code sections 1090, *et. seq.* and 81000, *et. seq.*, and the Ethics Ordinance, codified in the SDMC. City may determine that Contractor must complete one or more statements of economic interest disclosing relevant financial interests. Upon City's request, Contractor shall submit the necessary documents to City.

10.2 Contractor's Responsibility for Employees and Agents. Contractor is required to establish and make known to its employees and agents appropriate safeguards to prohibit employees from using their positions for a purpose that is, or that gives the appearance of being, motivated by the desire for private gain for themselves or others, particularly those with whom they have family, business or other relationships.

10.3 Contractor's Financial or Organizational Interests. In connection with any task, Contractor shall not recommend or specify any product, supplier, or contractor with whom Contractor has a direct or indirect financial or organizational interest or relationship that would violate conflict of interest laws, regulations, or policies.

10.4 Certification of Non-Collusion. Contractor certifies that: (1) Contractor's bid or proposal was not made in the interest of or on behalf of any person, firm, or corporation not identified; (2) Contractor did not directly or indirectly induce or solicit any other bidder or proposer to put in a sham bid or proposal; (3) Contractor did not directly or indirectly induce or

solicit any other person, firm or corporation to refrain from bidding; and (4) Contractor did not seek by collusion to secure any advantage over the other bidders or proposers.

10.5 Hiring City Employees. This Contract shall be unilaterally and immediately terminated by City if Contractor employs an individual who within the twelve (12) months immediately preceding such employment did in his/her capacity as a City officer or employee participate in negotiations with or otherwise have an influence on the selection of Contractor.

ARTICLE XI DISPUTE RESOLUTION

11.1 Mediation. If a dispute arises out of or relates to this Contract and cannot be settled through normal contract negotiations, Contractor and City shall use mandatory non-binding mediation before having recourse in a court of law.

11.2 Selection of Mediator. A single mediator that is acceptable to both parties shall be used to mediate the dispute. The mediator will be knowledgeable in the subject matter of this Contract, if possible.

11.3 Expenses. The expenses of witnesses for either side shall be paid by the party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise.

11.4 Conduct of Mediation Sessions. Mediation hearings will be conducted in an informal manner and discovery will not be allowed. The discussions, statements, writings and admissions will be confidential to the proceedings (pursuant to California Evidence Code sections 1115 through 1128) and will not be used for any other purpose unless otherwise agreed by the parties in writing. The parties may agree to exchange any information they deem necessary. Both parties shall have a representative attend the mediation who is authorized to settle the dispute, though City's recommendation of settlement may be subject to the approval of the Mayor and City Council. Either party may have attorneys, witnesses or experts present.

11.5 Mediation Results. Any agreements resulting from mediation shall be memorialized in writing. The results of the mediation shall not be final or binding unless otherwise agreed to in writing by the parties. Mediators shall not be subject to any subpoena or liability, and their actions shall not be subject to discovery.

ARTICLE XII MANDATORY ASSISTANCE

12.1 Mandatory Assistance. If a third party dispute or litigation, or both, arises out of, or relates in any way to the services provided to the City under a Contract, Contractor, its agents, officers, and employees agree to assist in resolving the dispute or litigation upon City's request. Contractor's assistance includes, but is not limited to, providing professional consultations,

attending mediations, arbitrations, depositions, trials or any event related to the dispute resolution and/or litigation.

12.2 Compensation for Mandatory Assistance. City will compensate Contractor for fees incurred for providing Mandatory Assistance. If, however, the fees incurred for the Mandatory Assistance are determined, through resolution of the third party dispute or litigation, or both, to be attributable in whole, or in part, to the acts or omissions of Contractor, its agents, officers, and employees, Contractor shall reimburse City for all fees paid to Contractor, its agents, officers, and employees for Mandatory Assistance.

12.3 Attorneys' Fees Related to Mandatory Assistance. In providing City with dispute or litigation assistance, Contractor or its agents, officers, and employees may incur expenses and/or costs. Contractor agrees that any attorney fees it may incur as a result of assistance provided under Section 12.2 are not reimbursable.

ARTICLE XIII MISCELLANEOUS

13.1 Headings. All headings are for convenience only and shall not affect the interpretation of this Contract.

13.2 Non-Assignment. Contractor may not assign the obligations under this Contract, whether by express assignment or by sale of the company, nor any monies due or to become due under this Contract, without City's prior written approval. Any assignment in violation of this paragraph shall constitute a default and is grounds for termination of this Contract at the City's sole discretion. In no event shall any putative assignment create a contractual relationship between City and any putative assignee.

13.3 Independent Contractors. Contractor and any subcontractors employed by Contractor are independent contractors and not agents of City. Any provisions of this Contract that may appear to give City any right to direct Contractor concerning the details of performing or providing the goods and/or services, or to exercise any control over performance of the Contract, shall mean only that Contractor shall follow the direction of City concerning the end results of the performance.

13.4 Subcontractors. All persons assigned to perform any work related to this Contract, including any subcontractors, are deemed to be employees of Contractor, and Contractor shall be directly responsible for their work.

13.5 Covenants and Conditions. All provisions of this Contract expressed as either covenants or conditions on the part of City or Contractor shall be deemed to be both covenants and conditions.

13.6 Compliance with Controlling Law. Contractor shall comply with all applicable local, state, and federal laws, regulations, and policies. Contractor's act or omission in violation of applicable local, state, and federal laws, regulations, and policies is grounds for contract

termination. In addition to all other remedies or damages allowed by law, Contractor is liable to City for all damages, including costs for substitute performance, sustained as a result of the violation. In addition, Contractor may be subject to suspension, debarment, or both.

13.7 Governing Law. The Contract shall be deemed to be made under, construed in accordance with, and governed by the laws of the State of California without regard to the conflicts or choice of law provisions thereof.

13.8 Venue. The venue for any suit concerning solicitations or the Contract, the interpretation of application of any of its terms and conditions, or any related disputes shall be in the County of San Diego, State of California.

13.9 Successors in Interest. This Contract and all rights and obligations created by this Contract shall be in force and effect whether or not any parties to the Contract have been succeeded by another entity, and all rights and obligations created by this Contract shall be vested and binding on any party's successor in interest.

13.10 No Waiver. No failure of either City or Contractor to insist upon the strict performance by the other of any covenant, term or condition of this Contract, nor any failure to exercise any right or remedy consequent upon a breach of any covenant, term, or condition of this Contract, shall constitute a waiver of any such breach of such covenant, term or condition. No waiver of any breach shall affect or alter this Contract, and each and every covenant, condition, and term hereof shall continue in full force and effect without respect to any existing or subsequent breach.

13.11 Severability. The unenforceability, invalidity, or illegality of any provision of this Contract shall not render any other provision of this Contract unenforceable, invalid, or illegal.

13.12 Drafting Ambiguities. The parties acknowledge that they have the right to be advised by legal counsel with respect to the negotiations, terms and conditions of this Contract, and the decision of whether to seek advice of legal counsel with respect to this Contract is the sole responsibility of each party. This Contract shall not be construed in favor of or against either party by reason of the extent to which each party participated in the drafting of the Contract.

13.13 Amendments. Neither this Contract nor any provision hereof may be changed, modified, amended or waived except by a written agreement executed by duly authorized representatives of City and Contractor. Any alleged oral amendments have no force or effect. The Purchasing Agent must sign all Contract amendments.

13.14 Conflicts Between Terms. If this Contract conflicts with an applicable local, state, or federal law, regulation, or court order, applicable local, state, or federal law, regulation, or court order shall control. Varying degrees of stringency among the main body of this Contract, the exhibits or attachments, and laws, regulations, or orders are not deemed conflicts, and the most stringent requirement shall control. Each party shall notify the other immediately upon the identification of any apparent conflict or inconsistency concerning this Contract.

13.15 Survival of Obligations. All representations, indemnifications, warranties, and guarantees made in, required by, or given in accordance with this Contract, as well as all continuing obligations indicated in this Contract, shall survive, completion and acceptance of performance and termination, expiration or completion of the Contract.

13.16 Confidentiality of Services. All services performed by Contractor, and any sub-contractor(s) if applicable, including but not limited to all drafts, data, information, correspondence, proposals, reports of any nature, estimates compiled or composed by Contractor, are for the sole use of City, its agents, and employees. Neither the documents nor their contents shall be released by Contractor or any subcontractor to any third party without the prior written consent of City. This provision does not apply to information that: (1) was publicly known, or otherwise known to Contractor, at the time it was disclosed to Contractor by City; (2) subsequently becomes publicly known through no act or omission of Contractor; or (3) otherwise becomes known to Contractor other than through disclosure by City.

13.17 Insolvency. If Contractor enters into proceedings relating to bankruptcy, whether voluntary or involuntary, Contractor agrees to furnish, by certified mail or electronic commerce method authorized by the Contract, written notification of the bankruptcy to the Purchasing Agent and the Contract Administrator responsible for administering the Contract. This notification shall be furnished within five (5) days of the initiation of the proceedings relating to bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed, the identity of the court in which the bankruptcy petition was filed, and a listing of City contract numbers and contracting offices for all City contracts against which final payment has not been made. This obligation remains in effect until final payment is made under this Contract.

13.18 No Third Party Beneficiaries. Except as may be specifically set forth in this Contract, none of the provisions of this Contract are intended to benefit any third party not specifically referenced herein. No party other than City and Contractor shall have the right to enforce any of the provisions of this Contract.

13.19 Actions of City in its Governmental Capacity. Nothing in this Contract shall be interpreted as limiting the rights and obligations of City in its governmental or regulatory capacity.

EXHIBIT D

WAGE REQUIREMENTS: SERVICE AND MAINTENANCE CONTRACTS EXECUTED ON OR AFTER JANUARY 1, 2015

By signing this Contract, Bidder certifies that he or she is aware of the wage provisions described herein and shall comply with such provisions before commencing services.

A. PREVAILING WAGES. Pursuant to San Diego Municipal Code section 22.3019, construction, alteration, demolition, repair and maintenance work performed under this Contract is subject to State prevailing wage laws. For construction work performed under this Contract cumulatively exceeding \$25,000 and for alteration, demolition, repair and maintenance work performed under this Contract cumulatively exceeding \$15,000, Bidder and its subcontractors shall comply with State prevailing wage laws including, but not limited to, the requirements listed below. This requirement is in addition to the requirement to pay Living Wage pursuant to San Diego Municipal Code Chapter 2, Article 2, Division 42. Bidder must determine which per diem rate is highest for each classification of work (i.e. Prevailing Wage Rate or Living Wage Rate), and pay the highest of the two rates to their employees. Living Wage applies to workers who are not subject to Prevailing Wage Rates.

1. Compliance with Prevailing Wage Requirements. Pursuant to sections 1720 through 1861 of the California Labor Code, Bidder and its subcontractors shall ensure that all workers who perform work under this Contract are paid not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations (DIR). This includes work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work.

1.1. Copies of such prevailing rate of per diem wages are on file at the City of San Diego's Equal Opportunity Contracting Department and are available for inspection to any interested party on request. Copies of the prevailing rate of per diem wages also may be found at <http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>. Bidder and its subcontractors shall post a copy of the prevailing rate of per diem wages determination at each job site and shall make them available to any interested party upon request.

1.2. The wage rates determined by the DIR refer to expiration dates. If the published wage rate does not refer to a predetermined wage rate to be paid after the expiration date, then the published rate of wage shall be in effect for the life of this Contract. If the published wage rate refers to a predetermined wage rate to become effective upon expiration of the published wage rate and the predetermined wage rate is on file with the DIR, such predetermined wage rate shall become effective on the date following the expiration date and shall apply to this Contract in the same manner as if it had been published in said publication. If the predetermined wage rate refers to one or more additional expiration dates with additional predetermined wage rates, which expiration dates occur during the life of this Contract, each successive predetermined wage rate shall apply to this Contract on the date following the expiration date

of the previous wage rate. If the last of such predetermined wage rates expires during the life of this Contract, such wage rate shall apply to the balance of the Contract.

2. Penalties for Violations. Bidder and its subcontractors shall comply with California Labor Code section 1775 in the event a worker is paid less than the prevailing wage rate for the work or craft in which the worker is employed. This shall be in addition to any other applicable penalties allowed under Labor Code sections 1720 – 1861.

3. Payroll Records. Bidder and its subcontractors shall comply with California Labor Code section 1776, which generally requires keeping accurate payroll records, verifying and certifying payroll records, and making them available for inspection. Bidder shall require its subcontractors to also comply with section 1776. Bidder and its subcontractors shall submit weekly certified payroll records online via the City's web-based Labor Compliance Program. Bidder is responsible for ensuring its subcontractors submit certified payroll records to the City. Bidder and its subcontractors shall also furnish the records specified in Labor Code section 1776 directly to the Labor Commissioner in the manner required in Labor Code section 1771.4.

4. Apprentices. Bidder and its subcontractors shall comply with California Labor Code sections 1777.5, 1777.6 and 1777.7 concerning the employment and wages of apprentices. Bidder shall be held responsible for their compliance as well as the compliance of their subcontractors with sections 1777.5, 1777.6 and 1777.7.

5. Working Hours. Bidder and its subcontractors shall comply with California Labor Code sections 1810 through 1815, including but not limited to: (i) restrict working hours on public works contracts to eight hours a day and forty hours a week, unless all hours worked in excess of 8 hours per day are compensated at not less than 1½ times the basic rate of pay; and (ii) specify penalties to be imposed on design professionals and subcontractors of \$25 per worker per day for each day the worker works more than 8 hours per day and 40 hours per week in violation of California Labor Code sections 1810 through 1815.

6. Required Provisions for Subcontracts. Bidder shall include at a minimum a copy of the following provisions in any contract they enter into with a subcontractor: California Labor Code sections 1771, 1771.1, 1775, 1776, 1777.5, 1810, 1813, 1815, 1860 and 1861.

7. Labor Code Section 1861 Certification. Bidder in accordance with California Labor Code section 3700 is required to secure the payment of compensation of its employees and by signing this Contract, Bidder certifies that "I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract."

8. Labor Compliance Program. The City has its own Labor Compliance Program authorized in August 2011 by the DIR. The City will withhold contract payments when

payroll records are delinquent or deemed inadequate by the City or other governmental entity, or it has been established after an investigation by the City or other governmental entity that underpayment(s) have occurred. For questions or assistance, please contact the City of San Diego's Equal Opportunity Contracting Department at 619-236-6000.

9. Contractor and Subcontractor Registration Requirements. This project is subject to compliance monitoring and enforcement by the DIR. A Bidder or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or enter into any contract for public work, as defined in this chapter of the Labor Code unless currently registered and qualified to perform the work pursuant to Section 1725.5. In accordance with Labor Code section 1771.1(a), “[i]t is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.”

9.1. A Bidder's inadvertent error in listing a subcontractor who is not registered pursuant to Labor Code section 1725.5 in a response to a solicitation shall not be grounds for filing a bid protest or grounds for considering the bid non-responsive provided that any of the following apply: (1) the subcontractor is registered prior to bid opening; (2) within twenty-four hours after the bid opening, the subcontractor is registered and has paid the penalty registration fee specified in Labor Code section 1725.5; or (3) the subcontractor is replaced by another registered contractor pursuant to Public Contract Code section 4107.

9.2. A Contract entered into with any Bidder or subcontractor in violation of Labor Code section 1771.1(a) shall be subject to cancellation, provided that a Contract for public work shall not be unlawful, void, or voidable solely due to the failure of the awarding body, Bidder, or any subcontractor to comply with the requirements of section 1725.5 of this section.

9.3. By submitting a bid or proposal to the City, Bidder is certifying that he or she has verified that all subcontractors used on this public works project are registered with the DIR in compliance with Labor Code sections 1771.1 and 1725.5, and Bidder shall provide proof of registration for themselves and all listed subcontractors to the City at the time of bid or proposal due date or upon request.

10. Stop Order. For Bidder or its subcontractor(s) engaging in the performance of any public work contract without having been registered in violation of Labor Code sections 1725.5 or 1771.1, the Labor Commissioner shall issue and serve a stop order prohibiting the use of the unregistered Bidder or unregistered subcontractor(s) on ALL public works until the unregistered Bidder or unregistered subcontractor(s) is registered. Failure to observe a stop order is a misdemeanor.

11. List of all Subcontractors. The City may ask Bidder for the most current list of subcontractors (regardless of tier), along with their DIR registration numbers,

utilized on this contract at any time during performance of this contract, and Bidder shall provide the list within ten (10) working days of the City's request. Additionally, Bidder shall provide the City with a complete list of all subcontractors utilized on this contract (regardless of tier), within ten working days of the completion of the contract, along with their DIR registration numbers. The City shall withhold final payment to Bidder until at least 30 days after this information is provided to the City.

12. Exemptions for Small Projects. There are limited exemptions for installation, alteration, demolition, or repair work done on projects of \$25,000 or less. The Bidder shall still comply with Labor Code sections 1720 et. seq. The only recognized exemptions are listed below:

12.1. Registration. The Bidder will not be required to register with the DIR for small projects. (Labor Code section 1771.1).

12.2. Certified Payroll Records. The records required in Labor Code section 1776 shall be required to be kept and submitted to the City of San Diego, but will not be required to be submitted online with the DIR directly. The Bidder will need to keep those records for at least three years following the completion of the contract. (Labor Code section 1771.4).

12.3. List of all Subcontractors. The Bidder shall not be required to hire only registered subcontractors and is exempt from submitting the list of all subcontractors that is required in section 11 above. (Labor Code section 1773.3).

B. Living Wages. This Contract is subject to the City's Living Wage Ordinance (LWO), codified in San Diego Municipal Code Chapter 2, Article 2, Division 42. Bidder agrees to require all of its subcontractors, sublessees, and concessionaires subject to the LWO to comply with the LWO and all applicable regulations and rules.

1. Payment of Living Wages. Pursuant to San Diego Municipal Code section 22.4220(a), Bidder and its subcontractors shall ensure that all workers who perform work under this Contract are paid not less than the required minimum hourly wage rates and health benefits rate unless an exemption applies.

1.1 Copies of such living wage rates are available on the City website at <https://www.sandiego.gov/purchasing/programs/livingwage/>. Bidder and its subcontractors shall post a notice informing workers of their rights at each job site or a site frequently accessed by covered employees in a prominent and accessible place in accordance with San Diego Municipal Code section 22.4225(e).

1.2 LWO wage and health benefit rates are adjusted annually in accordance with San Diego Municipal Code section 22.4220(b) to reflect the Consumer Price Index. Service contracts, financial assistance agreements, and City facilities agreements must include this upward adjustment of wage rates to covered employees on July 1 of each year.

2. Compensated Leave. Pursuant to San Diego Municipal Code section 22.4220(c), Bidder and its subcontractors shall provide a minimum of eighty (80)

hours per year of compensated leave. Part-time employees must accrue compensated leave at a rate proportional to full-time employees.

3. Uncompensated Leave. Bidder and its subcontractors must also permit workers to take a minimum of eighty (80) hours of uncompensated leave per year to be used for the illness of the worker or a member of his or her immediate family when the worker has exhausted all accrued compensated leave.

4. Enforcement and Remedies. City will take any one or more of the actions listed in San Diego Municipal Code section 22.4230 should Bidder or its subcontractors are found to be in violation of any of the provisions of the LWO.

5. Payroll Records. Bidder and its subcontractors shall submit weekly certified payroll records online via the City's web-based Labor Compliance Program. Bidder is responsible for ensuring its subcontractors submit certified payroll records to the City.

5.1 For contracts subject to both living wage and prevailing wage requirements, only one submittal will be required. Submittals by a Bidder and all subcontractors must comply with both ordinance requirements.

6. Certification of Compliance. San Diego Municipal Code section 22.4225 requires each Bidder to fill out and file a living wage certification with the Living Wage Program Manager within thirty (30) days of Award of the Contract.

7. Annual Compliance Report. Bidder and its subcontractors must file an annual report documenting compliance with the LWO pursuant to San Diego Municipal Code section 22.4225(d). Records documenting compliance must be maintained for a minimum of three (3) years after the City's final payment on the service contract or agreement.

8. Exemption from Living Wage Ordinance. Pursuant to San Diego Municipal Code section 22.4215, this Contract may be exempt from the LWO. For a determination on this exemption, Bidder must complete the Living Wage Ordinance Application for Exemption.

C. Highest Wage Rate Applies. Bidder is required to pay the highest applicable wage rate where more than one wage rate applies.

EXHIBIT E: PRICING PAGE						
RFP 10089736-21-L						
PROPOSER NAME:		Treebeard Landscape - Input by Lisa H to confirm pricing 3.18.2021				
*Estimated Total Price Per Year = Yearly Task Cost Copied from Proposer Input Tab of this Spreadsheet						
Section	Category	Estimated Quantity	U/M	Description	Estimated Total Price Per Month	Estimated Total Price Per Year*
A	Category II(A)	218,857	SQ FT	Black Mountain Road / Carmel Valley Road Medians Landscaped with Trees, Shrubs, and Groundcover.	\$ 3,266.33	\$ 39,195.92
A	Category II(B)	323,533	SQ FT	Camino Del Sur Medians Landscaped with Trees, Shrubs, Groundcover.	\$ 4,694.42	\$ 56,333.00
A	Category III	3,100	SQ FT	Black Mountain Road Street Medians Paved	\$ 154.68	\$ 1,856.20
A	Category V(A)	317,866	SQ FT	Black Mountain Road / Carmel Valley Road Rights-of-Way and Adjacent Areas Landscaped with Trees, Shrubs, and Groundcover	\$ 4,547.33	\$ 54,567.98
A	Category V(B)	76,884	SQ FT	Camino Del Sur / San Dieguito Road Rights-of-Way Landscaped with Trees, Shrubs, and Groundcover	\$ 2,600.94	\$ 31,211.30
A	Category VI	975,575	SQ FT	Camino Del Sur / San Dieguito Road Slopes Adjacent to Rights-of-Way Landscaped with Trees, Shrubs and Grasslands.	\$ 6,377.70	\$ 76,532.45
A	Category XI	81,684	LN FT	Curbs and Gutters	\$ 812.74	\$ 9,752.88
A	Category XII	4,241	LN FT	Concrete Brow Ditches	\$ 492.20	\$ 5,906.40
A	Category XIII	2,600	SQ FT	Focal Points	\$ 362.23	\$ 4,346.80
A	Category XIV(A)	201,644	SQ FT	Sidewalks / Bridge Hardscape	\$ 2,469.61	\$ 29,635.32
A	Category XIV(B)	181,572	SQ FT	Carmel Valley Road Medians Mulched	\$ 751.40	\$ 9,016.80
A	Category VII	16,898	SQ FT	Fire Station 46	\$ 171.68	\$ 2,060.16
					Section A Total:	\$ 320,415.21
Section		Estimated Quantity	U/M	Description	Cost Per Hour	
B		2,000	HR	Extraordinary Labor: The cost of the two thousand (2,000) hours of Extraordinary Labor will be added to the bid price to determine the overall low Contractor.	\$ 49,000.00	\$ 49,000.00
					Section A and Section B Total:	\$ 369,415.21

EXHIBIT E: SCHEDULE OF TASK COSTS

RF 10089736-21-L

PROPOSER NAME: Treebeard Landscape

All cells must be filled-in in this spreadsheet. If no cost, enter a zero (0). Failure to complete all cells may be cause for rejection.

* Labor Cost = (City's Est. Hours) X (Labor Cost Per Hour)

* * Total 1 Time Cost = (Labor Cost) + (Materials Cost)

* * * Early Task Cost = (Total 1 Time Cost) X (Est. Yrly Frequency)

Section	Category/Item No.	Task Description	City's Est. Hours	Labor Cost per Hour	Labor Cost*	Materials Cost	Total 1 Time Cost**	Est. Yrly Frequency	Yearly Task Cost***	Yrly Est. City's Hrs
A	Category II(A)	Black Mountain Road / Carmel Valley Road Medians Landscaped with Trees, Shrubs, and Groundcover.								
A		Approximate square feet	218,857							
A		1. Supervisory Inspection	1	\$ 25.50	\$ 25.50	\$ 0.96	\$ 26.46	52	\$ 1,375.92	52
A		2. Maintenance and Repair of Irrigation Systems	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A
A		3. Irrigation Inspection	7	\$ 25.00	\$ 175.00	\$ 0.48	\$ 175.48	26	\$ 4,562.48	182
A		4. Litter Control	4	\$ 24.00	\$ 96.00	\$ 0.96	\$ 96.96	52	\$ 5,041.92	208
A		5. Weed Control	14	\$ 24.00	\$ 336.00	\$ 2.00	\$ 338.00	26	\$ 8,788.00	364
A		6. Pruning - Trees	24	\$ 24.00	\$ 576.00	\$ 5.02	\$ 581.02	2	\$ 1,162.04	48
A		7. Pruning/Edging - Shrubs and Groundcover	80	\$ 24.00	\$ 1,920.00	\$ 4.20	\$ 1,924.20	6	\$ 11,545.20	480
A		8. Fertilization - Complete	60	\$ 24.00	\$ 1,440.00	\$ 800.12	\$ 2,240.12	3	\$ 6,720.36	180
A		9. Pest Control	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A
A		10. Fungicide or Other Special Treatment	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A
A		Category II(A) Total:						\$ 39,195.92	1,514	
A	Category II(B)	Camino Del Sur Medians Landscaped with Trees, Shrubs, Groundcover.								
A		Approximate square feet	323,533							
A		1. Supervisory Inspection	2	\$ 25.50	\$ 51.00	\$ 0.96	\$ 51.96	52	\$ 2,701.92	104
A		2. Irrigation Inspection	10	\$ 25.00	\$ 250.00	\$ 0.48	\$ 250.48	26	\$ 6,512.48	260
A		3. Maintenance and Repair of Irrigation Systems	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A
A		4. Litter Control	6	\$ 25.50	\$ 153.00	\$ 0.96	\$ 153.96	52	\$ 8,005.92	312
A		5. Weed Control	12	\$ 25.50	\$ 306.00	\$ 1.96	\$ 307.96	26	\$ 8,006.96	312
A		6. Pruning - Trees	24	\$ 25.50	\$ 612.00	\$ 5.02	\$ 617.02	4	\$ 2,468.08	96
A		7. Pruning - Shrubs and Groundcover	40	\$ 25.50	\$ 1,020.00	\$ 5.02	\$ 1,025.02	12	\$ 12,300.24	480
A		8. Edging	24	\$ 25.50	\$ 612.00	\$ 1.96	\$ 613.96	12	\$ 7,367.52	288
A		9. Fertilization - Complete	80	\$ 25.50	\$ 2,040.00	\$ 949.96	\$ 2,989.96	3	\$ 8,969.88	240
A		10. Pest Control	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A
A		11. Fungicide or Other Special Treatment	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A
A		Category II(B) Total:						\$ 56,333.00	2,092	
A	Category III	Black Mountain Road Street Medians Paved								
A		Approximate square feet	3,100							
A		1. Supervisory Inspection	0.5	\$ 25.50	\$ 12.75	\$ 0.96	\$ 13.71	52	\$ 712.92	26
A		2. Litter Control	0.5	\$ 24.00	\$ 12.00	\$ 0.46	\$ 12.46	52	\$ 647.92	26
A		3. Weed Control	0.5	\$ 24.00	\$ 12.00	\$ 1.96	\$ 13.96	12	\$ 167.52	6
A		4. Sweeping - Concrete	3	\$ 24.00	\$ 72.00	\$ 9.96	\$ 81.96	4	\$ 327.84	12
A		Total:						\$ 1,856.20	70	
A	Category V(A)	Black Mountain Road / Carmel Valley Road Rights-of-Way and Adjacent Areas Landscaped with Trees, Shrubs, and Groundcover								
A		Approximate square feet	317,866							

A		1. Supervisory Inspection	4	\$ 25.50	\$ 102.00	\$ 0.96	\$	102.96	52	\$ 5,353.92	208
A		2. Irrigation Inspection	10	\$ 25.00	\$ 250.00	\$ 0.48	\$	250.48	26	\$ 6,512.48	260
A		3. Maintenance and Repair of Irrigation Systems	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A	
A		4. Litter Control	6	\$ 24.00	\$ 144.00	\$ 0.96	\$	144.96	52	\$ 7,537.92	312
A		5. Weed Control	20	\$ 24.00	\$ 480.00	\$ 1.98	\$	481.98	26	\$ 12,531.48	520
A		6. Pruning - Trees	32	\$ 24.00	\$ 768.00	\$ 5.04	\$	773.04	2	\$ 1,546.08	64
A		7. Pruning - Shrubs and Groundcover	120	\$ 24.00	\$ 2,880.00	\$ 5.04	\$	2,885.04	4	\$ 11,540.16	480
A		8. Fertilization - Complete	93	\$ 24.00	\$ 2,232.00	\$ 949.98	\$	3,181.98	3	\$ 9,545.94	279
A		9. Pest Control	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A	
A		10. Fungicide or Other Special Treatment	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A	
A											
A	Category V(B)	Camino Del Sur / San Dieguito Road Rights-of-Way Landscaped with Trees, Shrubs, and Groundcover									
A		Approximate square feet	76,884								
A		1. Supervisory Inspection	1.5	\$ 25.50	\$ 38.25	\$ 0.96	\$	39.21	52	\$ 2,038.92	78
A		2. Irrigation Inspection	4	\$ 25.00	\$ 100.00	\$ 0.48	\$	100.48	26	\$ 2,612.48	104
A		3. Maintenance and Repair of Irrigation Systems	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A	
A		4. Litter Control	2	\$ 24.00	\$ 48.00	\$ 0.96	\$	48.96	52	\$ 2,545.92	104
A		5. Weed Control	6	\$ 24.00	\$ 144.00	\$ 1.96	\$	145.96	26	\$ 3,794.96	156
A		6. Pruning - Trees	24	\$ 24.00	\$ 576.00	\$ 4.99	\$	580.99	4	\$ 2,323.96	96
A		7. Pruning - Shrubs and Groundcover	32	\$ 24.00	\$ 768.00	\$ 5.05	\$	773.05	12	\$ 9,276.60	384
A		8. Edging	20	\$ 24.00	\$ 480.00	\$ 1.96	\$	481.96	12	\$ 5,783.52	240
A		9. Fertilization - Complete	27	\$ 24.00	\$ 648.00	\$ 296.98	\$	944.98	3	\$ 2,834.94	81
A		10. Pest Control	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A	
A		11. Fungicide or Other Special Treatment	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A	
A											
A											
A											
A	Category V(B) Total:							\$	54,567.98		2,123
A	Category VI	Camino Del Sur / San Dieguito Road Slopes Adjacent to Rights-of-Way Landscaped with Trees, Shrubs and Grasslands.									
A		Approximate square feet	975,575								
A		1. Supervisory Inspection	4	\$ 25.50	\$ 102.00	\$ 0.96	\$	102.96	52	\$ 5,353.92	208
A		2. Irrigation Inspection	28	\$ 25.00	\$ 700.00	\$ 0.46	\$	700.46	26	\$ 18,211.96	728
A		3. Maintenance and Repair of Irrigation Systems	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A	
A		4. Litter Control	12	\$ 24.00	\$ 288.00	\$ 0.96	\$	288.96	52	\$ 15,025.92	624
A		5. Weed Control	18	\$ 24.00	\$ 432.00	\$ 1.98	\$	433.98	26	\$ 11,283.48	468
A		6. Pruning - Trees	64	\$ 24.00	\$ 1,536.00	\$ 5.04	\$	1,541.04	2	\$ 3,082.08	128
A		7. Pruning - Shrubs and Groundcover	90	\$ 24.00	\$ 2,160.00	\$ 5.04	\$	2,165.04	4	\$ 8,660.16	360
A		8. Fertilization - Complete	52	\$ 24.00	\$ 1,248.00	\$ 1,130.31	\$	2,378.31	3	\$ 7,134.93	156
A		9. Pest Control	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A	
A		10. Fungicide or Other Special Treatment	N/A	N/A	N/A	N/A	N/A	As Needed	N/A	N/A	
A		11. Weed Whipping of Grasslands	160	\$ 24.00	\$ 3,840.00	\$ 50.00	\$	3,890.00	2	\$ 7,780.00	320
A											
A											
A											
A	Category VI Total:							\$	76,532.45		2,992
A	Category XI	Curbs and Gutters									
A		Approximate Linear Feet	81,684								
A		1. Supervisory Inspection	1	\$ 25.50	\$ 25.50	\$ 0.96	\$	26.46	52	\$ 1,375.92	52
A		2. Litter Control	2	\$ 24.00	\$ 48.00	\$ 0.96	\$	48.96	52	\$ 2,545.92	104
A		3. Weed Control	12	\$ 24.00	\$ 288.00	\$ 1.96	\$	289.96	12	\$ 3,479.52	144
A		4. Sweeping - Gutters	8	\$ 24.00	\$ 192.00	\$ 3.96	\$	195.96	12	\$ 2,351.52	96
A											
A		Total:						\$	9,752.88		396

A	Category XII	Concrete Brow Ditches											
A			Approximate Linear Feet	4,241									
A		1. Supervisory Inspection			1.5	\$ 25.50	\$ 38.25	\$ 0.96	\$ 39.21	52	\$ 2,038.92	78	
A		2. Litter Control			8	\$ 24.00	\$ 192.00	\$ 0.95	\$ 192.95	4	\$ 771.80	32	
A		3. Weed Control			8	\$ 24.00	\$ 192.00	\$ 1.96	\$ 193.96	4	\$ 775.84	32	
A		4. Cleaning – Brow Ditches			24	\$ 24.00	\$ 576.00	\$ 3.96	\$ 579.96	4	\$ 2,319.84	96	
A		Total:							Category XII Total:		\$ 5,906.40	238	
A	Category XIII	Focal Points											
A			Approximate square feet	2,600									
A		1. Supervisory Inspection			0.5	\$ 25.50	\$ 12.75	\$ 0.96	\$ 13.71	52	\$ 712.92	26	
A		2. Irrigation Inspection			0.5	\$ 25.00	\$ 12.50	\$ 0.46	\$ 12.96	26	\$ 336.96	13	
A		3. Maintenance and Repair of Irrigation Systems	N/A		N/A	N/A	N/A	N/A	As Needed	N/A	N/A		
A		4. Litter Control			0.5	\$ 24.00	\$ 12.00	\$ 1.96	\$ 13.96	52	\$ 725.92	26	
A		5. Weed Control			1	\$ 24.00	\$ 24.00	\$ 0.96	\$ 24.96	26	\$ 648.96	26	
A		6. Edging			1	\$ 24.00	\$ 24.00	\$ 3.96	\$ 27.96	12	\$ 335.52	12	
A		7. Pruning – Trees			2	\$ 24.00	\$ 48.00	\$ 5.04	\$ 53.04	4	\$ 212.16	8	
A		8. Pruning – Shrubs and Groundcover			4	\$ 24.00	\$ 96.00	\$ 5.04	\$ 101.04	12	\$ 1,212.48	48	
A		9. Fertilization - Complete			1	\$ 24.00	\$ 24.00	\$ 29.96	\$ 53.96	3	\$ 161.88	3	
A		10. Pest Control	N/A		N/A	N/A	N/A	N/A	As Needed	N/A	N/A		
A		11. Fungicide or Other Special Treatment	N/A		N/A	N/A	N/A	N/A	As Needed	N/A	N/A		
A		Total:							Category XIII Total:		\$ 4,346.80	162	
A	Category XIV(A)	Sidewalks / Bridge Hardscape											
A			Approximate square feet	201,644									
A		1. Supervisory Inspection			1.5	\$ 25.50	\$ 38.25	\$ 0.96	\$ 39.21	52	\$ 2,038.92	78	
A		2. Litter Control			4	\$ 24.00	\$ 96.00	\$ 0.96	\$ 96.96	52	\$ 5,041.92	208	
A		3. Weed Control			8	\$ 24.00	\$ 192.00	\$ 1.96	\$ 193.96	12	\$ 2,327.52	96	
A		4. Sweeping – Sidewalks / Bridge Hardscape			32	\$ 24.00	\$ 768.00	\$ 9.96	\$ 777.96	26	\$ 20,226.96	832	
A		Total:							Category XIV(A) Total:		\$ 29,635.32	1214	
A	Category XIV(B)	Carmel Valley Road Medians Mulched											
A			Approximate square feet	181,572									
A		1. Supervisory Inspection			1	\$ 25.50	\$ 25.50	\$ 0.96	\$ 26.46	52	\$ 1,375.92	52	
A		2. Litter Control			2	\$ 24.00	\$ 48.00	\$ 1.96	\$ 49.96	52	\$ 2,597.92	104	
A		3. Weed Control			8	\$ 24.00	\$ 192.00	\$ 1.96	\$ 193.96	26	\$ 5,042.96	208	
A		Total:							Category XIV(B) Total:		\$ 9,016.80	364	
A	Category VII	Fire Station 46											
A			Approximate square feet	16,898									
A		1. Irrigation Inspection			1	\$ 25.50	\$ 25.50	\$ 0.96	\$ 26.46	12	\$ 317.52	12	
A		2. Weed Control			2	\$ 24.00	\$ 48.00	\$ 1.96	\$ 49.96	12	\$ 599.52	24	
A		3. Pruning – Shrubs and Groundcover			4	\$ 24.00	\$ 96.00	\$ 4.96	\$ 100.96	6	\$ 605.76	24	
A		4. Pruning – Trees			2	\$ 24.00	\$ 48.00	\$ 4.96	\$ 52.96	2	\$ 105.92	4	
A		5. Fertilization - Complete			1	\$ 24.00	\$ 24.00	\$ 59.96	\$ 83.96	2	\$ 167.92	2	
A		6. Sweeping - Curbs and Sidewalks			0.5	\$ 24.00	\$ 12.00	\$ 9.96	\$ 21.96	12	\$ 263.52	6	
A		Total:							Category VII Total:		\$ 2,060.16	72	
											Section A, Yearly Task Cost, Total:	\$ 320,415.21	12,480

B

Extraordinary Labor: The cost of the two thousand (2,000) hours of Extraordinary Labor will be added to the bid price to determine the overall low Contractor.

2,000 \$ 24.50 \$ 49,000.00 N/A N/A N/A

Section B, Yearly Extraordinary Labor Cost, Total:

\$ 49,000.00

\$ 49,000.00

Section A and Section B Total:

\$ 369,415.21

EXHIBIT F
RFP 10089736-21-L

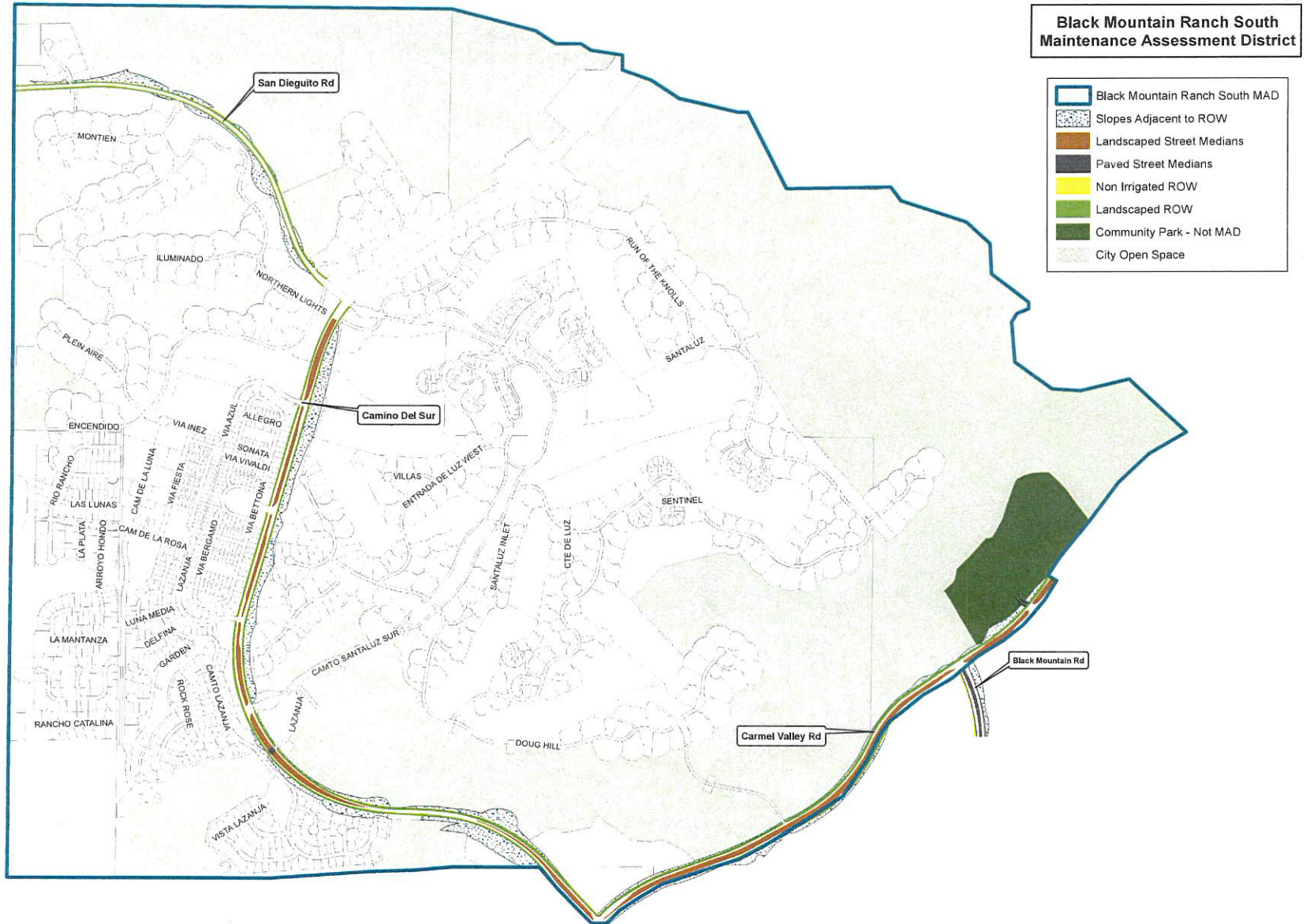


FIGURE 1

