

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
CIVIL SERVICE COMMISSION**

Thursday, July 6, 2023, at 1:00 p.m.
Civil Service Commission Room, Civic Center Plaza
1200 Third Avenue, Suite 300
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Tammy Lin at 1:03 p.m. Also present were Vice-President Nicolaz Portillo, Commissioner Sunday Gover, Commissioner Will Moore, and Commissioner Aaron Olsen.

- B. The staff was represented by Personnel Director Douglas Edwards, Assistant Personnel Director Anne Lamén Aban, and Assistant to the Director Saba O'Neal. Serving as legal advisor to the Commission was Senior Deputy City Attorney David Karlin.



City of San Diego
Civil Service Commission

MINUTES

Tammy Lin, President
Nicolaz Portillo, Vice-President
Sunday Gover, Commissioner
Will Moore, Commissioner
Aaron Olsen, Commissioner

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ITEMS FOR ACTION

INTRODUCTION

1. Roll Call.

ACTION TAKEN/PENDING

Present were President Lin, Vice-President Portillo, Commissioner Gover, Commissioner Moore, and Commissioner Olsen.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

MEA representative Corrine Wilson spoke regarding the timeline for new hires to receive their Personnel Number (PERNR).

Personnel Director Douglas Edwards announced Donna Hawthorne's retirement and thanked her for her service.

CONSENT AGENDA (Items 2 through 30 can be approved with one motion.)

2. Approval of the minutes for the regular business meeting and closed session meeting of June 1, 2023. Commissioner Olsen made a motion to approve items 2 through 30, except item 27. Commissioner Moore seconded the motion. Approved 5-0.
3. Approval of Exceptional Merit Increase for Bryan S. Beattie, Administrative Aide II.
4. Approval of Exceptional Merit Increase for Jacob G. Bradley, Code Compliance Officer.
5. Approval of Exceptional Merit Increase for Frank J. Carriedo, Park Utility Supervisor.
6. Approval of Exceptional Merit Increase for Jesus M. Chavez, Code Compliance Officer.
7. Approval of Exceptional Merit Increase for Scott T. Chouinard, Grounds Maintenance Supervisor.
8. Approval of Exceptional Merit Increase for Leigh A. Dabler, Carpenter.
9. Approval of Exceptional Merit Increase for Joaquin R. G. Godinez, Pesticide Applicator.
10. Approval of Exceptional Merit Increase for Fadi Kabro, Senior Civil Engineer.
11. Approval of Exceptional Merit Increase for Cesar Sanabria Larios, Disposal Site Representative.
12. Approval of Exceptional Merit Increase for David Lee, Area Manager II.
13. Approval of Exceptional Merit Increase for Joon S. Lee, Structural Engineering Associate.
14. Approval of Exceptional Merit Increase for Samuel E. Maldonado, Disposal Site Representative.
15. Approval of Exceptional Merit Increase for Victor A. Quan, Assistant Engineer – Civil.
16. Approval of Exceptional Merit Increase for Armon M. Radford, Disposal Site Representative.

17. Approval of Exceptional Merit Increase for David Sanchez, Code Compliance Officer.
18. Approval of Exceptional Merit Increase for Ernesto Trillo Jr., Code Compliance Officer.
19. Approval of Exceptional Merit Increase for Marvin A. Vasquez, Pesticide Applicator.
20. Margarita Abrego, Police Records Clerk, Police Department, for a six-month (first extension) special leave without pay ending January 7, 2024, with their name to be placed on the eligible lists for Police Records Clerk and Clerical Assistant II.
Hire Date: June 18, 2007
Reason: Medical.
Department Recommendation: Approval.
21. Justin R. Ono, Supervising Recycling Specialist, Environmental Services Department, for a one-year special leave without pay ending June 30, 2024, with their name to be placed on the eligible lists for Supervising Recycling Specialist and Recycling Specialist III.
Hire Date: October 23, 2017
Reason: Relocation.
Department Recommendation: Approval.
22. Katherine E. Padilla, Storm Water Environmental Specialist II, Stormwater Department, for a one-year special leave without pay ending June 9, 2024, with their name to be placed on the eligible lists for Storm Water Environmental Specialist II, Environmental Biologist II, Biologist II, Storm Water Environmental Specialist I, Environmental Biologist I, Marine Biologist I, Biologist I, Storm Water Inspector I, Hazardous Material/Pretreatment Trainee, Laboratory Technician, Assistant Laboratory Technician, and Laboratory Assistant.
Hire Date: May 12, 2012
Reason: Childcare.
Department Recommendation: Approval.
23. Cindy K. Reyes, Police Records Clerk, Police Department, for a one-year special leave without pay ending June 14, 2024, with their name to be placed on the eligible list for Police Records Clerk.
Hire Date: January 18, 2022
Reason: Relocation.
Department Recommendation: Approval.

24. Staci A. White, Fire Fighter II, Fire-Rescue Department, for a one-year special leave without pay ending July 9, 2024, with their name to be placed on the eligible list for Fire Fighter II.
Hire Date: November 4, 2017
Reason: Pending disability retirement determination.
Department Recommendation: Approval.
25. Hengameh A. Maher, Supervising Management Analyst, Public Utilities Department, for a leave of absence from the Classified Service effective April 1, 2023, while filling an unclassified position with their name to be placed on the appropriate eligible list.
26. Nancy Zamora-Hudson, Executive Assistant, Transportation Department, for a leave of absence from the Classified Service effective June 26, 2023, while filling an unclassified position with their name to be placed on the appropriate eligible list.
27. Request from the Communications Department to exempt a Program Coordinator position from the Classified Service.

Commissioner Gover made a motion to continue this item to the September 7, 2023, meeting.
Commissioner Olsen seconded the motion.
Approved 5-0.
Speaking for staff was Rachel McDonald-Hernandez.
Speaking for the department was Nicole Darling and Alex Handy.
Speaking for MEA was Cathleen Higgins.
Speaking for Local 127 was Matt Kastrinsky.
28. Request from the Development Services Department to exempt an Assistant Deputy Director position, a Principal Accountant position, and a Program Coordinator position from the Classified Service.
29. Request from the Department of Information Technology to exempt three Program Coordinator positions from the Classified Service.
30. Request from the Parks and Recreation Department to exempt a Program Manager position from the Classified Service.

LEAVES OF ABSENCE WITHOUT PAY - DISCUSSION

31. Mireya D. Frias Mendoza, Police Officer I, Police Department, for a one-year special leave without pay ending June 1, 2024, with their job to be saved.
Hire Date: February 24, 2022
Reason: Childcare and relocation.
Department Recommendation: Modification to name on eligible list.
- Vice-President Portillo made a motion to approve modification to name on eligible list.
President Lin seconded the motion.
Approved 4-1.
Commissioner Olsen dissenting.
Speaking for staff was Carissa Rosemore.
Speaking for the department was Silvia Satrom.
Speaking was Mireya D. Frias Mendoza.
32. Kristina N. Miller, Police Dispatch Supervisor, Police Department, for a one-year (second extension) special leave without pay ending June 14, 2024, with their name to be placed on the eligible lists for Police Dispatch Supervisor, Police Dispatcher, Police 911 Dispatcher, Dispatcher II, Dispatcher I, and Senior Clerk/Typist.
Hire Date: August 31, 2001
Reason: Pending disability retirement determination.
Department Recommendation: Approval.
- Commissioner Olsen made a motion to approve the request.
Commissioner Gover seconded the motion.
Approved 5-0.
Speaking for staff was Carissa Rosemore.

POLICY ITEMS - DISCUSSION

33. Cannabis Usage Outside of the Workplace and Assembly Bill 2188.
- No vote required.
Speaking for the Office of the City Attorney was David Karlin.
34. Request from the Personnel Director to merge the current Recreation Leader I (T10975) and Recreation Leader II (T11348) eligible lists with the new Recreation Leader I (T11726) and Recreation Leader II (T11731) eligible lists.
- Vice-President Portillo made a motion to approve the request.
Commissioner Gover seconded the motion.
Approved 5-0.
Speaking for staff was Maritza Duque.
35. Revision to Personnel Manual Index Code D-3, Career Advancement (Addendum).
- Commissioner Olsen made a motion to approve the request.
Vice-President Portillo seconded the motion.
Approved 5-0.
Speaking for staff was Rachel McDonald-Hernandez.

36. Request from the Development Services Department for Suspended Competition to appoint Icela Gonzalez, Karolina Lapisch, and Kathlyn C. Yang to the position of Development Services Permit Technician. Vice-President Portillo made a motion to approve the request. Commissioner Moore seconded the motion. Approved 5-0. Speaking for staff was Carissa Rosemore.
37. Spencer T. Miller, appealing the rejection of their reinstatement application for Fire Fighter II. Vice-President Portillo made a motion to approve the request. Commissioner Moore seconded the motion. Approved 5-0. Speaking for staff was Carissa Rosemore. Speaking was Spencer T. Miller.
38. Ki’Vonne C. Nash, appealing their medical disqualification for the position of Clerical Assistant II. Commissioner Moore made a motion to approve the request. Vice-President Portillo seconded the motion. Approved 5-0. Speaking for staff was Dylan Cooper. Speaking was Ki’Vonne C. Nash. Speaking was Carmen Williams.
39. Discussion and possible action regarding Personnel Director compensation. Commissioner Olsen made a motion to maintain the current salary. Vice-President Portillo seconded the motion. Approved 4-1. Commissioner Moore dissenting.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	09	Family/Childcare/Maternity	02
Leave requests with job saved	01	Education/Training	00
Leave requests with name on list	06	Medical	01
Unclassified	02	Relocation	02
		Outside Employment	00
		Unclassified	02
		Other	02

ITEMS FOR INFORMATION

NEW BUSINESS

ADJOURNMENT

At 1:03 p.m., the Commission convened into open session.

There being no further business, the meeting was adjourned at 2:27 p.m.

Tammy Lin, President