

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
ADOPTED MINUTES
Meeting of June 9, 2020

Montgomery-Gibbs Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123
Via teleconference

1. CALL TO ORDER

Chairman Reid called the meeting to order at 3:01 PM.

2. ROLL CALL

A quorum was present.

MEMBERS PRESENT:	MEMBERS ABSENT:
Buzz Gibbs Kearny Mesa Community	J.H. Aldrich Montgomery Field Aviation Lessee Community
Jackie Ander Serra Mesa community	Lisa Golden Otay Mesa Community
Ron Lee Brown Field Aviation User Group	
Vice-Chairman Chuck McGill Montgomery-Gibbs Aviation User Group	
Rich Martindell Special Expertise	
Ryan Osenkowski Tower	
Chairman Tom Reid Clairemont Community	
Tom Ricotta (<i>Late</i>) Brown Field Aviation Lessee	
David Ryan Special Expertise	

Excused = **(E)**

STAFF PRESENT:

Jorge Rubio, Charlie Broadbent, Enza Charles, Thurman Hodges, Michele King, Millie Moore, Andy Schwartz, and Debbie Shauger.

3. NON-AGENDA PUBLIC COMMENT

Comment from Ms. Lauren Ries: "Please investigate and recommend new flight patterns for Montgomery-Gibbs Executive Airport. Since COVID-19 shelter in place, the planes have been flying at a lower (West over 163/805 pass and circle directly back East to airport) causing more noise which affects the ability to enjoy our homes and properly work remotely from home. Thank you for civic duty to our great city"

4. APPROVAL OF MINUTES – May 12, 2020

Chairman Reid requested any comments, changes, or deletions to the meeting notes from May 12, 2020. Chairman Reid inquired about the 3,000 square feet (sq. ft.) of tenant improvement under the Real Estate section of the minutes. Mr. Hodges stated it is 23,000 sq. ft. Mr. Martindell moved to approve with amendment, seconded by Vice-Chairman McGill, all in favor, approved as written with one change.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

A. Training on the Ralph M. Brown Act

Mr. Rubio stated that the Brown Act dictates how to conduct public meetings. Due to COVID-19, some amendments have been allowed for online public meetings. The City of San Diego is would like to conduct an annual training for all boards and commissions members. An online video of the training was presented. Chairman Reid requested all the committee members who were not present at the meeting be provided with the opportunity to watch the Brown Act training video to get certified. Mr. Rubio stated the video is available to view online.

7. STAFF REPORTS

Mr. Rubio gave an update on the status of the airport including COVID-19.

- There is continual cleaning and sanitizing of the airport.
- There is still no public access to the airport administrative and operation offices.
- The number of aircraft operations is steadily increasing.
- All the staff members are interviewed daily about their health conditions in accordance with the county health orders.
- On June 26, 2020 the applications for the commission appointments and reappointments that have already been submitted will be tentatively approved by Council.
- The City and consultant has reviewed the Brown Field Municipal Airport (SDM) Environmental Impact Report (EIR) and currently waiting on revisions. The SDM Plan is ahead of the MYF Plan. The contract will need to be amended according to new State mandated rules regarding how emissions get accounted for on vehicle traffic. Once the Master Plans have been adopted, an executive report will be prepared for each airport. The Airport Layout Plans (ALPs) for both airports have been approved and any projects that were outlined are planned for potential FAA and State grant funding.
- An RFP Selection Committee has been formed with staff, members from other airports and Ms. Golden as one of the Airport Advisory Committee (AAC) members. Once a selection has been made the selected proposer will enter negotiations with the City. The proposer will be presented to the AAC members for review. The AAC will make recommendations and then the selection will be presented to the City Council. The proposer is to be selected within a week.
- The FAA identified areas with terrain obstructions at the Instrument Landing System (ILS) and Auxiliary Power Breaker (APB) approach and increased the minimums from 200 feet (ft) to 250 ft. There is a 3-acre portion of terrain that needs to be lowered to lower the minimums back to 200 ft. Mr. Rubio will keep the public informed.
- The San Diego Fire Rescue is in the process of improving their Air Operations facility next to Runway 23 and are looking to build a concrete pad to park helicopters. The second phase is to build a hangar and an Environmental Assessment (EA) has been drafted and submitted to FAA for review.
- The emergency project of ILS and Localizer impacted vernal pools will need to be mitigated by entering a contract with a firm to assist in the process. Today City Council approved a five (5)-year contract with

RECON Environmental, Inc. for \$500,000 and this year \$100,000 will be allocated for the project.

- On Taxilane Kilo, north of Marigold hangars, there has been a request made to put three tie downs. Currently the airport is short on tie downs and will be able to provide one tie down for that area and the other two will remain as vehicle parking spots for now.
- Student pilots that utilize Taxilane Kilo when landing, are advised to completely clear Taxilane Kilo instead of stopping on the Taxilane to take care of their clearances, document reviews or checklists. The action of student pilots stopping on Taxilane Kilo after clearing the runway is affecting the rest of the tenants on the airport.
- The City is responding to the FAA's review of the comments related to EA for Phase 1 of the Metropolitan Airport project. Public hearing is to follow.
- Public had concerns that they are not able to make comments at the online AAC meetings. The City is exploring other avenues to achieve that. One way is to submit public comments in advance that can be discussed at the AAC meeting. Mr. Rubio emphasized that public participation is important.

Montgomery Gibbs Executive Airport – Mr. Broadbent, MYF Airport Manager

- Operations have increased from last month but are still down 9.6% from the same reporting period last year.
- Flight schools on the airport are re-opening and ramping up operations.
- The FAA helped MYF produce a video called: From the Flight Deck: Montgomery-Gibbs Executive Airport to improve runway safety. Mr. Broadbent sent out a link of the video to flight schools and airport users. The video can be found on the FAA's website or the MYF website. He encouraged everyone to watch it and pass it on.

Brown Field Municipal Airport – Mr. Schwartz, SDM Airport Manager

- Operations are up 15% and only US Customs is still down.
- Airfield Runway lighting computer is down and currently it is in manual operation. The problem is being diagnosed and repair is ongoing.
- There was a conditional offer made to an Operations Assistant candidate and the offer was accepted. The candidate is currently undergoing a background check.

Airports Real Estate – Mr. Hodges, Supervising Property Agent

- Several requests for rent deferment have been processed due to COVID-19.
- Airports is currently repairing the office complex at MYF under the COVID-19 protocol.
- The RFP selection committee of Gibbs leasehold are reviewing proposals and the selected proposer will be announced at the next AAC meeting.
- Repairs were made at the Montgomery Field Office/Retail Complex office space when water was found in the elevator shaft.
- Building assessments have been completed with Public Works contractors and are expected to receive authorization to issue a Purchase Order (PO) for tenant improvement work for 23,000 sq. ft. of office space at 8525 Gibbs Drive after July 1, 2020.
- The FAA lease remains unsigned and Airports is working with them on a waiver from ADA requirements for this short-term lease.
- The Sewer Privatization Project is being completed. All point repairs in Crownair hangar have been completed and Public Works is completing a sewer relining project. Once it is completed the sewer line will be converted to the Airport private sewer line property.
- Coast is looking to acquire additional space to park airplanes and make some improvements and Airports is considering allowing them to expand.

Vice-chairman McGill inquired about the funds due from the Four Points Sheraton Hotel.

Mr. Rubio responded the hotel and City are in litigation and cannot comment on it at this time.

Mr. Rubio stated the Airports Program Manager position that was advertised and still open but will be closing next week. He will provide a link to the job description.

Vice-Chairman McGill inquired about the timeline on the helicopter facility.

Mr. Rubio responded two months ago Airports requested for two (2) years to obtain all the approvals from Development Service Department and so within 22 months they can start work.

8. AIR TRAFFIC CONTROL TOWER REPORT

None

9. OPERATIONS AND AIRCRAFT NOISE REPORT

Airports followed up with the Tower on the public comment which was submitted. Airports believes that when the public comment was submitted Runway 23 was in use and that Runway 23 has a different, but established traffic pattern.

10. COMMITTEE COMMENTS

Chairman Reid expressed his appreciation to Mr. Rubio for all the hard work putting into preparing the AAC meeting and Millie Moore for taking great meeting notes.

11. ADJOURNMENT

The meeting adjourned at 4:04 PM.

Respectfully,
Millie Moore