



## ACCESSIBILITY ADVISORY BOARD

### Meeting Minutes

WEDNESDAY, March 13, 2024

10:30 a.m. – 12:30 p.m.

Location: [Civic Center Plaza](#)  
[1200 Third Ave](#)  
[4<sup>th</sup> Floor Conference Room](#)  
[San Diego, CA 92101](#)

**Public Comment on an Agenda Item:** If you wish to address the Board on an item for today's agenda, please complete and submit a speaker form before the Board hears the agenda item. You will be called at the time the item is heard.

**Public Comment on Matters Not on the Agenda:** You may address the Board on any matter not listed on today's agenda. Please complete and submit a speaker form. However, California's open meeting laws do not permit the Board to discuss or take any action on the matter at today's meeting. At its discretion, the Board may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

### Agenda

Item 1: Call to Order and Roll Call  
Present: Chair Wolford, Members Roosen, Jackson, Landon, Cooluris, Koczur  
Absent: Vice Chair Sieglen-Perry and Member Zuno

City staff present: ADA Compliance and Accessibility Section: Thyme Curtis, Alejandra Warner, and Judit Havens

Item 2: Non-Agenda Public Comment

Item 3: Action: Approval of February 14, 2023, Meeting Minutes  
Motion by Member Landon, second by Member Cooluris, to approve minutes as amended. Passed unanimously with Vice Chair Sieglén-Perry and Member Zuno absent.

10:37: Vice Chair Sieglén-Perry joined the meeting

Item 4: Information Item: Pedestrian Pushbutton Draft Standard Drawings (Alejandra Warner, CASp, Access Specialist, ADA Compliance and Accessibility, Sustainability and Mobility Department; Michael Rafael, CE, TE, Senior Civil Engineer, CIP Access Law-Construction Support, Engineering & Capital Projects)

Ms. Warner introduced Mr. Rafael and began presentation highlighting previous City standard drawings, current Manual on Uniform Traffic Control Devices (MUTCD) which Caltrans still needs to adopt, and the Public Right-of-Way Accessibility Guidelines (PROWAG) pushbutton guidelines which is not yet adopted. She stated there are also recommendations from the American Council of the Blind.

Ms. Warner said with the new proposed pushbutton standard drawings the City is prioritizing pushbutton locations based on most vulnerable disabilities – individuals with vision disabilities. This proposed standard drawing will incorporate guidance from MUTCD, PROWAG, and Council on the Blind.

Mr. Rafael then walked the board through the draft standard drawings for pushbutton locations at single and dual curb ramps and each type of curb ramp. Next steps include reviewing comments from AAB and presenting at the City's Pedestrian ROW Technical Accessibility Committee and the Deputy City Engineers' Meeting. After final revisions, the standard drawing and accompanying Audible Pedestrian Signal (APS) Memo will be reviewed and signed by the City Engineer.

Board members asked how future designers will choose which pushbutton location option, Mr. Rafael and Ms. Warner said the first priority listed in the standard drawing must be used and if it cannot due to site restrictions then the next priority standard is used.

Chair Wolford asked if the push button location first priority can't be done rather than going to the second priority, can the project manager attempt to secure additional right of way? Ms. Warner said there is a range for compliance and this comment will need to be reviewed more closely. She

also mentioned that PROWAG also covers acquiring right of way. Mr. Rafael said this may be better addressed in the Street Design Manual.

Member Landon commented that he's noticed how much better traversing downtown is now that the push button locations have been modified. Previously his wheelchair would begin rolling down the street when trying to push the pedestrian signal button while on a grade. Member Cooluris asked if the street is level where the pushbutton is located; she was told that PROWAG and MUTCD require the pushbutton to be located on the same slope as the sidewalk.

Item 5: Ad Hoc Committee Updates & Reports

- a. Budget Ad Hoc Committee (Members: Wolford, Sieglen-Perry, Koczur, Zuno)

Committee has not met since last meeting, but Council District 9 asked what locations on the Transition Plan and complaint list are in their district; that information was provided.

- b. Universal Design Ad Hoc Committee (Members: Landon, Jackson, Sieglen-Perry, Roosen)

No update

- c. Disability Advocates – Outreach & Recruit Ad Hoc Committee (Members: Wolford, Jackson, Zuno)

No update

- d. Day with a Disability Ad Hoc Committee (Members: Landon, Roosen, Sieglen-Perry)

Rescheduled for April 11<sup>th</sup> and 12<sup>th</sup>. Ten participants signed up: six on April 11<sup>th</sup> and four on April 12<sup>th</sup>. Department director Alyssa Muto, Councilmember Moreno, Chief Sustainability Officer Shelby Buso, and staff from council districts one and eight have RSVPed 'yes'.

Item 6: Chair Report

None

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Item 7: City Liaison Report

- Liaison Curtis introduced new Interim Deputy Director for Mobility, Shelby Buso. She is the City's Chief Sustainability Officer and will be working with the ADA Compliance and Accessibility Program and the Long Range Mobility Program. Previous Mobility Deputy Director Kristy Reeser accepted a position in the Public Utilities Department.
- Ms. Warner updated the board on the 5<sup>th</sup> Avenue Promenade.

Item 8: Old Business

None

Item 9: Board Comments or Announcements

None

Item 10: Adjournment

The board adjourned at 12:20 PM

**NEXT SCHEDULED MEETING: April 10, 2024**

Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters may be requested by contacting Judit Havens at (619) 236-5979 or [adacompliance@sandiego.gov](mailto:adacompliance@sandiego.gov). Please provide three business days' advance notice to ensure availability.