

SAN YSIDRO COMMUNITY PLANNING GROUP

NOTICE OF REGULAR MEETING

Location:

San Ysidro School District Education Center
4350 Otay Mesa Road [north of Beyer Blvd]
in San Ysidro, California

Monday, January 22, 2018 at 5:30 p.m.

Chairman: Michael Freedman (619) 690-3833 [messages only]
City Planner (temp): Bernard Turgeon (619) 533-6575

Except for Public Comment, Items Appearing On This Agenda May Be Acted Upon
Without Further Notice as Allowed by the Brown Act [California Gov. Code, §54950 et.seq.]

- 1. Call to Order, Introduction, and Roll Call**
- 2. Agenda & Minutes**
 - a. Approval of the Published Agenda**
 - b. Approval of Minutes.** Regular Meeting of October 16, 2017. [No meetings in November or December]
- 3. Communications, Announcements and Special Orders**
 - a. Chairman**
 1. Candidates for election in March will be finalized at February 26 meeting. Eight seats (Freedman, Goudeau, Meza, Moran, Otto, Perez, Qasawadish, and *vacancy*).
 2. California Coastal Commission approval of SYCPU – see letter
 3. Beyer Park General Development Plan presentation at SY Recreation Council meeting Feb 12 at 6:00 pm. SY Community Activity Center 179 Diza Rd. www.sandiego.gov/beyerpark
 4. Free Smoke Detectors for Seniors – see flyer
 5. Urban Forestry Free Trees – see flyer
 6. Citizens Water Academy – see flyer
 7. San Ysidro Library Fundraising Tiles – see flyer
 - b. Board Members**

SAN YSIDRO COMMUNITY PLANNING GROUP

c. **Elected Officials and Public Servants.**

d. **Members of the Public**

4. **Public Comment on Matters Not on the Agenda.**

Any person may address the SYCPG regarding matters which are not shown in this Agenda. Comments and inquiries must be related to the SYCPG purposes (City Council Policy 600-24). The Chair can limit comment to a set period of time per item, or per speaker. The "Brown Act", a State law, does not allow any discussion of, or action to be taken on, items not properly noticed to the public.

5. **Docket Items:**

a. **Election Subcommittee** (Chairman Freedman). Establish a subcommittee of at least 3 but no more than 5 persons not standing for election, which may include eligible community members. Exhibit "C" (*Election Procedures*) in the SYCPG Bylaws of June 17, 2015.

b. **Las Palmas – EOT – PTS583975** (David Smith, Representative). Extension of Time for existing Tentative Map 296542 and Site Development Permit for 17 residential condominiums at 122 Alverson Road in the RM-1-1 zone. Applicant states that requirements changed in the middle of project review by City, and required significant redesign. See attached excerpt from Minutes of June 15, 2015 for project details and previous recommendation by SYCPG.

c. **Gateway Parking – CUP – PTS585454** (Vickie Estrada, Representative). Conditional Use Permit to create a paid parking facility with 156 parking stalls for the use of the general public on 701 East San Ysidro Blvd (APN 667-020-64-00) Site is 1.39 acres (60,112 sf) in the CC-2-5 zone [formerly SYIO CSR-3 zone]. Includes 4 ADA spaces, 13 carpool/zero emission vehicles, 4 motorcycles, and some short-term bicycle spaces. Self-contained bathroom facilities. Vehicle entry/exit from East Beyer Blvd only. Pedestrian entry/exit on East San Ysidro Blvd.

6. **Subcommittee Reports**

a. Infrastructure and Public Improvements - (Otto)

7. **Representative's Reports**

a. SY POE Expansion & Reconfiguration - (Aguirre)

b. SY Smart Border Coalition – (Flores)

c. Community Planners Committee – (Meza)

d. Otay Mesa Planning Group - (Aguirre)

8. **Adjournment**

SAN YSIDRO COMMUNITY PLANNING GROUP

Minutes from October 16, 2017

1. **Call to order:** At 5:37 p.m. Chairman Michael Freedman called meeting to order.

Roll Call: Present: F. Castaneda; M. Chavarin; D. Flores; M. Freedman; B. Gonzalez; R. Lopez; A. Martinez; B. Meza; S. Otto; A. Perez; D. Qasawadish.

Absent: M. Aguirre; O. Espinoza; J. Goudeau; R. Moran.

Quorum of 11 present at Call to Order, Item #2a, 2.b, 5.a, 6.a, 7.a, 7.b, 7.c, 7.d

2. **Agenda & Minutes –**

a. Approval of Published Agenda: A motion was made by D. Flores and seconded by B. Gonzalez to approve the Agenda as Published. Motion Passed (11-0-0). Yes: F. Castaneda; M. Chavarin; D. Flores; M. Freedman; B. Gonzalez; R. Lopez; A. Martinez; B. Meza; S. Otto; A. Perez; D. Qasawadish. No: None. Abstain: None.

b. Approval of Minutes: A motion was made by A. Martinez and seconded by B. Gonzalez to approve the Minutes of September 18, 2017 as published. Motion Passed (11-0-0). Yes: F. Castaneda; M. Chavarin; D. Flores; M. Freedman; B. Gonzalez; R. Lopez; A. Martinez; B. Meza; S. Otto; A. Perez; D. Qasawadish. No: None. Abstain: None.

3. **Announcements:**

a. **Chairman:**

1. Distribution of the City of San Diego published San Ysidro Community Plan Update posters.
2. Review of the Brown Field Municipal Airport Master Plan Fact Sheet.
3. Drug Take Back Day will be held on 10/28/17 at various locations.
4. Information regarding the SYCPG Election Process. & seats for election in March 2018 (M. Freedman, S. Otto, J. Goudeau, B. Meza, R. Moran, A. Perez, D. Qasawadish)
5. Next SYCPG meeting will be on Monday November 13, 2017.

b. **Board Members:**

1. D. Flores
 - a. SY Civic & Rec Center rehab is completed and will reopen October 23.
 - b. *Sin Limites* workshop on October 26 at 5:30 pm.
 - c. Casa Familiar *Dia de los Muertos Festivities* will take place at the SY Civic Center, 212 W. Park Avenue. November 2 at 5 pm.

c. **Elected Officials and Public Servants:**

1. Mark Robertson, SD Deputy City Attorney, Criminal Division - Announced the formation of a new Neighborhood Advisory Committee for the City's "SMART" (San Diego Misdemeanors At-Risk) House. SMART provides misdemeanor offenders with substance abuse treatment, housing, comprehensive case management and supportive services. Interested persons in serving on the committee can contact Melissa Bond at (619) 533-5515 or email mbond@sandiego.gov.

- d. **Members of the Public:** Mr. Vic Salazar presented the *Pure Water Program Open House* will be held on 10/21/17 from 10 am to 3 pm. Invited public to attend and tour the North City Water Reclamation Plant facility at 4949 Eastgate Mall.

4. **Public Comment on Matters Not on the Agenda:** None

5. **Docket Items:**

- a. **Border to Bayshore Bikeway;** (Alison Moss, SANDAG) Announcing Workshop #2 in early December. Will focus on project alternatives, illustrations of potential treatments for both street segments and intersections, and three possible routes in the Southbay. Additional community input is needed to identify the best possible route through San Ysidro.
INFORMATION ONLY.
- b. **AT&T Dairy Mart** (Chris Harrison, M&M Telecomm, Applicant) A Planned Development Permit (PDP) Process 4 application to install a new Wireless Communications Facility located at 2036 Dairy Mart Road (Dairy Mart Village) in the CC-1-3 zone (APN 638-040-58-00.) The WCF supports twelve antennas concealed inside a new 45-foot tall tower behind FRP screening (by adding additional height to the existing cupola.) The equipment associated with this project is located inside an enclosure, immediately adjacent to the base of the tower. The project is proposing a height deviation to exceed the zoning height limit of 35 feet. **A motion was made by R. Lopez and seconded by A. Perez to recommend approval for deviation for the Planned Development Permit application. Motion Passed (10-1-0). Yes: F. Castaneda; M. Chavarin; D. Flores; M. Freedman; R. Lopez; A. Martinez; B. Meza; S. Otto; A. Perez; D. Qasawadish. No: B. Gonzalez. Abstain: None.**

6. **Subcommittee Reports:**

- c. **Infrastructure & Public Improvements (Otto)** Subcommittee to continue working on a recommendation to have a new ranking of the SY Impact Fee Study projects at the January meeting of the SYCPG. The subcommittee would be drafting a letter for the Chair to request assistance from the State of California for Caltrans E.J. and other grants.

7. **Representative's Reports:**

- a. **SY POE Expansion & Reconfiguration** (Aguirre): Not present.
- b. **SY Smart Border Coalition** (Flores): o Meeting.
- c. **Community Planners Committee** (Meza): No Report.
- d. **Otay Mesa Planning Group** (Aguirre): Not Present.

8. **Adjournment** – Meeting Adjourned at 6:50 p.m.

Next Regular Meeting November 13, 2017.

Minutes submitted by D. Flores and J. Goudeau

SAN YSIDRO COMMUNITY PLANNING GROUP

ATTENDANCE RECORD

APRIL 2017 - MARCH 2018

	APR 2017	MAY 2017	JUN 2017	JUL 2017	AUG 2017	SEP 2017	OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	MEETINGS MISSED
AGUIRRE	P		P	P	P	P	A						1
CASTANEDA	P		P	P	P	P	P						NONE
CHAVARIN	P		P	A	P	P	P						1
ESPINOZA	P		P	P	A	A	A						VACANT
FLORES	A		A	P	P	P	P						2
FREEDMAN	P		P	P	P	P	P						NONE
GONZALEZ	A		A	P	P	P	P						2
GOUDEAU	P		P	P	P	P	A						1
LOPEZ	P		P	P	A	A	P						2
MARTINEZ	P		P	P	P	A	P						1
MEZA	P		P	A	P	P	P						1
MORAN	P		P	P	P	A	A						2
OTTO	A		P	P	P	P	P						1
PEREZ	A		P	A	P	P	P						2
QASAWADISH	A		P	A	P	A	P						3
<p>CITY COUNCIL POLICY 600-24 & SYCPG BYLAWS REQUIRE THAT A SEAT <u>MUST</u> BE DECLARED VACATED WHEN THERE ARE:</p> <p>3 <u>CONSECUTIVE</u> ABSENCES, <u>OR</u> 4 <u>TOTAL</u> ABSENCES BETWEEN APRIL 2016 AND MARCH 2017</p> <p>Note: Adjourned Meetings and Special Meetings are not counted for attendance purposes.</p>													

SAN YSIDRO COMMUNITY PLANNING GROUP
(March 2018)
PUBLIC NOTICE OF ELECTIONS (Revised 11/2017)

Elections will be held for eight (8) of the fifteen (15) seats on the San Ysidro Community Planning Group. The elections are on Monday, March 19, 2018. The polls open at 5:30 p.m and close at 6:30 p.m. The term for seven of the seats is four (4) years, ending in April, 2022, and for one (1) seat (currently vacant) ending April 2020.

The polling place is at: San Ysidro School District Governing Board Room, 4350 Otay Mesa Road (north of Beyer Blvd) in San Ysidro.

The SYCPG was formally recognized in 1967 by the City Council of the City of San Diego to make recommendations to the City Planning Commission, City Council, City staff, and other governmental agencies on land use matters, specifically concerning the preparation of, adoption of, implementation of, or amendment to, the General Plan and/or the *San Ysidro Community Plan*. The SYCPG also advises on other land use matters as requested by the City of San Diego, other governmental agencies, or other interested persons.

The community plan boundaries are generally described as: starting at the intersection of I-905 and I-5; southeast along I-5 to Dairy Mart Road; south to Camino De La Plaza, Tijuana River Levee, and International border; east to the top of the mesa hillsides; northwest to the intersection of I-805 and I-905; west along I-905 to its intersection with I-5.

TO VOTE IN THE ELECTION: must be a General Member who is: (1) at least 18 years of age; AND (2) a property owner, or designee of the property owner; OR (3) a resident; OR (4) a local businessperson or not-for-profit with a business address in the community and employees or operators of the business at that address. **Eligibility must be verified by the Election Subcommittee.**

TO BE A CANDIDATE FOR ELECTION a person who is not already a General Member must have been documented as attending one of the last 12 meetings and also have Membership application on file by the February 26, 2018 regular meeting

At the SYCPG regular meeting on February 26, 2018, qualified candidates will be announced. Other nominations will be considered at that time, but only if qualification can be determined. Thereafter, nominations will be closed and the ballot finalized for the March election.

Regular monthly meetings, generally lasting up to 2 hours, are held on the third Monday of each month starting at 5:30 p.m.

A boundary map (Exhibit A), General Membership application (Exhibit B), and Election Procedures (Exhibit C) are available at the website:

<http://www.sandiego.gov/planning/community/pdf/bylaws/sybylaws.pdf>

FOR MORE INFORMATION:

Chairman: Michael Freedman: (619) 690-3833 (michaelf@cox.com)

Secretary: Jennifer Goudeau: (760) 942-3437 (jgoudeau@barobgroup.com)

City of San Diego Planner: Bernie Turgeon (619) 533-6575 (BTurgeon@sandiego.gov)

Also visit: <http://www.sandiego.gov/planning/community/cpg/>

This information will be made available in alternative format upon request. To request an agenda in alternative format, to request a sign language or oral interpreter, or to request Assistive Listening Devices (ALD's) for the meeting, you must call the City of San Diego at (619) 235-5200 at least five working days prior to the meeting to insure availability.

CALIFORNIA COASTAL COMMISSION

SAN DIEGO AREA
7575 METROPOLITAN DRIVE, SUITE 103
SAN DIEGO, CA 92108-4402
(619) 767-2370



December 18, 2017

Mayor Kevin Faulconer
City of San Diego
202 "C" Street, 11th Floor
San Diego, CA 92101

RE: Certification of the City of San Diego Local Coastal Program Amendment
No. LCP-6-TJN-17-0029-1 (San Ysidro Community Plan Update)

Dear Mayor Faulconer:

The California Coastal Commission has reviewed the City's Resolution No. R-311341 together with the Commission's action on May 11, 2017 certifying City of San Diego Local Coastal Program Amendment # LCP-6-TJN-17-0029-1 pertaining to the comprehensive update to the certified Land Use Plan (LUP) for the San Ysidro community, rescission of the San Ysidro Planned District Ordinance and the adoption of city-wide base zones. In accordance with Section 13544 of the Commission's Code of Regulations, I have made the determination that the City's actions are legally adequate, and the Commission has concurred at its meeting of December 13-15, 2017.

By its action on October 3, 2017, the City has formally acknowledged and accepted the Commission's certification of the Local Coastal Program Amendment including all suggested modifications. The modifications addressed low-cost visitor overnight accommodations, scenic resources, environmentally sensitive habitat area (ESHA), wetlands, new development and sea level rise. The City is already issuing coastal development permits in conformance with the certified local coastal program for this area.

In conclusion, I would like to congratulate you and all other elected or appointed officials, staff and concerned citizens for continuing to work towards full implementation of the Coastal Act. We remain available to assist you and your staff in any way possible as you continue to develop and implement the City's local coastal program.

Sincerely,

John Ainsworth
Executive Director

Provide Input for the new Beyer Park project!



The City of San Diego invites you to provide feedback on the possible design alternatives for the Beyer Park project at the next San Ysidro Recreation Council

When: 6:00pm

Monday, September 11

**Where: San Ysidro Community
Activity Center located at:**

**179 Diza Road,
San Diego, 92173**

The Beyer Park Project is located at Beyer Boulevard and Enright Drive. The project will provide new recreational facilities based on feedback we receive from you. For more information, call (619) 533-4207 or email engineering@sandiego.gov



FREE Smoke Alarms for Seniors

Did you know that having a working smoke alarm in your residence decreases your chances of dying in a house fire by 50% percent? Yet, thousands of seniors throughout San Diego County live in homes without a working smoke alarm.

Throughout the year, the Burn Institute, community volunteers and members of the fire service take part in a collaborative effort to install FREE lifesaving smoke alarms for qualified seniors in San Diego County.

To qualify for the Burn Institute's Senior Smoke Alarm Program, seniors must be 62 years or older, own their own home and live within San Diego County.

National safety statistics confirm that adults 65 and older are two times more likely to die in a house fire than any other segment of the population — and for those older than 75, the risk nearly quadruples. One way that seniors can improve their chances of escaping a home fire is to make sure they have a working smoke

alarm.

The Burn Institute's Senior Smoke Alarm Program is available to seniors year-round. Installations are booked on a first-come, first-served basis.

Slots fill-up quickly — call now to sign up for your installation! Austin Duran, 858-541-2277 ext. 13 or smokealarm@burninstitute.org

News about San Diego's Trees!

Storms, Streets, Sidewalks, Trees, and Services!

Join us for this panel on February 7! Trees provide many essential City services, including storm water retention, shade and cooling streets and neighborhoods, and walkability of sidewalks. Panelists will outline rationale and requirements for planning, installing, and maintaining trees to maximize the “green” services that healthy trees provide.



- Services Provided by Trees, Engineer, Michael Baker International.
- Storm Water Standards, Eric Mosolgo, Senior Civil Engineer, Storm Water Division, City of San Diego.
- Sidewalk Strategies, Brian Widener, City Forester, Street Division, City of San Diego

Balboa Park-War Memorial Building, Wednesday, February 7, 11:00 to noon. Register at https://trees_february7.eventbrite.com. This is the bimonthly meeting of San Diego Regional Urban Forests Council-SDRUF. Lunch, announcement and business meeting continue to 1:30.

- References: Storm Water Standards/BMPs, City of San Diego, November 2017, [CitySandiego BMP standards 2017.pdf](#), 600+ pages, see Appendix E.3, SD-A Trees, pages E-27 to E-30.
- More information about sidewalks and trees: Trees and Sidewalks Operations Plan, The Seattle Department of Transportation, February 2015, [seattle sidewalks trees.pdf](#)

Free Tree Program

The City of San Diego appropriated \$400,000 for planting about 2,000 trees in FY 2018. San Diegans are invited to request that a tree be planted in the public right-of-way adjacent to their property, and to water the tree for three years. This is an exciting City-wide effort to add trees and shade to neighborhoods, and create a more livable and beautiful city! These trees will increase the tree canopy, an investment in Goal 5 of the City's Climate Action Plan. More information at <https://www.sandiego.gov/blog/free-tree-program>.

New City Forester

The City welcomed Brian Widener in September, as City Forester. This position and the urban forestry program was transferred (in FY 2018 budget direction) to Transportation and Stormwater, as trees are an integral asset to the City's infrastructure (streets and sidewalks). Widener's previous experiences are with New York City parks, the State of New Jersey, and USDA Forest Service. He has a Forestry degree from Northern Arizona University, and grew up in Santa Rosa, California. More information about the City's urban forestry programs at <https://www.sandiego.gov/trees>.

Webinars about Trees

TOMORROW-January 10 on Storm water benefits of trees! The USDA Forest Service's urban forestry program hosts great webinars with experts discussing the latest science, practice, and policy on urban forestry and the environment. Upcoming and archived webcasts at <https://www.fs.fed.us/research/urban-webinars/>. Best to review the information a day in advance of the webinar.

- Making Urban Trees Count: Quantifying and Crediting Stormwater Benefits, January 10, 2018 | 10:00-11:15pm PST, Karen Capiella, Center for Watershed Protection' and Justin Hynicka, American Forests (will be archived, if you miss it)

- Tree Selection for the 21st Century, December 13, 2017, Greg McPherson, USDA Forest Service (archived)
- Integrating Trees into Stormwater Management Design and Policy, October 11, 2017
- Chris Kaeff and Craig Frye, SD1, Northern Kentucky, and Laurence Wiseman, CenterLine Strategy LLC
- Adapting Landscape Plants, Policies, and Management to a Water-Limited Future, September 13, 2017, Tom Brown, USDA Forest Service, and Heidi Kratsch, University of Nevada, Reno

Tree Watering

Today's rain follows more than eight months without any rain, so we're celebrating! Trees still need to be watered monthly during the months without rain (generally April to October), with a deep soaking. And then trees need watering in any "winter" months without rain (such as this past November and December). This summer, a Tree Watering Task Force assembled tree messages for local water authorities and social media. Local messages, videos, and flyers are posted at <http://sdrufc.com/treewatering/>.

More information about tree benefits and tree care at these local websites:

- San Diego Regional Urban Forests Council, <http://sdrufc.com/>
- Tree San Diego, <http://www.treesandiego.org/>
- City of San Diego, <https://www.sandiego.gov/trees>

Suggestions for future topics or corrections? Send to afege@aol.com
Anne S. Fege, San Diego Regional Urban Forests Council





San Diego County Water Authority

Spring 2018 Citizens Water Academy

We are now accepting nominations and applications for the spring 2018 class, which includes two weekday classroom sessions and one weekend classroom session and facilities tour. The next academy dates and times are scheduled as follows:

Thursday, March 1, 2018: 5 - 8:30 p.m.

Wednesday, March 7, 2018: 5 - 8:30 p.m.

Saturday, March 17, 2018: 7:30 a.m. - 2 p.m.



**Fall 2017 Citizens Water Academy participants
on top of Olivenhain Dam**

What graduates say about the program:

"The presentations and discussions were great. We talked about real time situations and problems that are being dealt with today."

"It's impressive to meet and hear the material from the people who actually run the show."

"I plan to ensure folks understand how critical water conservation and education are."

"I will share the importance of water supply diversification with friends and family."

"I learned about critical water infrastructure and have great faith we are going in the right direction."

Nominations Due: February 5
Applications Due: February 12

For more information, go to SDCWA.org/Citizens-Water-Academy.

NOMINATION FORM (2018)

The Water Authority is now accepting nominations for the spring 2018 class of the Citizens Water Academy. If you would like to nominate a community leader for the program, please fill out this nomination form and submit it to the Water Authority.

The academy is open to future and emerging leaders in the San Diego region. Each nominee will be sent an application. All applications received will go through a competitive evaluation process before participants are selected for the class.



San Diego County Water Authority

NOMINEE INFORMATION (please print legibly)

NAME (Last, First, Middle)		DATE	
_____		_____	
ADDRESS	CITY	STATE	ZIP CODE

TELEPHONE	EMAIL ADDRESS		

Recommended/Nominated by: _____			
Nominator Email Address: _____			

Signature: _____ Date: _____

Please return the completed nomination form to:

San Diego County Water Authority

Email: wateracademy@sdcwa.org

Fax: (858) 268-7841

Mail: 4677 Overland Ave., San Diego, CA 92123

***Nominations Due February 5
Thank you for your nomination.***

Water Authority Use Only

Received

Application Form Sent

Date: _____



Make a Lasting Impact. Support the San Ysidro Community Campaign Tile Program!

San Ysidro Library

Open Doors and Minds. Create Opportunities.

A new library is coming to San Ysidro! The single-story, 15,000 square foot facility will be LEED Silver certified and will be a safe, educational resource and gathering space for the community. It will feature designated children and teen areas, study spaces, a computer lab and multi-purpose indoor and outdoor gathering areas.

The initial \$14 million raised to date by Councilmember David Alvarez and the San Diego Public Library Foundation were budgeted for library construction itself and “basics” that go into a library of this size.

The San Ysidro Community Campaign is seeking corporate and private partners to fund a state-of-the-art technology and community IDEA/Maker lab. Monies raised through this Community Campaign will fund and staff the IDEA Lab and provide for other programming needs not included in the \$14 million budget.

More than 7,400 visitors come to the San Ysidro Library each month and nearly 40 students work daily with homework tutors after school.

Children and teens check out more than 68 percent of the 65,351 items circulated at the San Ysidro Library each year.

You can make a lasting impact in the San Ysidro community by purchasing a tile (or tiles!) to provide funding for essential library programs .



www.SupportMyLibrary.org/SY

A partnership of:



SAN DIEGO PUBLIC LIBRARY
FOUNDATION

Help minds grow.



EXHIBIT "C"
ELECTION PROCEDURES

A. AUTHORITY

The procedures in this Exhibit "C" include all of the requirements contained in Article V, and Article VIII, Section 1(e) of the bylaws, and the *"Administrative Guidelines for Implementation of Council Policy 600-24: Standard Operating Procedures and Responsibilities of Recognized Community Planning Groups"* provides general guidance for the election process. Where revisions to the procedures in those documents conflict or are inconsistent with the procedures in this Exhibit "C", the revisions shall take precedence and shall have the same effect as if this Exhibit "C" were amended to conform to those referenced procedures, except where options to the procedures are permitted.

B. ELECTION SUBCOMMITTEE

1. No later than January of an election year, the Chairperson shall establish an Election Subcommittee of at least three (3) but no more than five (5) persons not standing for election. The subcommittee may include "eligible community members" so long as the majority of the subcommittee are elected members. A subcommittee chairperson shall be responsible for the conduct of the committee's business.

2. The subcommittee shall:

- select a subcommittee chairperson
- solicit "eligible community members" to become candidates
- develop and implement a process for the promotion of the March election
- prepare a sample ballot for distribution with the Public Notice of Election
- prepare the two official ballots with names randomly placed for the March election
- supervise the election process
- review each voter's qualification (see paragraph "D")
- cross-check eligible voters with the master membership list
- issue one (1) official ballot for each qualified voter
- tabulate the ballots
- determine the legality of all ballots cast
- convey the results of the election to the SYCPG Chairperson
- collect and seal all ballots cast, defaced, replaced or disqualified

3. At the February meeting, the Election Subcommittee shall present to the planning group a complete list of interested candidates collected up to that point in time. Development and promotion of "slates" of candidates is contrary to the intent of Council Policy 600-24 and is not allowed. Candidates may be added at the February meeting. The February SYCPG agenda may docket as an information item a "Candidate Forum." The SYCPG Chairperson may limit the time for each candidate to speak. Candidates failing to participate in a "Candidate Forum" shall no longer be considered.

4. The Elections Subcommittee shall be disbanded twenty-four (24) hours after the election is final unless a challenge is filed in accordance with the Challenge Criteria herein.

C. CANDIDATE REQUIREMENTS

1. Must be at least 18 years of age, and
2. Must be an “eligible community member” (Art. III, Sect. 2):
 - property owner, who is an individual identified as the sole or partial owner of record, or their designee, of a real property (either developed or undeveloped), within the community planning area, or
 - resident, who is an individual whose primary address of residence is an address in the community planning area, or
 - local business person, who is a local business or not-for-profit owner, operator, or designee at a non-residential real property address in the community planning area.

and,

3. Must have an *Application for General Membership* on file with the Secretary, and
4. Must have attended at least one of the SYCPG’s last 12 meetings prior to the February regular meeting preceding the election, documented by the Secretary. A candidate may be added at the February regular meeting provided the candidate can establish eligibility.

5. Council Policy 600-24 requires that elected members shall, to the extent possible, be representative of the various geographic sections of the community, and diversified community interests. Not-for-profits that are representative of the diversified community interests can be included among the elected members of the SYCPG. The governing body or chief executive must designate in writing the person who will be their candidate. An *Application for General Membership* will be required from the designee indicating the organization and its address in the community.

D. VOTER REQUIREMENTS

1. Must be an “eligible community member” (see C.1, 2, 3 and 5, above). (Attendance at a meeting per C.4. is NOT a requirement for voting eligibility).
2. Eligibility must be established prior to the March election or at the time of voting.
3. Must be on the Master Membership List maintained by the Secretary, or identity and eligibility can be verified at the time of voting by the Election Subcommittee.
4. Must present proof of identity at the polling location. The following are some of the documents that may be used to prove eligibility:
 - California driver’s license or identification card
 - lease, rental agreement or rent receipt
 - most recent utility bill
 - deed to real property
 - property tax bill
 - current Business License
 - letterhead document stating that you have been selected by the member not-for-profit as its voting representative
 - any other documents or materials that the Election Subcommittee may deem acceptable

E. BALLOTS AND VOTING

1. Voting shall be by secret written ballot.
2. Proxy, mail-in, and/or write-in balloting shall not be permitted.
3. Candidates with less than eight (8) consecutive years of service shall be seated in order of the plurality of total qualified votes cast.
4. If there are any seats remaining, they shall be filled, in order of plurality, by candidates with more than eight (8) consecutive years of service, provided first that they receive at least a two-thirds majority of the total qualified votes cast. The number of individuals serving more than eight (8) consecutive years shall in no case exceed twenty-five percent (25%) of the voting committee membership.
5. Any remaining open seats shall be declared vacant, and the procedures for vacancies in Article IV shall apply, but not earlier than the next regular meeting.
6. Sample and official ballots shall clearly identify:
 - which seats individual candidates are running for
 - how many candidates can be selected
 - any limitations on which candidates the various categories of “eligible community members” can vote for
 - which candidates must receive a two-thirds (2/3rds) majority vote due to service beyond eight consecutive years
7. Only members of the Election Subcommittee shall handle and count the ballots. The tabulation shall include:
 - the total number of ballots cast
 - the number of illegal ballots
 - the number of disqualified ballots
 - the total qualified ballots counted
 - the number of total qualified votes cast for each candidate by name
 - the percentage of the total qualified votes cast for each candidate by name

F. POLLS

1. Polls shall be located so as to be accessible to the general public and to persons with physical limitations.
2. In general, the poll location should be at the same place and time as the SYCPG holds its regular meetings, unless circumstances warrant a change in location or time. Another location or additional locations or times shall be announced in the March agenda.
3. All polls shall be operated on the same day, but may stagger times.
4. Where more than one polling place/time is necessary, additional procedures regarding the handling and transportation of ballots and other procedures relating to the election process shall be developed by the Election Subcommittee with the advice and assistance of City staff and the City Attorney.
5. The polling place(s) and time(s) shall be posted at each location at least 72 hours prior to the opening of a polling location.
6. The SYCPG should not permit "electioneering" within 100 feet of the polling place(s).

G. ELECTION RESULTS AND REPORTING

1. The Election Subcommittee will present the results to the SYCPG Chairman.
2. At the conclusion of the March meeting, the Chairperson will announce the election results. The election then becomes final unless a challenge is filed within a 24-hour period after the announcement. See H below.
3. The Chairperson is responsible for preparing, certifying and forwarding an election report to the City.
4. Newly elected members shall be seated in April at the start of the regular meeting in order to allow their full participation as elected members at that meeting.
5. The sealed ballots shall be retained by the chairperson of the Elections Subcommittee for a period of sixty (60) days.

H. CHALLENGE CRITERIA

1. A challenge to the election results must be filed with the chairperson of the Election Subcommittee in writing within twenty-four (24) hours of the counting of the ballots and announcing the result in order to allow enough time to resolve the issue. The Election Subcommittee should discuss the challenge to determine if there is any substance provided by the individual filing the challenge and whether: either there is no substance to the challenge and the election results can be certified, new members can be seated in April, and a ratification vote of the Subcommittee's findings can be placed on the April agenda for a majority vote of the voting members of the community planning group; OR, whether there is substance to the challenge and the SYCPG officers should discuss with the Subcommittee the appropriate resolution, including declaring a seat vacant and determining how to fill it, or declaring a new election is needed.
2. The Election Subcommittee chairperson shall within ten (10) business days prepare a written appraisal of the challenge and submit any documents to City staff or City Attorney as appropriate.
3. If it is determined that a recount of the ballots cast is required, then the Election Subcommittee chairperson will submit the sealed ballots to City staff or City Attorney, as applicable, for an independent recount or other disposition.
4. If a challenge is found to be valid, then City staff or the City Attorney should advise options that could cure the challenge.

SAN YSIDRO COMMUNITY PLANNING GROUP

Minutes from May 18, 2015

1. **Call to order:** At 5:32 p.m. Chairman Michael Freedman called meeting to order.

Roll Call: Present: A. Aguirre (5:53 pm); L. Corrales; D. Flores; M. Freedman; B. Gonzalez; A. Martinez; B Meza; R. Moran; Steve Otto; A. Perez; D. Qasawadish .

Absent: M. Chavarin; T. Currie; J. Goudeau; M. Paredes.

Quorum of 10 present at Call to Order, Item #2a & 2.b.

Quorum of 11 present for Items # 5.a, 5.b, 5.c.

2. **Consent Items**

a. Approval of the Consent Agenda. A motion was made by A. Martinez and seconded by B. Gonzalez to approve the Consent Items as published. Motion Passed (10-0-0).

Yes: L. Corrales; D. Flores; M. Freedman; B. Gonzalez; A. Martinez; B. Meza; R. Moran; Steve Otto; A. Perez; D. Qasawadish. **No:** None. **Abstain:** None.

3. **Announcements:**

- a. **Chairman:**

1. "Scramble Intersection" Update – Response from City. (Camino de la Plaza/East Beyer Blvd/East San Ysidro Blvd). Not a good location for a Scramble Intersection. Consultant previously recommended a "round-about". Sara Osborn suggested the issue can be considered later when the plan update is further along.
2. SYCPG Meeting Schedule for April 2015 to March 2016 was distributed. See attached.
3. SANDAG Regional Plan – May 21st at 6 pm; Casa Familiar Civic Center 212 W. Park Ave. In Spanish with English Translation. RSVP 619.595.5337.
4. San Ysidro Neighborhood Bike Ride – May 27th and June 3rd at 4 pm to 5:30 pm meeting at Cesar Chavez Park 455 Sycamore Rd., Bring bike, helmet and water. More Information: 619.428.4476 x3086.
5. Old Otay Mesa Rd. Safety Walk, May 29 at 9 am. Meet at the NE corner of Otay Mesa Rd & Beyer Blvd.
6. 2nd Annual Salsa Ride, bicycle event Sunday June 14th from 6 am to 2 pm at The Outlets at the Border. Registration June 13th, 8 am to 7 pm.
7. Independence Day Festival, July 3rd at Larsen Field, 3 pm to 10 pm. Fireworks, vendor booths and music.

- b. **Board Members:**

1. L. Corrales -- Bike Rodeo at The Outlets at the Border. May 26 at 4:30 p.m.
2. S. Otto -- *Friends of the San Ysidro Library* will meeting monthly on the third Wednesday starting May 20 at 11:00 a.m.
3. A. Martinez – With B. Meza, addressed City Council budget meeting to advocate for Library, Old Otay Mesa Rd. Sidewalk and Cesar Solis Park (in Otay Mesa West).
4. D. Flores:
 - (a) Casa Familiar *Fronteras Festival 2015* continues with Book Reading "Agua Caliente" on May 28 at 6 p.m. The Front 147 W San Ysidro Blvd. Also, Safety Walk for SY High Sidewalk on May 29 at 9:00 a.m. Corner of Beyer & Otay Mesa Roads.

6/15/2015: APPROVED AS WRITTEN (11-0-0)

- (b) CalEPA Border Outreach: Greenhouse Gas Reduction Fund. Money available for energy efficiency, weatherization, and other types of projects with emphasis on disadvantaged communities. May 26 starting at 9 a.m. 2375 Northside Drive #100.
- (c) Border Outreach Event as part of Bike to Work Day, May 29th 1 pm to 4 pm at The Outlets at the Border.
- (d) Parque Los Ninos ("tot lot" at Hall & Park Ave) is completed funded for construction and playground equipment. Thanks to all Community Group for support.
- (e) Independence Day at the Border - July 3rd from 3 p.m. to 10 p.m. Fireworks 9:45 p.m.
- 5. M. Aguirre – Commented on San Diego Regional Chamber’s trip to Mexico City. Also spoke about the 1990 Community Plan’s *Grand Central Station* concept that has been removed from the draft update and should be reinstated.
- 6. A. Martinez – SYSD superintendent search to begin in June or early July.
- c. **Public Officials**
 - 1. Gabriela Dominguez (District 8 Councilmember Alvarez)
 - (a) Petition to allocate \$2MM to fund San Ysidro Library which is a \$12MM project.
 - (b) Old Otay Mesa Rd Sidewalk increased to a \$17MM project. Construction is expected to start in September.
 - (c) Councilmember Office Hours Wednesday June 3rd from 10 am to 12 pm at the Otay Mesa-Nestor Library.
 - (d) Discover Otay Valley Regional Park Day, June 6th from 9:30 am to 1 pm, Beyer Blvd. Ranger Station at 2155 Beyer Blvd. (just north of Palm Avenue)
 - (e) Trolley Renewal Project Update, Beyer Station, construction is anticipated through July 2015, service is operating on a temporary platform.
 - 2. Officer Carlos Lacarra (SDPD Southern Division)
 - (a) SDPD Open House on June 27th at the Southern Division Substation 1120 27th St., from 10 am to 2 pm. More information 619.424.0400.
 - (b) Officer Carlos Lacarra (SDPD) – Warning regarding Craigslist scams, particularly in used auto sales. Policies being developed regarding and Police Officer’s body cameras.
 - (c) "Pop-Up Tents" on City property (sidewalks) marketing any product without a City permit are in violation. Code Enforcement has been active.
 - (d) Captain Rudy Tai – SDPD officer who was shot in San Diego is in good condition.
- d. **Other Persons**: None.

4. **Public Comment**: None.

5. **Docket Items**:

- a. **Verizon Dairy Mart LUP (Morgan Chee, Applicant Rep)**: Neighborhood Development Permit for a limited use wireless communications facility. Dairy Mart Village Center, 2036 Dairy Mart Road. This is a secondary review to consider architectural variations proposed for the cupola housing the antennae. (4/20/15: SYCPG recommended approval of the project conditioned on the articulation of the cupola to better match the existing architecture.) Two cupola options were presented. The option was to support a recessed cavity alone without any blackout painting. **A motion was made by B. Meza and seconded by A. Martinez to recommend approval of the project using (green tab) Option 1: recessed cavities without blackout paint for the new cupola design. Motion Passed (11-0-0) Yes: M. Aguirre, L. Corrales, D. Flores, M. Freedman; B. Gonzalez; A. Martinez, B. Meza, R. Moran, Steve Otto, A. Perez, D. Qasawadish. No: None. Abstain: None.**

b. Las Palmas EOT: (Michael Rollins, Applicant). Extension of Time (3 years) for an approved Tentative Map and Site Development Permit to remove existing structures and construct 17 residential condominium units at 122 Alverson Road (APN 638-092-06/07/08). The 1.15 acre (50,094 sq. ft.) site is in the RM-1-1 zone. (On 4/18/2006, SYCPG recommended approval provided there will be onsite affordable housing.) (3/29/2007: approved by Planning Commission). Units range between 1700sf & 1900sf with private 2-car garages. Ms. Gonzalez expressed concern about increased traffic. Mr. Otto about sidewalk conditions, on-street parking, and narrow travel lanes. Mr. Flores thinks more transportation choices would help. **A motion was made by D. Flores and seconded by B. Gonzalez to reaffirm the SYCPG vote of April 18, 2006 to recommend approval of the extension of time provided there will be onsite affordable housing. Motion Passed (11-0-0) Yes: M. Aguirre, L. Corrales, D. Flores, M. Freedman; B. Gonzalez; A. Martinez, B. Meza, R. Moran, Steve Otto, A. Perez, D. Qasawadish. No: None. Abstain: None.**

c. SANDAG Regional Plan Draft Release : (D., Flores, Presenter) *San Diego Forward: The Regional Plan* combines the big picture vision for how our region will grow over the next 35 years with an implementation program to help make that vision a reality. Mentioned were Interstate 905 improvements for 2020; a new transit center in Otay Mesa; a "Purple Line" trolley 2035 -2050; BayShore Bikeway. **INFORMATION ONLY**

6. Subcommittee Reports:

- a. Infrastructure & Public Improvements** (Otto): Subcommittee will meet 2nd week of June to review Implementation Element and suggest additional projects for consideration. Need to develop criteria for projects, also some projects missing from the list.
- b. San Ysidro Community Plan Update Advisory Committee:** (Freedman) No meeting.
- c. Bylaws Revisions:** (Freedman): Some additional minor updates suggested by City. Now passed to City Attorney review.

7. Representative's Reports:

- a. SY POE Expansion & Reconfiguration** (Aguirre) No Report.
- b. SY Smart Border Coalition** (Currie): No meetings.
- c. Community Planners Committee** (Paredes/Meza): No Report
- d. Otay Mesa Planning Group** (Martinez): Central Village Subcommittee and Safe Routes to School; plan for Parks East Area.
- e. Border Health Equity Stakeholder Group** (Gonzalez/Aguirre): Study is complete. SANDAG to story map improvements and recommendations..

8. Adjournment – Meeting Adjourned at 7:20p.m.

Next Meeting June 15, 2015.

Minutes submitted by L. Corrales (with assist from J. Goudeau and M. Freedman)

APPLICATION FOR GENERAL MEMBERSHIP – PAGE 1 OF 2

The San Ysidro Community Planning Group (“SYCPG”) holds regular meetings each month at a time and place announced in the Agenda for that month. There are 15 Elected Members. The role of the SYCPG is to review and provide recommendations to the City on land use matters and development-related projects and issues that fall within the San Ysidro Community Planning Area or are of City-wide significance. In this capacity, the SYCPG is the officially recognized advisory group to the San Diego City Council. There is no fee charge to attend meetings or to join the SYCPG. Anyone may submit this membership form to the Planning Group’s Secretary. Please review the qualifications on the reverse side of this form.

General Members are encouraged to volunteer to serve on the Planning Group, to participate at the Planning Group’s meetings, to vote when Board elections are held, and to consider becoming candidates for Board membership.

This *Application for General Membership* forms must be submitted to the Planning Group Secretary. Contact the City of San Diego’s City Planning & Community Investment (CPCI) Department for the current mailing address or visit www.sandiego.gov/planning/community/pdf/contactlist.pdf. You can also bring this form to a SYCPG meeting.

The general boundaries of the San Ysidro Community Plan, as shown in Exhibit “A” of the bylaws, are: I-905 on the north, I-5 south to Dairy Mart Road continuing to the Tijuana River levee and International Border, then to the east to the hillsides between Otay Mesa and San Ysidro, then northwest to the intersection of I-805 and I-905.

(Circle one) DR. MR. MS. Other: _____ NAME: _____

MAILING ADDRESS: _____
Street Address or P.O. Box City State Zip Code

E-MAIL ADDRESS _____ FAX _____

HOME PHONE: _____ WORK PHONE: _____ CELL: _____

IMPORTANT! IF YOU HAVE MORE THAN ONE OF THE CHOICES, PLEASE SELECT THE ONE CHOICE IN WHICH YOU WISH TO BE LISTED (address or parcel # must be within San Ysidro Community Plan Area boundaries).

() RESIDENT HOMEOWNER ADDRESS OF PROPERTY: _____

() RESIDENT RENTER ADDRESS OF PROPERTY: _____

() PROPERTY OWNER ADDRESS OR PARCEL # OF PROPERTY: _____

() LOCAL BUSINESS OWNER, OPERATOR OR DESIGNEE AT A NON-RESIDENTIAL REAL PROPERTY ADDRESS IN THE COMMUNITY PLANNING AREA
LIST THE NAME AND ADDRESS OF THE BUSINESS:

() NOT-FOR-PROFIT (see reverse)
LIST THE NAME AND ADDRESS OF THE NOT-FOR-PROFIT:

SIGN HERE: _____ **DATE:** _____

For Planning Group Use	Reviewed by: _____	Date: _____
	Meets Eligibility Criteria: YES _____	NO _____

EXHIBIT “B”

APPLICATION FOR GENERAL MEMBERSHIP – PAGE 2 OF 2

The following is a summary of Article III, Section 2 of the bylaws.

To be an eligible community member an individual must be

- at least 18 years of age, and
- shall be affiliated with the community as a:
 - property owner, who is an individual identified as the sole or partial owner of record, or their designee, of a real property (either developed or undeveloped), within the community planning area, or
 - resident, who is an individual whose primary address of residence is an address in the community planning area, or
 - local business person, who is a local business or not-for-profit owner, operator, or designee at a non-residential real property address in the community planning area.

Only eligible community members have the right to vote at the SYCPG general election and to be a candidate for election.

An individual may become an eligible member of the community by demonstrating qualifications to the planning group Secretary or Election Committee prior to the March election or at the time of voting. Eligibility is demonstrated by filing this *Application for General Membership* and upon validation of the affiliation requirements.

For the purpose of qualifying a “designee” of a not-for-profit, in addition to this membership form, the designee must be identified by name in writing by the qualifying governing body or its senior executive.

For the purposes of qualification as a General Member, a “not-for-profit” is defined as an existing community organization, association, or institution which has its headquarters or a site office at a physical location at a non-residential real property address within the San Ysidro Community Plan area, and serves the constituents of the planning area.

Among the duties of the elected SYCPG members is the requirement to attend meetings. There are no “excused absences.” The SYCPG shall find that a vacancy exists upon receipt of a resignation in writing from one of its members or upon receipt of a written report from the planning group's secretary reporting the third consecutive absence or fourth absence in the 12-month period of April through March each year, of a member(s) from the planning group's regular meetings. An individual who vacates a seat after eight consecutive years may not again be elected or appointed for a period of one year.

