

**CITY OF SAN DIEGO  
MINUTES OF THE MEETING OF THE  
SAN DIEGO CIVIL SERVICE COMMISSION**

**MINUTES**

Thursday, February 5, 2015, at 1:00 p.m.  
Civil Service Commission Room, Civic Center Plaza  
1200 Third Avenue, Suite 300  
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by Vice-President Joseph R. Kloberdanz at 1:10 p.m. Also present were Commissioners Edward S. Fletcher and Maricela Amezola. President Mattheus E. Stephens joined the meeting at 1:32 p.m. Commissioner Kathryn F. Ashworth was absent.
  
- B. The staff was represented by Personnel Director Hadi Dehghani, Assistant Director Donna Wallace, and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Senior Deputy City Attorney Stuart H. Swett.

San Diego Civil Service Commission

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**ITEMS FOR ACTION**

***NOTE: The Commission will immediately go into closed session at 12:00 p.m. The regular business meeting will begin at 1:00 p.m.***

**INTRODUCTION**

1. Roll Call.

**ACTION TAKEN/PENDING**

Present was Vice-President Joseph R. Kloberdanz, and Commissioners Edward S. Fletcher and Maricela Amezola. President Mattheus E. Stephens joined the meeting at 1:32 p.m. Commissioner Kathryn F. Ashworth was absent.

**NON-AGENDA PUBLIC COMMENT**

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

**CONSENT AGENDA (Items 2 through 4 can be approved with one motion.)**

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| 2. | Approval of the minutes for the regular business meeting of December 11, 2014.                       | Approved. |
| 3. | Leave of Absence Without Pay - In Order. Items 18 through 25.  | Approved. |
| 4. | Minutes of the San Diego City Civil Service Joint Apprenticeship Committee meeting of June 11, 2014. | Approved. |

**LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION**

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| 5. | <p>Brian D. Cassels, Police Officer II, Police Department, for a one-year special leave without pay ending January 15, 2016, with his name to be placed on the eligible list for Police Officer II.<br/>                     Hire Date: April 27, 2012<br/>                     Reason: Outside employment.<br/>                     Department Recommendation: Approval.</p>   | <p>Approved.<br/>                     Speaking for staff was Yajaira Gharst.<br/>                     Speaking for the department was Sarah Creighton.</p> |
| 6. | <p>Erica Castillo, Parking Enforcement Officer I, Police Department, for a one-year special leave without pay ending January 21, 2016, with her job to be saved.<br/>                     Hire Date: May 3, 2013<br/>                     Reason: Outside employment.<br/>                     Department Recommendation: Modification to name on eligible list.</p>  | <p>Approved with modification to name on eligible list.<br/>                     Speaking for staff was Yajaira Gharst.</p>                                |
| 7. | <p>Cristina A. Del Razo, Associate Management Analyst, Police Department, for a one-year (second extension) special leave without pay ending February 17, 2016, with her name to be placed on the eligible lists for Associate Management Analyst, Assistant Management Analyst, Administrative Aide II, Administrative Aide I, Senior Clerk/Typist, and Clerical Assistant II.<br/>                     Hire Date: June 11, 1984<br/>                     Reason: Family care.<br/>                     Department Recommendation: Approval.</p> | <p>Approved.<br/>                     Speaking for staff was Yajaira Gharst.<br/>                     Speaking was Cristina A. Del Razo.</p>               |

8. Salam Y. Hasenin, Supervising Management Analyst, San Diego City Employees' Retirement System, for a one-year (second extension) special leave without pay ending September 28, 2015, with his name to be placed on the eligible lists for Supervising Management Analyst, Senior Management Analyst, Associate Management Analyst, Assistant Management Analyst, Administrative Aide II, and Management Trainee.  
Hire Date: August 9, 2010  
Reason: Continued outside employment.  
Department Recommendation: Denial.
- Approved.  
Speaking for staff was Yajaira Gharst.  
Speaking was Salam Y. Hasenin.  
Speaking for the department was Lourdes Silva.

### **POLICY ITEMS - DISCUSSION**

9. Request from the Council President to exempt a Council Committee Consultant position from the Classified Service.
- Approved.  
Speaking for staff was Darren Keenaghan.
10. Request from the Development Services Department to exempt three Program Manager positions from the Classified Service.
- Approved.  
Speaking for staff was Darren Keenaghan.
11. Request from the Risk Management Department to exempt five Program Manager positions from the Classified Service.
- Approved. (President Stephens abstained).  
Speaking for staff was Darren Keenaghan.
12. Approval of Exceptional Merit Increase for Daniel H. Ledezma, Landfill Equipment Operator.
- Approved.  
Speaking for staff was Yajaira Gharst.  
Speaking was Daniel H. Ledezma.
13. Approval of Exceptional Merit Increase for Stefanie S. Wenceslao, Executive Secretary.
- Approved.  
Speaking for staff was Yajaira Gharst.  
Speaking was Stefanie S. Wenceslao.
14. Request from the Personnel Director to merge the eligible lists of Dispatcher I (T10142 and T10715), Dispatcher II (T10625 and T10716), and Police Dispatcher (T10143 and T10717).
- Approved.  
Speaking for staff was Chris Alvarado.
15. Report from the Personnel Director on limited and restricted appointments and special shift differential positions.
- Report Accepted.  
Speaking for staff was Hadi Dehghani.

16. Report from the Personnel Director on the Workforce Development Plan.

Report Accepted.  
Speaking for staff was Hadi Dehghani.

**UNFINISHED BUSINESS**

17. Request from Steve Choi, Fire Engineer, to review the written exercise, grading criteria, evaluation form, and procedural standard for saving the document utilized for the written exercise component of the Fire Captain (N10422) promotional examination process.

Denied. (Commissioner Amezola dissenting).  
Speaking for staff was Douglas Edwards.  
Speaking was Steve Choi.  
Speaking were Christopher Saldaña, Chris Hoernick, and Fire Chief Javier Mainar.

**LEAVES OF ABSENCE WITHOUT PAY - IN ORDER**

18. Victoria L. Fedalizo, Senior Management Analyst (Option Class: Retirement Financial Specialist III), San Diego City Employees' Retirement System, for a three-month special leave without pay ending May 3, 2015, with her job to be saved.  
Hire Date: September 22, 2014  
Reason: Child care.  
Department Recommendation: Approval.
19. Andrea L. Maddy, Police Officer I, Police Department, for a one-year special leave without pay ending January 16, 2016, with her name to be placed on the eligible list for Police Officer I.  
Hire Date: October 26, 2012  
Reason: Family care and relocation.  
Department Recommendation: Approval.
20. Christine M. Marcucci, Senior Clerk/Typist, Office of the City Treasurer, for a one-year special leave without pay ending January 1, 2016, with her name to be placed on the eligible lists for Senior Clerk/Typist and Clerical Assistant II.  
Hire Date: June 4, 2007  
Reason: Family care.  
Department Recommendation: Approval.

21. Courtney R. Roberts, Recreation Center Director III, Park and Recreation Department, for a one-year special leave without pay ending December 19, 2015, with her name to be placed on the eligible lists for Recreation Center Director III, Recreation Center Director II, and Recreation Center Director I.  
Hire Date: May 26, 1998  
Reason: Relocation.  
Department Recommendation: Approval.

**LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED**

22. Colin C. Brazile, Senior Personnel Analyst, Personnel Department, for a leave of absence from the Classified Service effective December 20, 2014, while filling an unclassified position with her name to be placed on the appropriate eligible list.
23. Jennifer N. Kearns, Associate Management Analyst, Office of the Assistant Chief Operating Officer, for a leave of absence from the Classified Service effective January 5, 2015, while filling an unclassified position with her name to be placed on the appropriate eligible list.
24. Tarrant W. Seautelle, Lifeguard I, Fire-Rescue Department, for a leave of absence from the Classified Service effective June 23, 2014, while filling an unclassified position with his job to be saved.
25. Pierrette E. Storey, Senior Public Information Officer, Engineering and Capital Projects Department, for a leave of absence from the Classified Service effective September 30, 2013, while filling an unclassified position with her name to be placed on the appropriate eligible list.

**LEAVES OF ABSENCE WITHOUT PAY - TOTAL**

Total Leave Requests	12	Family/Childcare/Maternity	04
Leave requests with job saved	02	Education/Training	00
Leave requests with name on list	06	Medical	00
Unclassified	04	Relocation	01
		Outside Employment	03
		Unclassified	04
		Other	00

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**CLOSED SESSION**

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The Commission will meet in Closed Session with the following agenda:

- I. Deliberation on disciplinary appeals pursuant to Government Code Section 54957:
  - a. Andre Jenkins - Termination reduced to suspension.
- II. Performance Evaluation of the Personnel Director - Completed.

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**ADJOURNMENT**

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At 1:10 p.m. the Commission convened into open session.

At 1:32 p.m. President Mattheus E. Stephens joined the meeting.

At 2:26 p.m. Vice-President Joseph R. Kloberdanz called for a break.

At 2:36 p.m. the meeting continued.

At 4:00 p.m. the Commission reconvened into closed session.

There being no further business, the meeting was adjourned at 4:45 p.m.

Mattheus E. Stephens, President